

# MINUTES OF REGULAR PUBLIC MEETING

## The Governing Board of the Amphitheater Public Schools

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A REGULAR PUBLIC MEETING of the Board of Trustees of Amphitheater Public Schools was held Tuesday, July 10, 2018, beginning at 6:00 p.m. in the Wetmore Center, 701 West Wetmore Road, Leadership & Professional Development Center, SE Parking & Entrance.

### **Governing Board Members Present:**

Ms. Deanna M. Day, M.Ed., President  
Ms. Vicki Cox Golder, Vice President  
Dr. Scott K. Baker, Member  
Ms. Susan Zibrat, Member

### **Governing Board Members Absent:**

Mr. Scott A. Leska, Member

### **Superintendent's Cabinet Members Present**

Mr. Todd A. Jaeger, J.D., Superintendent  
Ms. Michelle H. Tong, J.D., Associate to the Superintendent and Legal Counsel  
Mr. Scott Little, Chief Financial Officer  
Ms. Kristin McGraw, Director of Student Services  
Mr. James Burns, Executive Manager of Operational Support  
Ms. Michelle Valenzuela, Director of Communications

### **Call to Order and Signing of the Visitor's Register**

*President Day called this meeting to order at 6:00 p.m. and asked visitors to sign in on the visitor's register.*

### **Pledge of Allegiance**

Ms. Valenzuela was invited to lead us in the Pledge of Allegiance.

### **Announcement of Date and Place of Next Special Governing Board Meeting**

President Day announced the next Special Governing Board meeting will be held Tuesday, July 24, 2018 at 5:00 p.m., Wetmore Center, 701 W. Wetmore Road - Leadership & Professional Development Center, SE Parking & Entrance.

### **1. PUBLIC COMMENT<sup>1</sup>**

There were no comments.

*Details of agenda items, supporting documents, and presentations are available for review in the electronic BoardBook by clicking on the hyperlinks below.*

## 2. **CONSENT AGENDA**<sup>3</sup>

<https://v3.boardbook.org/Public/PublicMeetingMaterials.aspx?ak=1000433&mk=50285274>

*President Day asked if there were any Items that should be pulled for further discussion, there were none. Vice President Cox Golder motioned that Agenda Items A.-O. be approved as presented. Ms. Zibrat seconded the motion. There was no discussion. Voice vote in favor: President Day, Vice President Cox Golder, Dr. Baker, Ms. Zibrat. Opposed-0. The items passed.*

### A. Approval of Minutes of Previous Meeting(s)

*The Governing Board approved minutes for the following meetings: May 1, 2018, May 8, 2018, and May 22, 2018, Exhibits 6, 7, and 8.*

### B. Approval of Appointment of Non-Administrative Personnel

*Certified and classified personnel were appointed as listed in Exhibit 1.*

### C. Approval of Personnel Changes

*Certified and classified personnel were appointed as listed in Exhibit 2.*

### D. Approval of Separation(s) and Termination(s)

*Separation(s) and Termination(s) as listed in Exhibit 3.*

### E. Approval of Stipend for Coaching Volunteers

*Stipend for Coaching Volunteers were approved as listed in Exhibit 5.*

### F. Approval of Vouchers Totaling and Not Exceeding Approximately 2,728,543.36 (Final Total)

*A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized: as listed in Exhibit 9.*

Voucher #894 \$27,828.47    Voucher #895 \$120,157.55    Voucher #896 \$23,148.67

Voucher #897 \$84,183.62    Voucher #898 \$48,560.32    Voucher #899 \$1,178,039.45

Voucher #900 \$334,108.46    Voucher #901 \$117,402.54    Voucher #100 \$672,074.94

Voucher #101 \$123,039.34

### G. Approval of Parent Support Organization(s) 2018 – 2019

*The Governing Board approved the following Parent Support Organizations: Rio Vista PTO, CDO Spiritline Booster, and CDO High School Orchestra Booster Club as presented in Exhibit 10.*

### H. Acceptance of Gifts

*Gifts were accepted by the Governing Board as listed in Exhibit 11.*

### I. Approval of Out of State Travel

*Out of state travel was approved as listed in Exhibit 12.*

### J. Addendum to Approval of Out of State Travel

*Addendum for out of state travel was approved as listed in Exhibit 13.*

### K. Award of Contract for Ice Cream Novelties Based Upon Responses to Request for Proposal (RFP) 05-18-2018

*The Governing Board approved award of contract to Aikins Distribution Inc. as presented.*

### L. Award of Contract for Livestock Feed Based Upon Responses to Request for Bid (RFB) 05-23-2018

*The Governing Board approved award of contract to Old Town Horse & Pet as listed in Exhibit 14.*

- M. Verification of Desegregation Funding Matters and Submission of Desegregation Funding Report, Pursuant to A.R.S. §15-910(J)(3)  
*The Governing Board approved the verification form and approved authorization for Governing Board President Day to execute the verification form on behalf of the Governing Board as presented in Exhibit 15.*
- N. Approval of Salary Placement Schedules  
*The Governing Board approved the salary placement schedules as presented in Exhibit 16.*
- O. Approval of Oro Valley Police Department, Tucson Police Department and Pima County Sheriff's Department Agreements for Special Duty Law Enforcement Services  
*The Governing Board approved the Special Duty Agreement for the Oro Valley Police Department, the Pima County Sheriff's Department, and the Tucson Police Department as presented in Exhibit 17.*

### 3. **INFORMATION**

#### A. Status of Bonds

Superintendent Jaeger asked Mr. James Burns to update the Board on our Bond projects.

*Mr. Burns gave a monthly update of the projects throughout the District as presented in Exhibit 18.*

Amphitheater High School: Americans with Disabilities Act (ADA) compliance work in the restrooms has been completed; demolition of Panther Hall and renovations have begun.

Canyon del Oro High School: ADA compliance and drainage issues in building G have begun. Currently they are working on buildings T & M chiller valves and piping. And a pressure tank for irrigation of the fields have been installed.

Ironwood Ridge High School: Quotes for the painting of light poles, fixtures, gates, rails, stair railings, and risers are in progress. The intercoms and public address system is 60% complete. The beach volleyball lighting is complete. Quotes for new signage for the parent pick-up/drop-off and bus loop have been obtained.

Amphitheater Middle School: Work has been completed on the Heating, Ventilation, and Air Conditioning (HVAC) for buildings 400 and 500. The roofs are complete on 16 classrooms.

Copper Creek Elementary: Boiler replacement and mechanical room upgrades are in progress. K-3 playground equipment installation is also in progress.

Coronado K-8 School: Painting will begin this month to weather-proof the buildings.

Cross Middle School: HVAC renovations for the wrestling gym are in the design phase, roof repairs will be done at the same time. The Multi-Purpose Room (MPR) flooring demolition and abatement are complete, as well as the installation of the floor.

Donaldson Elementary: MPR HVAC has been completed.

Harelson Elementary: Quotes for the redesign of the bus loop and parent drop-off areas are being obtained.

Holaway Elementary: Clocks, bells and public address system has been installed.

La Cima Middle School: Renovation of the MPR is underway, work to be done includes replacing daylighting assembly, painting walls, and replacing the Vinyl Composition Tile (VCT) flooring. The sealing and striping on the track is complete.

Mesa Verde Elementary: Site improvements are waiting to be scheduled, they will include: adding two panic gates between buildings A & F; installation of aluminum awning between the office and room 13; replacement of a water fountain; and other improvement projects.

Nash Elementary: Work in progress includes improvements to the clocks, bells, and public address system.

Painted Sky Elementary: Work in progress includes new playground equipment, curbing and sidewalks, gates, and awnings.

Prince Elementary: The HVAC work for buildings CN, CW, and CE have been delayed due to the risk of inclement weather. This work will be rescheduled later in the year.

Rillito Center: Interior renovation in building D-600 classroom has been awarded and awaits scheduling.

Rio Vista Elementary: Lighting materials survey and budget has been received and is under review to determine scope versus budget for bidding. Site requests include outdoor basketball court repair and removal of four dead trees.

Walker Elementary: Electrostatic painting of railings and fencing are complete. Exterior painting of cafeteria, administration building, and pre-school are underway.

Wilson K-8 School: Replacement of the HVAC chiller is complete. Installation of the fan coil, adding controls to the fan coils and central plant is underway. Upgrades to five electrical panels in the north wing are complete. Bus loop construction is in progress.

Vice President Cox Golder asked how old the HVAC was on Amphi Middle School. Mr. Burns said that system was installed in 2003.

There were no other questions.

#### 4. **STUDY/ACTION**

##### A. Study and Adoption of the Adopted Expenditure Budget for Fiscal Year 2018-2019

Superintendent Jaeger asked Mr. Little to present this item to the Board. Mr. Little reiterated to the Board that at the last meeting the operating budget for the school year was proposed with the exception of the additional desegregation pages required by law. Mr. Little presented detailed desegregation expenditures on a school by school basis – as presented in Exhibit 19. The desegregation budget total is unchanged from the prior year at \$4,023,000. This information is posted on our website.

Vice President Cox Golder thanked Mr. Little for the detail that was presented in this agenda item for the budget and especially the salary information.

There were no other comments.

*President Day moved that the expenditure budget for fiscal year 2018-2019 be approved as presented. Vice President Cox Golder seconded the motion. There was no further discussion. Voice vote in favor: President Day, Vice President Cox Golder, Dr. Baker, Ms. Zibrat. Opposed-0. The budget was approved.*

B. Selection of Governing Board Delegate and Alternate for Arizona School Board Association (ASBA) Delegate Assembly

Vice President Cox Golder nominated Dr. Scott Baker to be the Delegate for the ASBA Assembly. Dr. Baker accepted the nomination. There was no other nominations.

*President Day moved to accept the nomination for Dr. Scott Baker as this year's ASBA Delegate. Vice President Cox Golder seconded the motion. There was no further discussion. Voice vote in favor: President Day, Vice President Cox Golder, Dr. Baker, Ms. Zibrat. Opposed-0. President Day declared that Dr. Baker is this year's ASBA Delegate for Amphitheater Public School District and will attend the September 8, 2018 ASBA Legislative Assembly on behalf of the Board.*

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were none

**PUBLIC COMMENT**

There were none

*President Day moved to adjourn the meeting. Vice President Cox Golder seconded the motion. There was no further discussion. Voice vote in favor: President Day, Vice President Cox Golder, Dr. Baker, Ms. Zibrat. Opposed-0. Meeting adjourned at 6:18 p.m.*



Minutes respectfully submitted by:

Karin Smith

Executive Assistant to the Superintendent & Governing Board

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Deanna M. Day, M.Ed., President

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Date

*Approval Date: October 30, 2018*