



Keller Independent School District

District Strategic Improvement Plan - Quarterly Review

2008-2009

Strategic Objective/Activities:	1st Quarter	2nd Quarter	3rd Quarter	Summative
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Board Goal 1: All students will achieve educational excellence.

1.1 We will earn an exemplary rating for the district

1. Implement administrative procedures that hold central and campus staff responsible for the implementation of the district instructional initiatives and programs.	25% - Continue collecting SchoolView data charts from all campuses.			
2. Develop curriculum and assessments for district-wide elective courses.	25% - Continue writing assessments and curriculum bundles.			
3. Develop specific examples and model lessons on how to approach key concepts or skills in the classroom, including a variety of techniques for enhancing and modifying for special needs.	15% - Develop an action plan & identify special staff to participate in curriculum sessions.			
4. Develop evaluation plan for the dyslexia program.	10% - Collect and gather items for evaluation and begin to develop tool for evaluation process			
5. Develop short term and long term mathematics and science plans to address gaps in objectives and student groups.	10% - Continue to gather lesson and strategy ideas for specific objectives and student groups. Work on presentation to campuses and to include in new curriculum management system			
6. Develop processes and timelines to collaborate and review student demographic data as related to instructional data integrity.	15% - Continue to refine processes and establish timelines for student data review of data integrity			
7. Develop updated library scope and sequence to support curriculum.	40% - Continue to refine elementary scope and sequence; collect and gather information for secondary			
8. Develop instructional intervention plans with campus leadership to meet exemplary level status.	25% - Continue to meet with principals for follow up			
9. Identify, implement, and evaluate research-based instructional strategies and methodologies to meet diverse student needs.	25% - Collect data from SchoolView, conduct follow ups on selected instructional strategies.			
10. Incorporate a decision making process that guides district and campus staff for selecting instructional resources that ensures the alignment between resources and district objectives.	25% - Process has been rolled out to campuses. Modifications have been made based on feedback.			



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11. Develop and implement tool for evaluating individual campus library collections and aligning them with district scope and sequence to ensure adequate materials are in place to support each TEK as measured on TAKS.	10% – Tool is being refined; elementary science collections. Information-gathering process is in initial stages, especially in the area of elementary science.			
1.2 We will increase the commended performance of our students on state assessments.				
1. Conduct data talks to plan, implement and monitor expected scale score data to identify and support students.	25% - Continue data talks and scale score data to be discussed using ERG.			
2. Develop evaluation plan for the gifted and talented program.	10% – Collect and gather items for evaluation and begin to develop tool for evaluation process			
3. Evaluate reading and writing connection activities for curriculum support in all areas for professional section of each library.	15% - Have begun the process of generating data and refining lessons as well as adding new materials to support curriculum.			
1.3 We will provide exceptional opportunities for parental involvement in educational programs and activities.				
1. Expand and refine the use of community forums and committees to engage parents in campus and district-wide programs and activities.	25% - In order to provide an opportunity for public input, several committees with community representation have been formed that will meet regularly throughout the year. Those include the Citizens Bond Oversight Committee, the Student Health Advisory Committee, the Diversity Committee, the District Educational Improvement Committee, and the Intermediate/Middle School Boundary Committee.			
2. Plan and implement seminars and parent orientation meetings for extra-curricular activities.	50% - At the beginning of each sport season there is a parent orientation meeting			
3. Revise and expand the online substance abuse educational program for parents.	100% - Program has been revised and accessible to all KISD parents, mandatory for athletics/UII			
4. Continue Adult ESL program at two KISD campuses and increase adult participation in program.	25% - Fall semester classes are half way complete at SKI and PVES with a 53% increase in attendance from 2007-08 classes.			



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5. Implement Parent information sessions for parents of limited English proficient students.	25% - First of four sessions has been conducted with 150 LEP parents in attendance.			
6. Pilot watch D.O.G.S. (Dads-of Great-Students) at selected elementary campuses.	25% - Scheduled to meet with WLES and CRES Principals in 2 nd quarter to discuss future implementation.			

1.4 We will increase the participation and achievement of our student in the areas of Advanced Academics.				
1. Initiate TCC dual credit courses at high school campuses.	85% - English IV, Government, and Economics implemented for 08-09. Plan for additional course in Career Technology Education.			
2. Implement Heritage language classes at the high schools in order to increase opportunities for college readiness in limited English student population.	25% - Classes are in the middle of the first semester at one of the 3 high schools.			
3. Develop and implement curriculum and assessments for Advanced Placement courses.	25% - Core content courses continue implementation of curriculum and assessments.			

1.5 We will accelerate the rate of achievement in our lowest performing student groups to narrow the gap between the lowest performing and highest performing student groups.				
1. Conduct Data Talks with all campus leadership teams that focus on student groups identified as academically at-risk.	25% - Initial talks have been completed at several campus that indicated the need based on performance data.			
2. Evaluate approved differentiated staffing and program needs and revise as appropriate.	25% - Verified productive use of differentiated staff with principals; reported status to Board; CIP Carousel			
3. Refine recruitment activities for both teachers and instructional paraprofessionals to provide a highly qualified pool of applicants to fill all core content area positions.	20% - Fall recruitment plan includes attendance at 7 job fairs including TABE and DISD. Plan is being coordinated to provide appropriate support and assessment for paraprofessionals at 2009-10 Title campuses to ensure highly qualified status.			
4. Design a curriculum management system that includes comprehensive alignment with the TEKS/TAKS; pre-requisite skills; and instructional resources.	25% - Reviewed various systems resulting in a recommendation. Negotiations and procurement will occur over the next couple of weeks with sample content to be added in the next quarter.			
5. Implement and monitor a tiered model of Response to Intervention (academic	50% - Continue to work with campus RtI liaisons, update			



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and behavior).	products, and implement AIMSweb benchmarking and progress monitoring.			
6. Implement the One-way Dual language model in 3 rd grade as a delivery model for Bilingual education in Keller ISD.	25% – Classes are in the middle of the first semester and the model is being implemented at all bilingual campuses.			
7. Provide and implement training for Achieve 3000 at Spanish bilingual campuses to ensure students meet the standard on TAKS.	50% – One of two training sessions has taken place for the Achieve 3000 program.			

1.6 We will increase the completion rate of students in grades 9-12 and decrease the annual dropout rate of all students in grades 7-12.

1. Revise and improve current process for students who are relocating to KISD, especially with regards to enrollment, placement, credit transfer, credit recovery/acceleration.	15% - Initial meeting held to evaluate current process, brainstorm areas for improvement			
2. Decrease the percentage of 9 th grade students (overall) assigned to DAEP.	20% - Determined baseline data from 2007-2008; established 9 th grade counselors at all high school campuses			
3. Integrate 4-year plans into the registration process for high school students using Achieve Texas.	10% - Continue to work with counselors through the registration process			
4. Develop and implement plan for students in grades 9-10 at risk of dropping out of school.	20% - Established 9 th grade counselors at all high school campuses; targeting specific indicators prominent for 9 th /10 th graders			

1.7 We will facilitate a student's successful transition to post secondary educational institutions and the world of work.

1. Implement and vertically align the KISD Graduate Profile.	30% - Have completed initial steps towards alignment and are working on phase II			
2. Develop and implement a plan to increase percentage of economically disadvantaged students enrolling in college.	15% - Established baseline data from 2005-2006 and prior			
3. Increase the percentage of all students enrolling in college.	15% - Established baseline date from 2005-2006 and prior			
4. Develop and implement a plan to create greater awareness and access to post-secondary opportunities.	20% - Initial review of current practices, compiled K-12; brainstormed revisions, addition, deletions to current practices			



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5. Monitor and adjust the expansion of Career Technical Education courses.	10% - Working with campuses to plan and adjust programs			
6. Implement and vertically align the KISD Graduate Profile.	25% - Feeder patterns have completed phase I of the alignment process and have presented. Phase II has been initiated.			

1.8 We will provide exceptional opportunities for student participation in extracurricular and co-curricular programs and activities.				
1. Conduct annual student, community and staff surveys on the district's extra-curricular programs.	25% - Each sport will conduct an end of season e-mail survey - The fall survey will go out in Nov.			
2. Conduct annual cohort district surveys on extra-curricular offerings and programs.	50%- The district is surveying cohort districts in the DFW area.			

Board Goal 2: All systems in Keller Independent School District will be effective, efficient, accountable in support of the district's mission.

2.1 We will efficiently utilize all district resources.				
1. Increase warehouse storage capacity to provide more diversified product availability to end users and take advantage of bulk purchasing and pricing in a wider range of product areas.	75%- We are in our 3 rd auction to gain usable existing space.			
2. Create work order request from warehouse services through School Dude, to track labor, productivity, and response to customer needs.	30%- This is up and running we have about 30% users and converting more each week.			
3. Evaluate and refine staffing to optimize funds available for human resources.	10% - Monitor staffing levels weekly; revised PK/K Ed Aide staffing ratios; monitor usage of reserve teacher positions			
4. Monitor and maintain administrative cost ratios below the state standard.	25% - Budget built with administrative ratio below state mandate.			
5. Refine and monitor plan to address the 65% rule.	25% - Budget built with 65% rule adhered to.			
6. Pilot use of custodial float team to reduce custodial overtime.	30%- Jobs are posted. Recruiting and hiring are in process.			
7. Update Three Year Financial Forecast including ADA projections, facility needs, property values, associated tax revenue to KISD, state funds to KISD, and expenditures.	10% - Gathering information for updating forecast.			



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8. Monitor program budgeting in order to quantify programmatic costs and provide data for budget decisions.	10% - Gathering information for comparison.			
9. Prepare the KISD budget in a format that it meets the requirements for the Meritorious Budget Award from the national Association of School Business Officials (ASBO), and the Distinguished Budget Presentation award from the Government Finance Officers Association (GFOA).	100% - Format completed and submitted.			
10. Prepare the Comprehensive Annual Financial Report (CAFR) so that it qualifies for the Certificate of Excellence in Financial Reporting from the Association of School Business Officials (ASBO) and the Certificate of Achievement for Excellence in Financial Reporting award from the Government Finance Officers Association (GFOA).	25% - Preparing documents for annual audit that are necessary for CAFR.			
11. Research methods to increase energy conservation initiatives.	25% - SCORE Program Audits. SECO audit of each campus.			
12. Develop procedures for utility management at all district facilities to improve planning, provide a basis for budgeting and to meet state-mandated energy requirements.	10% - Reorganization of department allows for hiring of Energy Technician to review audits and make recommendation to Director of Maintenance.			
13. Pilot a research-based substitute training program to enhance the quality of substitutes in the classroom.	20% - Five Assistant Principals trained to assist in providing training. Through 13 classes, 289 substitutes have completed training and received certificates.			

2.2 We will assess and evaluate district programs that effect student performances.				
1. Implement an evaluation system that establishes a process for defining, adopting, monitoring, and evaluating district-wide programs and initiatives.	25% – Process for defining and approving new programs was shared with principals in September. The monitoring system aligns with DIP/CIP updates.			
2. Track the performance of students enrolled in extra- and co-curricular courses to determine the impact of participation in extra- and co-curricular activities on academic performance and attendance.	25% - Performance data is gathered at the end of each grading period.			



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3. Increase the LRE for 5 year olds as measured by increased PEIMS coding of 40, 41, and 42 for this population.	25% - Work with ESC XI Preschool Grant to develop action plan for targeted training for KN class of 09-10 transition to home campus.			
4. Create a deployment plan for implementation of the Desktop Analyst Performance Management System.	25% - Initial overview and one follow-up has occurred. We are currently working with ERG to develop a timeline for training and implementation.			
5. Implement a comprehensive framework using the Baldrige Criteria to develop quality processes and systems.	25% - Initial overview and two follow-ups have been conducted. Article study and book study has been implemented. Administrator training schedule has been developed. We are currently working with the Baldrige coach for additional guidance.			

2.3 We will develop, implement, and assess long-range organizational plans within each department				
1. Meet quarterly with the KISD Technology Advisory Committee to review and modify the District's technology plan as needed.	100% - The next meeting will address the three-year plan based on the results of the 2008 Bond Election.			
2. Develop an athletic department advisory committee to assess long and short range goals.	25% - First meeting in November			
3. Monitor, revise, and review quarterly the 10-year facility plan.	100% - Revised building plan is done and updated summaries from all members of the team are included.			

2.4 We will maintain, refine, and continue to improve our use of sound fiscal practices.				
1. Research and recommend adoption and implementation of sound administrative regulations and a purchasing manual.	50% - Anticipate 100% complete next quarter			
2. Monitor performance based budgeting to reflect student achievement data.	10% - Collecting data.			
3. Refine baseline expenditures, including additional personnel and special allocations, with updated demographic information.	5% - Waiting on demographic information to begin process.			
4. Update budget assumptions for an early expenditure identification process to facilitate budget development and adoption.	5% - Reviewing process for request to begin being submitted in November.			



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5. Extend staff obtaining TASBO certification to the Director of Purchasing and Senior Buyer.	50% - Anticipate 50% completion next quarter.			
6. Develop procedures and relationships that will allow KISD to pay vendors electronically.	20% - KISD has talked to two vendor banks about implementing this initiative.			
7. Upgrade the current Financial and Human Resources software, Finance Plus, to better integrate with the district's fiscal and HR practices and procedures.	5% - Have begun internal conversations re: features desired in new application. Have looked at one vendor's offerings.			

2.5 We will pursue research-based technological innovations and integrate them into all aspects of the organization.				
1. Revise a policy database to track Board actions on local policies.	10% - Initial revision plans have been developed.			
2. Refine a web based searchable database for administrative regulations and legal opinions.	95% - The database has been created in the new SharePoint software and refinement is nearing completion.			
3. Define and implement a technology training plan for campus administrators.	10% - Meetings with technology have taken place and a survey for principals is being developed.			
4. Implement and communicate a challenging technology-enriched curriculum aligned with TEKS.	25% - The technology bond package will provide the necessary updated hardware to fully implement the technology-enriched curriculum.			
5. Implement Microsoft Share Point to provide a method for professional collaboration between district staff which will include blogs, wikis, and RSS feeds.	25% - KISD Department are currently adding content to K-Connect. Teachers and campus staff are in the process of being trained to access K-Connect.			
6. Pilot a new digital media portal from Cisco at Basswood and Caprock Elementary schools.	10% - System has been researched and designed. Procurement and installation will occur by the end of the month.			
7. Expand access to wireless technologies at all campuses to insure reliable connectivity	10% - Site surveys have been completed along with network design. Purchase and installation tied to passage of 2008 Bond.			
8. Pilot electronic white boards in all high school math and science classroom with activities developed to align with the KISD curriculum.	25% - Teacher has been trained and boards have been installed. Electrical wiring is currently being completed in some classrooms.			



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Board Goal 3: Keller Independent School District will recruit, develop, and retain a diverse highly qualified staff.

3.1 We will develop, implement and assess a comprehensive human resource program.

1. Implement a first year teacher academy and mentor program for support of new teachers.	25% - FYTA is underway. All new teachers have been assigned a mentor. Mentor training is occurring monthly.			
2. Refine the long range plan to increase the pool of qualified applicants in acute shortage areas, hard to fill positions, and to increase minority representation.	10% - 2008-09 applicant pool included 15% minority applicants. Refinement of "pool" hiring processes for administrators resulted in seven minority administrator hires for 08-09.			
3. Maintain a compensation (salary and benefits) plan that will allow KISD to be market competitive with our local comparative districts in all employee categories.	10% - Provided data to TASB for Salary, Stipend and Benefits survey			
4. Define the mission of the district's diversity committee.	75% - A mission draft has been completed.			
5. Refine the development of short and long term goals to guide the work of the diversity committee.	75% - A draft of goals has been developed with determination of long and short term as final step			
6. Explore opportunities to implement a fee-based employer-sponsored childcare.	0% - Exploration is targeted for second semester.			

3.2 We will provide a comprehensive and research-based professional development and training plan that embeds learning into all areas of the organization.

1. Implement a Leadership Development Academy.	100% - Members of the academy have been selected and meetings are in progress.			
2. Implement a comprehensive professional development plan and monitoring system.	25% - Year 1 Professional Development plan is underway. Monitoring and evaluation system is being developed.			
3. Provide paraprofessional training for the enhancement of job performance.	25% - Paraprofessional training continues to be provided to campus secretaries with the possibility of extending the training to other paraprofessionals. Completed trainings include: <ul style="list-style-type: none"> Outlook training, purchasing, time clock (July 2008) Benefits, fund raisers, student travel (September 2008) 			



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	<ul style="list-style-type: none"> • PEIMS, bad weather procedures (October 2008) Meetings have been scheduled through the remainder of the school year. 			
4. Develop and implement training modules for the School Dude work order system.	50% - Training annually with a hard copy training manual available. Web based training scheduled with updates.			
5. Coordinate opportunities for English as a Second Language classes for KISD employees.	20% - Human Resources is partnering with the Director, Bilingual/ESL to create and implement initiatives to increase attendance at ESL classes. A survey is being developed to gauge interest in daytime ESL classes.			
6. Develop and implement training programs for faculty/staff in drug and alcohol trends, identification and prevention.	25% - 5 faculty/staff trainings have taken place, including coach in-service and trainings at elementary and middle school levels			
7. Continue development of instructional leadership qualities among campus administrators.	25% - Development in the areas of Baldrige and ERG has taken place. Additional training has taken place during breakouts and campus walkthroughs.			
8. Develop first-year professional development plan for district leaders.	10% - Plan is currently being developed.			
9. Provide ELA/reading professional development opportunities.	25% - ELA courses are being offered through the year 1 Professional Development Plan.			
10. Provide math professional development opportunities.	25% - Math courses are being offered through the year 1 Professional Development Plan.			
11. Provide social studies professional development opportunities.	25% - Social Studies courses are being offered through the year 1 Professional Development Plan.			
12. Provide science professional development opportunities.	25% - Science courses are being offered through the year 1 Professional Development Plan.			
13. Provide teachers with strategies to teach content material to English Language Learners (ELL's) through ESL certification training and Sheltered Instruction.	33% - The first of a series of three trainings on ESL strategies has taken place. Middle school ELA teachers have been given ESL certification training.			



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14. Develop an interactive whiteboard academy to develop resources, lessons and activities based on best practices and integrated into the KISD curriculum.	15% - The pilot group of teachers has been selected and initial training has occurred. Teachers will meet quarterly to provide feedback and integrate this technology into the KISD curriculum.			
15. Implement a professional development plan designed to meet the needs of secondary coaches.	50%- Meetings with Campus coordinators are ongoing – the goal is to have a district staff development plan for coaches			

Board Goal 4: Keller Independent School District will develop and promote positive community relations through effective communication, the involvement of stakeholders, and the establishment of business and community partnerships.

4.1 We will provide exemplary customer service.

1. Initiate internal district survey through Texas Monthly's Best Companies to Work for in Texas program/questionnaire in order to measure the satisfaction of Keller ISD employees.	75% – Developed list of employees to be surveyed, promoted survey, survey completed w/a 65% return rate. Received letter with time-line for in-depth Employee Feedback Report.			
2. Revise customer service surveys to reflect all aspects of Maintenance and Operations.	25%- Currently working on questions for survey.			
3. Create and implement a customer survey that will help improve customer relations as it relates to transportation issues.	10% - Management Team has formed a focus group.			
4. Create and implement a customer survey that will allow the Sodexo management team to monitor customer satisfaction, facilitate a seamless transition and build a successful business relationship with KISD	25% - A survey was sent out by the district to the principals and cafeteria managers regarding the Coordinated Review Effort (CRE) and the transition. We are also creating a form to get feedback regarding caterings. Also, in November we will be running a promotion called "Vote and Be Heard" which will give students a chance to give their feedback about what they like in our program and something they would like to see changed.			



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4.2 We will increase parent and patron access to information and opportunities to participate in district programs and activities.				
1. Expand the Superintendent's Brown Bag lunch community forums across the District.	25% - Brown Bag Luncheons were held at Whitley Road Elementary on September 18, 2008 and at Keller Middle School on October 16, 2008. Five other Brown Bag Luncheons are scheduled as follows: November 13, 2008 – Friendship Elementary; January 8, 2009 – Bette Perot Elementary; February 19, 2009 – Keller High School; April 16, 2009 – Basswood Elementary; May 21, 2009 – Caprock Elementary.			
2. Refine internal/external communications plan.	25% - Hired all new communications team & have begun developing new pieces for Communications plan: State of the District document, Partnerships in Education, web site, and campus spotlight.			
3. Publicize facts of KISD Bond package(s) including a special edition of Ask Dr. V-Bond 2008.	100% - Produced and mailed out Bond Brochures, senior letters, citizen letters, press releases, created bond video, developed and implemented Principals' Action Plan, produced and managed Bondquestions@kellerisd.net , managed Community Forums; hand-delivered bond flyers to senior/Assisted Living facilities, distributed to campuses bond CD and printed material, and produced "Ask Dr. V – special addition Bond 2008."			
4. Broaden web-based communication systems (and other media) to promote district programs and activities.	35% - Developed and completed comprehensive Bond content site. Developed plan for new web feature "Campus Spotlight." Continuing to update and maintain current information.			
5. Re-design the KISD website using Microsoft Share Point to provide easy parent portal access to student grades, attendance, assignments, and announcements.	25% - (Joe) Meeting with Share Point consultants to assess the new design proposal and determine the best method for the "back-end" design of the site. (Shellie) Met w/Technology dept.			



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	to assess web re-design. Met w/company i5 – discussed re-design and finances. Received proposal.			
6. Offer web based information regarding local and state extra-curricular guidelines, substance abuse education, scheduling, and health/safety information.	75% - parents of all extra-curricular participants must complete an on-line substance abuse education course			
7. Broaden streaming of video content via the KISD web site including KISD Board meetings.	15%- Purchased additional streaming servers to host more content. Will be installed over the next 2 – 4 weeks.			
4.3 We will implement system to communicate effectively within the Keller ISD organization.				
1. Enhance the recognition program, Heart at Work, to effectively recognize, validate and value outstanding performance and actions.	25% - The Heart at work committee welcomed ten new members from around the district, as several previous members rotated off. A record number, 660 employees, participated in the program in September. 100% employees whose birthdays fall in August, September or October were recognized with an electronic email message or a hard copy card in three languages. Operations Support Week was celebrated with posters & special departmental attention.			
2. Support and guide campus office staff on effective communications and public relations.	100% - Presented "Customer Service 101" to secretaries district-wide. In addition, continue to make the presentations to additional staff on campuses.			
3. Align practices among feeder patterns and develop plans for improvement utilizing data.	15% - Data has been gathered, shared with feeder patterns, and analysis has been initiated.			
4. Pilot Operational Guidelines to support the alignment and consistency of leadership practices.	25% - Guidelines have been developed and implemented with evidence of compliance.			
5. Implement Microsoft Share Point district-wide as the common means of internal and external communication	35% - K-Connect is now active. Content is being added by each department as they are trained. Teachers and campus staff are currently being trained on K-Connect.			



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6. Explore trade marking of district logos.	15% - Have started gathering logos for high schools and middle schools. Probable cost of official trade marking has been analyzed.			

4.4 We will increase community, business, and inter-governmental participation in and with the school district.				
1. Broaden business relationships for KISD.	25% - Developed framework for Keller Partners in Education (w/mission statement), and collecting list of prospective partners.			
2. Develop and refine State of the District document/publication.	75% - Implemented and oversaw (content) State of the District publication (layout, design, and printing near completion).			
3. Increase public awareness of KISD's employee Appreciation program, <i>Heart at Work</i> .	25% - Implemented HAW as a part of Board Awards each month. Promote through monthly District Dialogue, District-wide Wednesday, and to newspapers (in School Notes), and in E-News.			
4. Develop appreciation/recognition for identifiable KISD volunteer programs.	50% - Implemented recognition of PTA achievements during Board meetings. Promote through E-News, School Notes, and web site.			
5. Utilize marketing opportunities/events to publicize KISD.	25% - Promote all campus events through Campus PR reps (E-News, School notes, web, and press releases). For Dedications and special events (Medal of Honor recipients, Mock Election) – conduct media blitz which includes phone calls, faxes, and releases.			
6. Monitor zoning, planning and security related activities of city and county governments.	25% - Will continue to attend all relevant planning, zoning, and city council meetings in 2 nd quarter as they pertain to KISD.			

Board Goal 5: Keller Independent School District facilities and services will be operated in a safe manner so that all students and employees may thrive in a secure and nurturing environment.

5.1 We will provide a safe, positive and orderly work and learning environment.				
1. Develop, implement, and monitor plan for Texas Behavior Support Initiative and Crisis Prevention Intervention (CPI) training.	50% - Each campus has identified a core team. Training opportunities are being provided.			



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2. Increase efforts to reduce truancy at the campus level increasing the student attendance rate.	25% - Have had initial meetings with truancy judge, Lena Pope organization, and attendance committee.			
3. Implement abstinence-based curriculum for all students in 7 th grade to reduce high-risk behaviors.	20% - materials have been ordered, most have arrived; all middle school counselors and nurses have been trained; campus-based schedules are being developed			
4. Improve overall appearance of district facilities and grounds.	25% - Increased crew numbers and training with additional equipment upgrades.			
5. Continue quarterly meetings with the Cyber Safety Advisory Committee to review, discuss, and revise the District's Cyber Safety plan and coordinate activities for the annually Cyber Safety Week.	50% - Planning with the Advisory Committee for the 2009 Cyber Safety Week in May has begun. Quarterly meetings have been scheduled.			
6. Pilot an employee-centered review committee to listen to concerns and make recommendations for resolution with the maintenance and operations department.	10% - Conceptual framework has been created by key stakeholders. Written guidelines have been initiated.			

5.2 We will provide the improved physical health and well-being of our staff and students.				
1. Implement a coordinated health program to align with legislative requirements and core content.	75% – Healthy and Wise purchased and distributed to campuses in Sept and Oct.. Principal Surveys completed in 07-08. Nurses coordinating with campus principal, counselor, PE teacher and nutrition. SHAC made recommendation to include link in campus newsletters. AR will be written for campuses to follow.			
2. Enhance Health Education of students by extending the Coordinated School Health Program, Healthy and Wise, throughout Middle School.	20% – Program has been purchased. Meeting being scheduled to coordinate program with PE teachers, counselors, nurses and nutrition.			
3. Develop and implement District-wide Nursing Peer Review Program.	65% – Draft of Peer Review completed and reviewed by HR and Attorney. Revisions will be made and nurses will be oriented.			



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4. Collaborate with technology to develop tracking system for Bloodborne Pathogens Training.	25% - Planning meeting with the web programmer and Director of Nursing have occurred. System is in development.			
5. Implement First Aid training for Campus Personnel covering clinic.	70% - Program developed and planned. Training Scheduled for 10-21-08.			
6. Offer the district's strength and conditioning facilities after hours to staff member in support of the district's wellness program.	25% facility availability is being determined - so there can be published hours of operation			
7. Include monthly wellness newsletter in district-wide communications.	25% - The United Healthcare monthly wellness newsletter was included in this quarter's District Wide Wednesday communication. The September topic was "dealing with stress".			
8. Enhance staff benefits to provide multiple opportunities for employees to participate in fitness activities.	20% - Conducting an analysis of district fitness facilities and possible program offerings.			

5.3 We will implement effective safety and security plans, practices and procedures to enhance the safety and security of our staff and students.				
1. Refine and implement the multi-hazard emergency operating plan.	40% - Will continue aggressive training schedule for all KISD campuses during 2 nd quarter to ensure implementation training is completed.			
2. Develop and implement a training schedule to address food services security utilizing HACCP procedures and food accountability by utilizing production records effectively and efficiently.	20% - The production records have been completed. We also have HACCP logs at each of the schools to ensure that the kitchens are serving food that is safe to consume. We held training on 10-22-08 to go over the new production records and will perform constant training out in the field. Also all of our recipes will have HACCP procedures printed on them.			
3. Train all necessary staff on security camera software.	80% - Held security software training in early September for appropriate campus staff district-wide. Will continue to train as needed in 2 nd quarter.			
4. Implement district-wide campus access hours (regular access hours,	10% - Current district-wide campus access hours need			



Keller Independent School District

District Strategic Improvement Plan - Quarterly Review

2008-2009

Strategic Objective/Activities:	1st Quarter	2nd Quarter	3rd Quarter	Summative
dark hours, and after hours)	revisions. Appropriate internal staff will meet to discuss revisions in 2 nd quarter.			
5. Implement a district-wide indoor air quality program.	80%- Data base and reporting system are complete and operating. Campus nurses are trained. IAQ technician position is posted.			
5.4 We will provide effective systems to intervene in social issues that negatively impact student learning.				
1. Define a district-wide plan to assist students transitioning back to home campus from DAEP.	25% - Initial implementation of programs and working through alignment with RtI.			
2. Utilize Task Force to design and implement a plan for student drug-testing.	25% - Task force has been formed and met 10/24, subcommittees have been formed for policy and grant writing			
3. Utilize "Talk About It," a web-based anonymous communication system for students to report concerns regarding safety, welfare issues.	25% - Ancomm facilitated training on all secondary campuses with faculty and student task forces, students will train entire student body in Nov. Program will be available for all students in Nov.			
4. Expand use of 'Signs of Suicide' curriculum to include middle school.	20% - materials have been ordered; campus-based delivery schedules are being developed; high school delivery is nearly complete			
5. Refine and broaden the student summit to gather information regarding social related issues in KISD schools.	50% - Summit is scheduled for November. Initial meetings with advisory committee have taken place and agenda developed.			