

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Regular Meeting - Virtual
December 14, 2020**

President Johnson convened the meeting at 7:00 p.m.

Members Present

Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson

Members Absent

None

District Update from the Superintendent

Superintendent Oquist shared highlights about LPS staff and students, the Foundation's *Bridging the Digital Divide* fundraising campaign for students, and the Goodfellows food and toy drive taking place across the district.

Recognition of Board Trustee Crystal Frank

Board members recognized and thanked Crystal Frank for four years of dedicated service to the students and staff of Livonia Public Schools.

Written Communication

Vice President Burton shared a communication regarding the recent passing of Mike Hutto, who orchestrated the *You Be the Chemist* competitions for many years.

Audience Communication

Communications were received from three individuals regarding the timeline for returning to face-to-face instruction.

Response to Prior Audience Communication

None

Consent Agenda

It was moved by Mrs. Jarvis and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:

- V.A. Minutes of the Regular Meeting of November 23, 2020
- V.B. Minutes of the Special Meeting of December 9, 2020
- V.C. Minutes of the Closed Session of December 9, 2020

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson

Nays: None

Reconfirmation of Extended COVID-19 Continuity of Learning Plan

It was moved by Mrs. Bradford and supported by Mrs. Burton that the Livonia Public Schools School District reconfirm the Continuity of Learning Plan that was approved on September 28, 2020. This plan recommends that students continue to receive instruction either remotely through Livonia Virtual or in-person at our schools.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Approval of Hanover Research Agreement

It was moved by Mr. Centers and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the recommendation to purchase Hanover Research services at a cost of \$47,000.00 per year for three years, with a clause to opt out in June of 2022 if the research project is complete.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Adoption of 2020-2021 First Budget Amendments

It was moved by Mrs. Burton and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District adopt the first amended budgets for the 2020-2021 school year: General Fund, Funded Projects Fund, Special Education Fund, Capital Project Funds: Old Sinking Fund, Technology Fund, 2013 Bond Fund; Sinking Fund, Capital Projects Fund, Debt Retirement Funds: 2013 Bond Series I, 2013 Bond Series II, 2014 Refunding Bond; Food Services Fund, Health and Welfare Fund, Scholarship Fund and School Activities Fund.

LIVONIA PUBLIC SCHOOLS



2020-21 First Amended General Fund and District Budgets

December 2020

**RESOLUTION FOR BUDGET ADOPTION
BY THE BOARD OF EDUCATION
LIVONIA PUBLIC SCHOOLS**

RESOLVED, that the general appropriation for Livonia Public Schools for revenues for the fiscal year 2020-21 General Fund be amended as follows:

	2019-20 ACTUAL	2020-21 ADOPTED	2020-21 1ST AMENDED
REVENUE			
Local	\$ 36,132,958	\$ 36,555,269	\$ 35,727,789
State	115,011,561	105,721,059	116,303,246
Federal	30,099	1,037,107	5,917,402
Other Financing Sources	<u>7,150,188</u>	<u>8,759,205</u>	<u>5,980,205</u>
Total Revenue	\$ 158,324,806	\$ 152,072,640	\$ 163,928,642
FISCAL YEAR BEGINNING FUND BALANCE	\$ <u>30,898,513</u>	\$ <u>26,042,416</u>	\$ <u>33,751,184</u>
REVENUE PLUS BEGINNING FUND BALANCE (TOTAL AVAILABLE TO APPROPRIATE)	\$ 189,223,319	\$ 178,115,056	\$ 197,679,826

RESOLUTION FOR BUDGET ADOPTION BY THE BOARD OF EDUCATION LIVONIA PUBLIC SCHOOLS

RESOLVED, that the general appropriation for Livonia Public Schools for expenditures for the fiscal year 2020-21 General Fund be amended as follows:

	2019-20 ACTUAL	2020-21 ADOPTED	2020-21 1ST AMENDED
EXPENDITURES			
INSTRUCTION			
Basic Programs	\$ 76,567,886	\$ 77,903,351	\$ 82,689,145
Added Needs	18,302,099	18,771,246	19,056,681
Total Instruction	\$ 94,869,985	\$ 96,674,597	\$ 101,745,826
SUPPORTING SERVICES			
Pupil Support	\$ 8,605,737	\$ 8,674,224	\$ 9,134,756
Instructional Staff Support	6,956,255	6,966,076	7,246,835
General Administration	727,457	873,396	810,498
School Administration	9,687,543	9,897,964	10,111,763
Business Services	2,036,044	2,056,028	2,124,949
Operations and Maintenance	15,530,417	16,221,320	18,393,207
Transportation	8,053,842	8,842,875	8,702,541
Other Central Support	3,873,610	3,794,937	4,226,114
Athletics	2,204,123	2,110,229	2,121,739
Total Supporting Services	\$ 57,675,027	\$ 59,437,049	\$ 62,872,402
COMMUNITY SERVICES			
Community Recreation	\$ 124,978	\$ 87,100	\$ 75,745
Custody & Child Care	2,783,236	2,742,227	2,788,511
Total Community Services	\$ 2,908,213	\$ 2,829,327	\$ 2,864,256
OTHER FINANCING USES			
Transfers to Other Funds	18,910	20,000	420,000
Total Other Financing Uses	\$ 18,910	\$ 20,000	\$ 420,000
TOTAL EXPENDITURES	\$ 155,472,135	\$ 158,960,973	\$ 167,902,484
TOTAL AVAILABLE TO APPROPRIATE LESS TOTAL EXPENDITURES (FISCAL YEAR ENDING FUND BALANCE)	\$ 33,751,184	\$ 19,154,083	\$ 29,777,342
FUND BALANCE AS A PERCENTAGE OF TOTAL EXPENDITURES	21.7%	12.0%	17.7%

* The Funded Projects Fund is reported in the General Fund on the Comprehensive Annual Financial Report

	2019-20 ACTUAL	2020-21 ADOPTED	2020-21 1ST AMENDED
BEGINNING FUND BALANCE			
REVENUES			
Local	\$ 47,099	\$ 52,935	\$ 215,785
State	1,937,855	2,108,348	3,111,191
Federal	6,447,105	6,640,870	6,700,183
Transfers from Other Funds	18,910	25,215	11,694
Total Revenue	\$ 8,450,968	\$ 8,827,368	\$ 10,038,853
EXPENDITURES			
Instructional	\$ 4,945,351	\$ 6,460,437	\$ 5,742,032
Support	3,211,926	4,510,253	3,954,796
Community Services	132,805	181,389	214,097
Transfers to Other Funds	160,885	177,104	127,928
Total Expenditures	\$ 8,450,968	\$11,329,183	\$ 10,038,853
ENDING FUND BALANCE	\$ -	\$ -	\$ -
REVENUE DETAIL			
LOCAL SOURCES			
Business Partnerships	\$ -	\$ 12,935	\$ 12,935
Dunning Foundation	\$ 9,168	\$ 40,000	\$ 30,000
Community Foundation of SE Michigan	125	-	-
Hometown Grant	517	-	-
LPS Foundation	25,338	-	44,701
Miscellaneous Sources	11,951	-	19,997
Wayne RESA	-	-	108,152
Total Local Sources	\$ 47,099	\$ 52,935	\$ 215,785
STATE SOURCES			
Section 32d Great School Readiness	\$ 568,400	\$ 568,400	\$ 568,400
Section 61a Vocational Education	477,880	615,878	573,620
Section 61c CTE Equipment	34,467	34,467	-
Section 99h FIRST Robotics	20,200	20,200	-
Section 102d Financial Analytic Tools	-	-	-
Section 104d Computer Adaptive Tests	47,634	72,512	24,878
Section 107 Adult Education	465,023	498,521	452,741
Section 41 Bilingual Education	56,109	80,353	94,898
Section 22i Technology	-	10,870	10,871
Section 35A(5) Early Literacy	180,047	207,147	223,541
Section 35A(9) Summer Reading	-	-	44,716
Section 35C(C) Multisensory	26,860	-	273,140
VW Settlement	-	844,386	844,386
Competitive School Safety	61,235	-	-
Total State Sources	\$ 1,937,855	\$ 2,952,734	\$ 3,111,191
FEDERAL SOURCES			
Title I	\$ 1,248,958	\$ 1,150,433	\$ 1,283,346
Title II Part A	383,041	629,886	439,165
Title II Part A Teacher and Leader Inst Support	62,144	105,273	-
Title III Limited English	65,167	68,578	48,482
Title III Immigrant	1,562	22,912	16,546
Title IV, Part A SSAE	80,310	89,634	76,284
Vocational Perkins	256,108	258,292	286,560
IDEA Flow-Through	3,339,840	3,339,840	3,327,613
IDEA Preschool Incentive	227,449	227,449	226,721
IDEA Low-Incidence Center Program Expansion	620,000	620,000	582,636
Clean Diesel Grant	71,441	71,441	-
Section 103(2) Dist Covid Costs	-	-	174,011
Esser/Cares Act	-	-	63,819
ABE Family Literacy	91,084	197,780	175,000
Total Federal Sources	\$ 6,447,105	\$ 6,781,518	\$ 6,700,183
TRANSFERS			
G Fund to Section 32d Great School	\$ 18,910	\$ 25,215	\$ 11,694
Total Transfer Sources	\$ 18,910	\$ 25,215	\$ 11,694

SPECIAL EDUCATION FUND

	2019-20 ACTUAL		2020-21 ADOPTED		2020-21 1ST AMEND
BEGINNING FUND BALANCE	\$	956,376	\$	979,716	\$ 2,095,514
 REVENUES					
Local	\$	10,499,356	\$	10,230,494	\$ 9,695,000
State		<u>5,810,427</u>		<u>5,185,751</u>	<u>5,936,414</u>
Total Revenue	\$	16,309,783	\$	15,416,245	\$ 15,631,414
 EXPENDITURES					
Instructional	\$	8,939,308	\$	9,605,156	\$ 9,483,719
Support		4,731,336		4,502,298	5,072,008
Transfers to Other Funds		<u>1,500,000</u>		<u>1,800,000</u>	<u>2,000,000</u>
Total Expenditures	\$	15,170,644	\$	15,907,454	\$ 16,555,727
 ENDING FUND BALANCE	 \$	 2,095,514	 \$	 488,507	 \$ 1,171,201
 EXPENDITURE DETAIL					
Moderate Cognitive Impairment Program	\$	2,814,945	\$	3,115,565	\$ 3,001,801
Visually Impaired Program		1,232,526		1,253,743	1,243,244
Skill Center Program		3,868,631		4,453,387	3,928,575
Autistic Program		5,754,543		5,284,760	5,951,663
Additional Expenditures (3%)		-		-	430,444
Transfer to Other Funds		<u>1,500,000</u>		<u>1,800,000</u>	<u>2,000,000</u>
Total Expenditures	\$	15,170,644	\$	15,907,454	\$ 16,555,727

CAPITAL PROJECT FUNDS

	2019-20 ACTUAL		2020-21 ADOPTED		2020-21 1ST AMENDED
OLD SINKING FUND (RESTRICTED)					
BEGINNING FUND BALANCE	\$ 6,753,535	\$	1,000,000	\$	2,410,269
REVENUES					
Tax Revenue	\$ 5,079,951	\$	-	\$	-
Interest Income	93,255		-		-
Total Revenue	\$ 5,173,207	\$	-	\$	-
EXPENDITURES					
Repairs	9,392,986		1,000,000		2,410,269
Other	123,487		-		-
Total Expenditures	\$ 9,516,473	\$	1,000,000	\$	2,410,269
ENDING FUND BALANCE	\$ 2,410,269	\$	-	\$	-
TECHNOLOGY FUND (RESTRICTED)					
BEGINNING FUND BALANCE	\$ 666,447	\$	343,447	\$	437,544
REVENUES					
Tax Revenue					
Interest Income	7,030		5,000		-
Total Revenue	\$ 7,030	\$	5,000	\$	-
EXPENDITURES					
Technology Equipment	\$ 219,246	\$	325,000	\$	437,544
Technology Services	16,686		23,447		-
Other	-		-		-
Total Expenditures	\$ 235,932	\$	348,447	\$	437,544
ENDING FUND BALANCE	437,544		-		-
2013 BOND (RESTRICTED)					
BEGINNING FUND BALANCE	\$ 11,741,187	\$	10,212,150	\$	8,212,150
REVENUES					
Local	\$ 503,562	\$	40,000	\$	40,000
Transfer from Other Funds	-		-		-
Total Revenue	\$ 503,562	\$	40,000	\$	40,000
EXPENDITURES					
Capital Outlay	\$ 4,032,598	\$	2,494,143	\$	8,252,150
ENDING FUND BALANCE	\$ 8,212,150	\$	7,758,007	\$	-

2020 SINKING FUND (RESTRICTED)

		2019-20 ACTUAL		2020-21 ADOPTED		2020-21 1ST AMENDED
BEGINNING FUND BALANCE	\$	-	\$	-	\$	-
REVENUES						
Local	\$	-	\$	7,250,000	\$	7,250,000
Transfer from Other Funds		-		50,000		50,000
Total Revenue	\$	-	\$	7,300,000	\$	7,300,000
EXPENDITURES						
Capital Outlays		-		6,000,000		6,000,000
Other		-		1,300,000		1,300,000
	\$	-	\$	7,300,000	\$	7,300,000
ENDING FUND BALANCE	\$	-	\$	-	\$	-

CAPITAL PROJECTS FUND

BEGINNING FUND BALANCE	\$	1,185,164	\$	1,515,164	\$	1,676,852
REVENUES						
Proceeds from Sale of Property	\$	580,469	\$	-	\$	2,562,000
Transfer from Other Funds		-		-		-
Total Revenue	\$	580,469	\$	-	\$	2,562,000
EXPENDITURES						
Transfer to General Fund	\$	-	\$	-	\$	-
Other		88,781		100,000		1,000,000
Total Expenditures	\$	88,781	\$	100,000	\$	1,000,000
ENDING FUND BALANCE	\$	1,676,852	\$	1,415,164	\$	3,238,852

DEBT RETIREMENT FUNDS

(RESTRICTED)

	2019-20 ACTUAL		2020-21 ADOPTED		2020-21 1ST AMENDED
2013 BOND SERIES I					
BEGINNING FUND BALANCE	\$ 793,784	\$	1,001,865	\$	1,191,067
REVENUES					
Tax Revenue	\$ 5,421,070	\$	5,166,509	\$	5,166,509
Interest Income	21,948		15,000		15,000
Total Revenue	\$ 5,443,018	\$	5,181,509	\$	5,181,509
EXPENDITURES					
Bond Redemption	\$ 850,000	\$	900,000	\$	900,000
Bond Interest	4,193,750		4,159,750		4,159,750
Other	1,985		50,200		50,200
Total Expenditures	\$ 5,045,735	\$	5,109,950	\$	5,109,950
ENDING FUND BALANCE	\$ 1,191,067	\$	1,073,424	\$	1,262,626
2013 BOND SERIES II					
BEGINNING FUND BALANCE	\$ 850,783	\$	1,089,146	\$	1,366,678
REVENUES					
Tax Revenue	\$ 5,417,529	\$	5,166,509	\$	5,166,509
Interest Income	21,948		15,000		15,000
Total Revenue	\$ 5,439,477	\$	5,181,509	\$	5,181,509
EXPENDITURES					
Bond Redemption	\$ 1,275,000	\$	1,375,000	\$	1,375,000
Bond Interest	3,646,250		3,582,500		3,582,500
Other	2,332		50,500		50,500
Total Expenditures	\$ 4,923,582	\$	5,008,000	\$	5,008,000
ENDING FUND BALANCE	\$ 1,366,678	\$	1,262,655	\$	1,540,187
2014 REFUNDING BOND					
BEGINNING FUND BALANCE	\$ 2,164,092	\$	2,124,664	\$	2,428,572
REVENUES					
Tax Revenue	\$ 8,980,795	\$	8,623,332	\$	8,623,332
Interest Income	40,228		30,000		30,000
Total Revenue	\$ 9,021,023	\$	8,653,332	\$	8,653,332
EXPENDITURES					
Bond Redemption	\$ 7,095,000	\$	7,405,000	\$	7,405,000
Bond Interest	1,656,950		1,302,200		1,302,200
Other	4,593		50,200		50,200
Total Expenditures	\$ 8,756,543	\$	8,757,400	\$	8,757,400
ENDING FUND BALANCE	\$ 2,428,572	\$	2,020,596	\$	2,324,504

FOOD SERVICE FUND

(RESTRICTED)

	2019-20 ACTUAL		2020-21 ADOPTED		2020-21 1ST AMENDED
BEGINNING FUND BALANCE	\$ 561,399	\$	148,004	\$	\$ 161,549
REVENUES					
Local Sales	\$ 1,296,273	\$	1,737,000	\$	900,000
State Reimbursement	\$ 182,574	\$	164,504	\$	164,027
Federal Reimbursement	\$ 2,263,857	\$	1,950,000	\$	2,222,552
Other Financing Sources	\$ -	\$	-	\$	400,000
Total Revenue	\$ 3,742,704	\$	3,851,504	\$	3,686,579
EXPENDITURES					
Support Services	\$ 3,942,554	\$	3,736,035	\$	3,648,128
Transfers to Other Funds	\$ 200,000	\$	200,000	\$	200,000
Total Expenditures	\$ 4,142,554	\$	3,936,035	\$	3,848,128
ENDING FUND BALANCE	\$ 161,549	\$	63,473	\$	-

HEALTH & WELFARE FUND

	2019-20 ACTUAL		2020-21 ADOPTED		2020-21 1ST AMENDED
BEGINNING FUND BALANCE	\$ 1,418,084	\$	1,095,201	\$	\$ 1,356,123
REVENUES					
Employee Contributions	\$ 3,395,185	\$	3,549,364	\$	3,549,364
Transfer From Other Funds	17,175,236		18,113,209		19,100,080
Total Revenue	\$ 20,570,421	\$	21,662,573	\$	22,649,444
EXPENDITURES					
Premiums/Claims/Fees	\$ 19,032,383	\$	22,285,455	\$	22,731,164
Transfer to Other Funds	\$ 1,600,000	\$	-	\$	-
	\$ 20,632,383	\$	22,285,455	\$	22,731,164
ENDING FUND BALANCE	\$ 1,356,123	\$	472,319	\$	1,274,403

SCHOLARSHIP FUND (RESTRICTED)

	2019-20 ACTUAL	2020-21 ADOPTED	2020-21 1ST AMENDED
BEGINNING FUND BALANCE	\$ 29,471	\$ 26,856	\$ 26,856
REVENUES			
Local- Donations	600	600	600
EXPENDITURES			
Scholarships	3,215	3,030	3,030
ENDING FUND BALANCE	\$ 26,856	\$ 24,426	\$ 24,426

SCHOOL ACTIVITIES FUND (RESTRICTED)

	2019-20 ACTUAL	2020-21 ADOPTED	2020-21 1ST AMENDED
BEGINNING FUND BALANCE	\$ 1,287,776	\$ 1,259,038	\$ 1,413,097
REVENUES- SCHOOL DEPOSITS	\$ 1,803,762	\$ 1,700,000	\$ 1,700,000
EXPENDITURES- SCHOOL ACTIVITY	\$ 1,678,441	\$ 1,900,000	\$ 1,900,000
ENDING FUND BALANCE	\$ 1,413,097	\$ 1,059,038	\$ 1,213,097

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Purchase CTE Classroom Computer Lab Replacements

It was moved by Mrs. Bonifield and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the purchase of Classroom Computer Lab Replacements from CDW-G, Vernon Hills, Illinois in the amount of \$188,930.59.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Appointment of Director of Personnel & District Services

It was moved by Mrs. Frank and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Anthony Abbate as Director of Personnel and District Services.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Approval of Teacher

It was moved by Mrs. Burton and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2020-21 school year to the following teacher:

<u>Name</u>	<u>Location</u>	<u>Date Effective</u>
Severin, Carlene	1.0 Student Services	12/7/20

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Leave of Absence

It was moved by Mrs. Jarvis and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and approve the request for leave of absence as listed below:

<u>Name</u>	<u>Date Effective</u>
Sianed Miller	1/4/21

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Resignations

The Board was informed that a resignation was accepted for:

<u>Name</u>	<u>Date Effective</u>
Lindsay Richardson	December 18, 2020
Michelle West	December 18, 2020

Retirements

It was moved by Mrs. Bradford and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District

adopt resolutions of appreciation for services rendered by:

Kathleen Furmaga, who will retire from the district on January 29, 2021, and will have devoted 21.5 years of dedicated, loyal, and outstanding service to the students of Stevenson High School as a teacher.

Elaine Kramer, who will retire from the district on January 29, 2021, and will have devoted 20.5 years of dedicated, loyal, and outstanding service to the students of Emerson Middle School as a teacher.

Annette Pellegrini, who will retire from the district on December 31, 2020, and will have devoted 25.4 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a noon monitor and special education paraprofessional at Churchill High School, Western Wayne Skills Center, Franklin Transition Program and Coolidge Elementary School.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Nomination of
Dan Centers to
Serve on MASB
Board of
Directors**

It was moved by Mrs. Bonifield and supported by Mrs. Jarvis that the Board of Education nominate and offer their full support for Board Trustee Dan Centers to serve on the MASB Board of Directors for a one-year term, as a representative of Group VI.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Adjournment

President Johnson adjourned the meeting at 9:18 p.m.

Off/Supt/jw