

BOARD OF TRUSTEES
AGENDA

Workshop

Regular

Special

(A)

Report Only

Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

(B)

Action Item

Presenter(s):

SAMUEL MIJARES, DEPUTY SUPT. FOR C & I

Briefly describe the subject of the report or recognition presentation.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO APPROVE CONSULTANT CONTRACTS FOR STAFF DEVELOPMENT FOR ADMINISTRATORS, TEACHERS, AND OTHER CLASSIFIED STAFF FOR SCHOOL YEAR 2016-2017.

(C) Funding Source: Identify the course of funds if any are required

(D) Clarification: Explain any question or issues that might be raised regarding this item.

CONTRACTED SERVICES/PROGRAMS SUMMARY 2016-17

#	CONSULTANT/ CONTRACTED SERVICES	GRADE LEVEL/ AUDIENCE/USER	# DAYS	DESCRIPTION	FUNDING	TOTAL COST
1	ESC-Region 20	Administration	40	Staff Development	211	28,000.00
2	Sharon Wells	Teachers Grades 2-5	20	Math curriculum designed specifically for Texas educators aligned with Texas state curriculum standards, Texas Essential Knowledge and Standards (TEKS) as well as the state-mandated examination. STAAR with step-by-step guidelines to implement in the 2 nd , 3 rd , 4 th , & 5 th grade classrooms.	211	52,528.00

Approved by
EPISD Board of Trustees

14th Day of June 2016

Superintendent



MATHEMATICS DEPARTMENT

MEMORANDUM

TO: Gilberto Gonzalez, Superintendent of Schools

FROM: Rita B. Carreon, Mathematics Director

DATE: June 3, 2016

RE: REQUEST TO APPROVE SHARON WELLS CONSULTANT CONTRACT

I am submitting the attached Sharon Wells consultant contract for School Board consideration and approval. A math curriculum designed specifically for Texas educators with step-by-step guidelines to implement in the classroom. The curriculum has been aligned with Texas state curriculum standards, currently the Texas Essential Knowledge and Standards as well as the state-mandated curriculum examination, STAAR. The curriculum is concept-based geared toward the development of problem solving, and provides opportunities for students to be actively engaged.

Please do not hesitate to contact me should you have any questions or concerns.

RC/eg

Approved: _____


Samuel Mijares, Assistant Superintendent for Curriculum & Instruction

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

1420 EIDSON ROAD • EAGLE PASS, TEXAS 78852 • 830/773-5181

CONSULTANT CONTRACT

This contract is entered into by and between Sharon Wells Mathematics Curriculum Inc, P.O. Box 689, _____
Edinburg, Texas 78539 phone (956)688-6284, fax (956)688-6285, website: www.SHARONWELLS.com
(Name and Address)

hereinafter referred to as "Contractor" and the Eagle Pass Independent School District, a Texas political subdivision, hereinafter referred to as "District" on this the 14th day of June, 2016.

1. The purpose of this Agreement is to set out the responsibilities of the parties hereto regarding the professional services to be rendered by contractor to District. District agrees to engage Contractor, and Contractor agrees to perform and/or provide the following services:
Professional consultant services and professional development math workshops for teachers in grades 2, 3, 4 and 5 for 2016-2017 school year which includes a total of of eighteen training sessions.
2. Contractor will perform the services set forth herein in a timely and professional manner and to the District's satisfaction.
3. In exchange for the Contractor's services, District will pay Contractor a fee of \$52,528.00 **per hour/per day/flat fee** [circle one]. The total fee is not to exceed \$52,528.00. Any reimbursement for travel, meals, and lodging or other expenses will be in accordance with District policies and must be accompanied by appropriate receipts. Contractors will not be paid in advance of performing or providing the services. Invoices must be addressed to the Accounts Payable Dept. at the above address. Notwithstanding payment by the District pursuant to an approved invoice, the District reserves the right to audit said Agreement and the services rendered hereunder and to adjust said sum if incorrect or improper. Contractor agrees to refund to District any sums improperly or incorrectly paid Contractor upon notice of same by District. Payment on a properly submitted invoice will be made in accordance with the District disbursement payment schedule.
4. The contract will be effective on the 1st day of August, 2016, and will expire on the 30th day of June, 2017, unless sooner terminated as provided herein.
5. This contract may be terminated by the District without cause at any time and Contractor agrees to conclude services upon notification by District that Agreement has been terminated. Either District or Contractor may terminate this contract for convenience after giving the other party thirty (30) days advance written notice. Either District or Contractor may terminate this contract effective immediately for breach of any provision herein provided the non-breaching party gives the breaching party written notice of the breach and thirty (30) days to cure such breach. District may terminate this contract effective at the end of its fiscal year if funds are not appropriated for this contract for the ensuing fiscal year. If this contract is terminated for convenience, District will pay Contractor a prorated share of fees Contractor has earned up to the effective date of termination.
6. Contractor is not an employee of the District and is not entitled to fringe benefits. Furthermore, District will not deduct federal income taxes, FICA or any other funds required to be deducted by an employer as this is the responsibility of the Contractor. Contractor is an independent contractor, and District and Contractor have not entered into a joint venture or partnership in providing the services herein.

STAFF DEVELOPMENT RECOMMENDATION

TITLE OF TRAINING:

Sharon Wells Curriculum (grades 2, 3, 4, & 5)

DESCRIPTION:

A math curriculum designed specifically for Texas educators with step-by-step guidelines to implement in the classroom. The curriculum has been aligned with Texas state curriculum standards, currently the Texas Essential Knowledge and Standards as well as the state-mandated curriculum examination, STAAR. The curriculum is concept-based geared toward the development of problem solving, and provides opportunities for students to be actively engaged.

DEPARTMENT/ DIRECTOR:

Math/ Rita B. Carreón

TARGETED AUDIENCE:

2nd, 3rd, 4th, & 5th grade teachers

RATIONALE:

Sharon Wells curriculum maintenance sessions ensure that grade 2, 3, 4, & 5 teachers continue implementing the program, providing student challenges, stimulation, and support. All grade level curriculums include a focus on problem-solving strategies, basic facts, skills, review activities, and the use of manipulative materials in a problem-solving format to teach content knowledge that offers opportunities for students to actively engage in learning. Maintenance sessions ensure that our district continues to receive professional staff development for the grade levels implementing Sharon Wells curriculum.

FEES:

The total cost is \$ 52,528.00 for 18 sessions. The cost includes sessions each for Grades 2, 3, 4, & 5. It also includes printing and shipping of materials for all grade levels and consultant fees, lodging, meals, and miles. Each participant will receive a curriculum packet. Each packet will contain a sequential guide for each six weeks which includes teacher instructions with a materials list, all necessary black-line masters, student assessments, STAAR formatted practice questions, and a classroom profile sheet for tracking student progress. All materials will be available in Spanish.

STAFF DEVELOPMENT CONSULTANT

Sharon Wells

Sharon Wells, formally and elementary school teacher in Lubbock, Texas is the creator of the “Sharon Wells Math Curriculum,” which is designed specifically for grade levels 2-5. The curriculum provides a step-by-step guide to implement in the classroom. Teachers receive training in their grades specific Math curriculum which is aligned to the Texas Essentials Knowledge and Skills and addresses tested areas as assessed by the State of Texas Assessment of Academic Readiness (STAAR) exam and then continue to be in-service during each grading period. The program is being used by several school districts in Texas.

STAFF DEVELOPMENT SUMMARY 2016-2017

#	CONSULTANT	GRADE LEVEL/ AUDIENCE	# DAYS	DESCRIPTION	FUNDING	TOTAL AMOUNT
1	Education Service Center, Region 20	Administration	40	Staff Development	211	\$28,000
2						
3						
4						
5						
6						
						\$28,000

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

1420 EIDSON ROAD • EAGLE PASS, TEXAS 78852 • 830/773-5181

CONSULTANT CONTRACT

This contract is entered into by and between ESC, Region 20, 1314 Hines Avenue, San Antonio, TX 78208

(Name and Address)

hereinafter referred to as "Contractor" and the Eagle Pass Independent School District, a Texas political subdivision, hereinafter referred to as "District" on this the 3rd day of June, 2016.

1. The purpose of this Agreement is to set out the responsibilities of the parties hereto regarding the professional services to be rendered by contractor to District. District agrees to engage Contractor, and Contractor agrees to perform and/or provide the following services:

40 days staff development

2. Contractor will perform the services set forth herein in a timely and professional manner and to the District's satisfaction.
3. In exchange for the Contractor's services, District will pay Contractor a fee of \$ 700.00 **per hour/per day/flat fee** [circle one]. The total fee is not to exceed \$ 28,000.00. Any reimbursement for travel, meals, and lodging or other expenses will be in accordance with District policies and must be accompanied by appropriate receipts. Contractors will not be paid in advance of performing or providing the services. Invoices must be addressed to the Accounts Payable Dept. at the above address. Notwithstanding payment by the District pursuant to an approved invoice, the District reserves the right to audit said Agreement and the services rendered hereunder and to adjust said sum if incorrect or improper. Contractor agrees to refund to District any sums improperly or incorrectly paid Contractor upon notice of same by District. Payment on a properly submitted invoice will be made in accordance with the District disbursement payment schedule.
4. The contract will be effective on the 1st day of July, 2016, and will expire on the 30th day of June, 2017, unless sooner terminated as provided herein.
5. This contract may be terminated by the District without cause at any time and Contractor agrees to conclude services upon notification by District that Agreement has been terminated. Either District or Contractor may terminate this contract for convenience after giving the other party thirty (30) days advance written notice. Either District or Contractor may terminate this contract effective immediately for breach of any provision herein provided the non-breaching party gives the breaching party written notice of the breach and thirty (30) days to cure such breach. District may terminate this contract effective at the end of its fiscal year if funds are not appropriated for this contract for the ensuing fiscal year. If this contract is terminated for convenience, District will pay Contractor a prorated share of fees Contractor has earned up to the effective date of termination.
6. Contractor is not an employee of the District and is not entitled to fringe benefits. Furthermore, District will not deduct federal income taxes, FICA or any other funds required to be deducted by an employer as this is the responsibility of the Contractor. Contractor is an independent contractor, and District and Contractor have not entered into a joint venture or partnership in providing the services herein.

STAFF DEVELOPMENT RECOMMENDATION

TITLE OF TRAINING:

Staff Development/Technical Assistance

DESCRIPTION:

To provide staff development and technical assistance to Eagle Pass ISD administrators and staff.

DEPARTMENT/ DIRECTOR:

Federal Programs – Rolando Salinas, Federal Programs Director

TARGETED AUDIENCE:

Administrators/Principals

RATIONALE:

To provide a system of intensive and sustained support and improvement to campus administrators and staff that receives Title I funds. Provide assistance on Title I Comparability reporting, development level of NCLB report cards, Parent Involvement requirements, notifications and policy development, facilitate PBM requirements, assist with SAS Consolidated Application for Federal Funding, Highly-Qualified, compliance reports, Gun-Free Schools report, review of all Campus Improvement Plans for Title I requirements, OMB-87 and other compliance issues. Provide staff development on writing effective needs assessment to meet Title I school-wide program requirements. Assist with State Compensatory Education planning and evaluation and other trainings and technical assistance as requested.