



115 Trimble Drive / Pearl, Mississippi 39208 / 601-259-9266

**Contract**  
**2014-15**  
**Tupelo Public School District**  
**72 South Green Street**  
**Tupelo, Mississippi 38804**

This contract confirms the agreement between HMS Consulting, LLC (HMS) and the **Tupelo Public School District** (District), regarding professional consultative services provided to the school district. The consultant services will be scheduled and occur between July 1, 2013 and June 30, 2015.

This contract is subject to the following terms and conditions:

1. The District agrees for HMS to provide up to 8 days of professional consultant services on an as needed basis as determined by the District. The schedule of actual days to be worked will be set mutually by the District and HMS. The schedule may be changed at the request and acceptance of both parties.
2. The conditions of work follow:
  - a. The work will consist of on-site consultation unless otherwise directed by the District. The District and HMS will establish the expectations and locations for task accomplishment.
  - b. The District agrees to provide payment to HMS in the amount of \$1,250.00 per day or \$625.00 for a half day for on-site work. The district agrees to provide payment in the amount of \$125.00 per hour for work completed off-site at the direction of the district.
  - c. A standard consultant workday will be eight work hours.
  - d. Cost of consultant travel and associated expenses incident to travel will not be paid by the District.
  - e. HMS is responsible for all applicable taxes. The District will not pay benefits.
  - f. HMS will invoice the District business office monthly with payment due from the District within 45 days of submission of the invoice. The invoice will specify consultant time and effort.

3. HMS will file activity reports describing consultant's work, observations, and, if appropriate, recommendations. The activity reports will be filed electronically with the Superintendent and/or the District's designee(s) and the director of federal programs at the end of the week in which consultative services occurred.
4. In the event HMS is unable to schedule the consultative services on the need-for-services basis as determined by the District and a mutually acceptable alternative cannot be arranged, either party may terminate the contract on a ten day written notification.
5. The rights and obligations of each party to this agreement shall not be effective and neither party shall be bound by the terms of this agreement unless and until the District or authorized designee approves the provisions of the HMS Contract.

AGREED to by:



HMS Consulting, LLC  
Milton D. Matthews, Ed.D., CEO  
FEIN: 26-3246386  
DUNs: 832559506

July 1, 2014  
Date



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Representative of the School District

8/5/14  
Date