

**BEMIDJI AREA SCHOOLS  
BEMIDJI, MINNESOTA**

**DATE: MAY 21, 2018**

**TO: BOARD OF EDUCATION**

**FROM: KATHY PALM, DIRECTOR OF CURRICULUM & ADMIN. SERVICES**

**SUBJECT: REVISED 2017-2018 INDIAN EDUCATION POLICIES AND PROCEDURES**

**COMMENTS:**

The Local Indian Education Committee (LIEC) annually reviews and approves Policies and Procedures (IPPs). The IPPs are a part of the Title VIII (Impact Aid Program) application. In order to be approved for the Impact Aid dollars, the district's IPPs must meet eight standards. The IPPs have been rewritten to very clearly meet all of the standards and include the current goals. Approval of the following Indian Education Policies and Procedures is requested.

**INDIAN POLICIES AND PROCEDURES  
BEMIDJI AREA SCHOOLS, ISD #31  
FY 2019  
APPLICATION NUMBER: 33-MN-2019-1603  
REVISED: MAY 21, 2018**

It is the intent of the Bemidji Area Schools, ISD #31, that all Indian children of school age have equal access to all programs, services and activities offered within the school district. To this end, the Bemidji Area Schools, ISD #31, School District will consult with local tribal officials and parents of Indian children in the planning and development of Indian Policies and Procedures (IPPs), general education programs, and activities. These policies and procedures will be reviewed annually and revisions will be made within 90 days of the determination that requirements are not being adequately met.

**ATTESTATIONS**

The Bemidji Area Schools, ISD #31, attests that it has established Indian Policies and Procedures (IPPs) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Indian lands. The IPPs have been adequately disseminated to the tribes and parents of children residing on eligible Indian lands. A copy of the current policies and procedures was attached to the FY 2019 Impact Aid application.

The Bemidji Area Schools, ISD #31, attests that it has provided a copy of written responses to comments, concerns and recommendations received from tribal leaders and parents of Indian children through the Indian policies and procedures consultation process and disseminated these responses to tribal leaders and parents of Indian children prior to the submission of their FY 2019 Impact Aid application.

## **Indian Policies and Procedures**

### **TRIBE's PREFERRED METHOD OF COMMUNICATION: Electronic Mail**

The following Indian policies and procedures become effective upon school board approval.

**Policy 1: The LEA will disseminate relevant applications, evaluations, program plans and information related to the LEA's education program and activities with sufficient advance notice to allow tribes and parents of Indian children the opportunity to review and make recommendations. [34CFR222.94(a)(1)]**

#### **Procedure 1:**

1.1 The LEA will disseminate, as soon as reasonably possible after such information becomes available, but not later than 14 days in advance of any meeting, summary sent home in school mail to parents of Indian children and email to tribal offices a copy of the following documents:

- Impact Aid FY 2019 application;
- Title I, Part A; Title I, Part D; Title II, Part A, McKinney Vento, Homeless Education Support; Title VII-Impact Aid programs; Johnson O'Malley programming;
- Evaluation of all educational programs; and
- Plans for education programs the District intends to initiate or eliminate.

1.2 In addition, information regarding these materials will be included in the District's monthly newsletter, if appropriate.

1.3 Parents of Indian children, tribal officials and the public will be given notice of any and all meetings related to equal participation or the content of the educational program by including information about meeting times and locations in the school website at [www.http://bemidji.k12.mn.us](http://www.bemidji.k12.mn.us). The location, date and time of any meeting described above shall be posted in the same manner as a legally posted Board meeting.

1.4 Parents of Indian children, tribal officials, the Local Indian Education Committee and any other interested persons can review assessment data to help develop or modify educational programs and services allowing for the participation of Indian students on an equal basis in the district.

1.5 Minutes from the Indian Education meetings will be posted on the District's website for all patrons and Tribal officials to review. This will allow for ongoing dissemination of information.

**POLICY (2): The Bemidji Area Schools, ISD #31, School District will provide an opportunity for the White Earth, Leech Lake, and Red Lake Reservations and parents of Indian children to provide their views on the District's educational program and activities, including recommendations on the needs of their**

**children and on how the District may help those children realize the benefits of the educational programs and activities. [34CFR222 .94(a)(2)]**

- (i) Notify tribes and the parents of Indian children of the opportunity to submit comments and recommendations, considering the tribe's preference for method of communication, and
- (ii) Modify the method of and time for soliciting Indian views, if necessary, to ensure the maximum participation of tribes and parents of Indian children.

**Procedure 2:**

2.1 The LEA surveys the parents of Indian children and tribal officials via surveys sent home with students, and email to tribal office in the Fall to allow them the opportunity to make commentary concerning (1) the needs of their children and the ways in which they can assist them in realizing the benefits of the education programs; (2) the overall operation of the District's education program; and (3) the degree of parental participation allowed in the same. The Bemidji Area Schools, ISD #31, School Board will thereafter hold an annual Board meeting in where such commentary may be reviewed by Indian parents, Tribal officials, and the Board.

2.2 Indian parents and Tribal officials will be given notice of any and all meetings by including in the above-referred questionnaire to be disseminated in the fall semester information as to the location of legally posted Board notices. The location, date and time of any meeting described above shall be posted in the same manner as a legally posted Board meeting.

2.3 The Bemidji Area Schools, ISD #31, School District has consulted with the tribe prior to the adoption of these board policies. The White Earth, Leech Lake, and Red Lake Reservations prefers all communication with the tribe and the parents of Indian children be disseminated via email to tribal office and sent home with students to parents of Indian children.

2.4 The LEA will, to the extent possible, take the tribe's preferred method of communication into consideration for all correspondence with the tribe and the parents of Indian children for consultation on these IPPs and the educational program and activities.

2.5 If participation in the survey results in a low return rate or the established meeting yield low participation by the parents of Indian children and tribal officials, the Bemidji Area Schools, ISD #31, School District will re-evaluate its plan and consult with parents of Indian children and tribal officials on ways to improve and enhance participation in the consultation process. The Bemidji Area Schools, ISD #31, School District may re-locate meetings or times to encourage participation.

**POLICY (3): The Bemidji Area Schools, ISD #31, School District will annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities. [34CFR222.94(a)(3)]**

- (i) Share relevant information related to Indian children's participation in the LEA's education program and activities with tribes and parents of Indian children; and
- (ii) Allow tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

**Procedure 3:**

The Bemidji Area Schools, ISD #31, School District will take the following measures to annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities.

3.1 The Bemidji Area Schools, ISD #31, School District will monitor Indian student participation in all academic and co-curricular activities.

3.2 School-district officials will review school data to assess the extent of Indian children's participation in the District's educational programs on an equal basis.

3.3 The Bemidji Area Schools, ISD #31, School District will share its assessment of district funding, Indian student participation, related academic achievements and other related data will be shared with the parents of Indian children and tribal officials by posting on the school district website at <http://www.bemidji.k12.mn.us/> and email to tribal office for posting at tribal offices at least 14 days in advance of any meeting to discuss the extent to which Indian children participate with non-Indian children.

3.4 Parents of Indian children, tribal officials and other interested parties may express their views on participation at any time through direct communication with the school district, at any school board meeting or to the Local Indian Education Committee (LIEC)

3.5 Copies of all annual reports will be provided to tribal officials via email at least 14 days in advance of any meeting to discuss the assessment and any related modifications to the educational program or activities to improve Indian participation. Summaries of the assessments will be sent home to the parents of Indian children via school mail at least 14 days in advance of any meeting to discuss the assessment and any related modifications to the educational program or activities to improve Indian participation. Full copies of the assessment will be provided to parents upon request to the school district.

If it is determined that there are gaps in Indian participation in the educational program or activities, the Bemidji Area Schools, ISD #31, School Board in consultation with the Local Indian Education Committee (LIEC), tribal officials and the parents of Indian children, will modify its education program in such a way as to improve Indian participation.

**POLICY (4): The Bemidji Area Schools, ISD #31, School District will modify the IPPs if necessary, based upon the results of any assessment or input described in this document. [34CRF222.94(a)(4)]**

**Procedure 4:**

4.1 The Bemidji Area Schools, ISD #31, Local Indian Education Committee has scheduled meeting in October and November to discuss the content of the IPPs and educational program and activities. Parent of Indian children and tribal officials are notified via notice sent home with students in school mail to parents of Indian children school and email to tribal offices regarding these meetings and their ability to submit comment. In addition, the parents of Indian children and tribal officials may make recommend changes to the IPPs or the educational program at any regularly scheduled Local Indian Education Committee (LIEC) meeting, school board meeting, or in direct communication with the school district.

4.2 The Bemidji Area Schools, ISD #31, School Board will evaluate all recommendations for changes to these IPPs.

4.3 The Bemidji Area Schools, ISD #31, School Board will decide on all recommended revisions to these IPPs.

4.4 Any changes by the Bemidji Area Schools, ISD #31, School Board will become effective immediately upon adoption.

4.5 The Bemidji Area Schools, ISD #31, School District will disseminate copies of the revised IPPs to the tribe and parents of Indian children within 30 days of adoption by the Bemidji Area Schools, ISD #31, School Board.

**POLICY (5): The Bemidji Area Schools, ISD #31, School District will respond at least annually in writing to comments and recommendations made by tribes or parents of Indian children, and disseminate the responses to the tribe and parents of Indian children prior to the submission of the IPPs by the LEA. [34CRF222 .94(a)(5)]**

**Procedure 5:**

The Bemidji Area Schools, ISD #31, School District will at least annually respond in writing to comments and recommendations made by the Local Indian Education Committee (LIEC), tribal officials, or parents of Indian children, and disseminate the responses to all parties by sending responses home with students in school mail to parents of Indian children and email to tribal offices prior to the submission of the IPPs by the District.

**POLICY (6): The Bemidji Area Schools, ISD #31 School District will provide a copy of the IPPs annually to the affected tribe or tribes. [34CR F222.94 (a)(6)]**

**Procedure 6:**

**The Bemidji Area Schools, ISD #31, School District will annually provide a copy of the current Indian Policies and Procedures to the White Earth, Leech Lake, and Red Lake Reservations by email.**

Local Indian Education Committee (LIEC) Approval Date: May 8, 2018

Bemidji Area Schools Board of Education Approval Date: May 21, 2018

**ACTION:**

The motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried ( ) to approve the Revised 2017-2018 Bemidji Area Schools Indian Education Policies and Procedures as written.