

Board Committee Report

Governance Committee

Date of Report: March 17, 2024

Written/ Submitted by: Becky Lund (GC Chair)

Date of Last Meeting: March 10, 2025

Date of Next Meeting: April 14, 2025 (beginning at 6:00 pm)

Motion/ Action Items for the Board Meeting:

For the Consent Agenda:

- i. 2nd reading/ potential approval of former policy 522 (Title IX)
- ii. 2nd reading/ potential approval of new policy 519 (Interviews of Students by Outside Agencies)
- iii. 1st reading of revised policy NP 208 (Policies)
- iv. 1st reading of revised Bylaws

Notes:

Schools must revert to the “2020” policy 522 (Title IX) after a federal court ruling in January 2025. Legally, the “new” policy isn’t valid, so we need to clearly rescind it and replace it with the former version.

Schools are recommended to approve policy 519 (Interviews of Students by Outside Agencies) if they haven’t already done so. This provides a clear process for school employees to follow.

The Bylaws were approved in August using the one-reading “emergency approval” to make them compliant with changes in state statutes. The Governance Committee has reviewed them one more time and feels confident that they are ready to do the two-reading full approval process.

APPROVED 2024-2025 Governance Committee Goals

Goal	Notes	Due Date/Complete?
1. Work with the Executive Director to review and recommend policies that support Nova Classical's mission.	The GC is reviewing policies that are next in our review cycle, including returning to the new Procurement Policy (NP 705) and the revised Anti-Nepotism Policy (NP 405) which are only valid for one year at this time. At this time, there are 4 policies and the Bylaws that must be reviewed this year.	TBD; see Goal #2.
2. Revise Nova Classical's policy review plan to continue regular reviews within a manageable framework.	A revised policy NP 208 is being submitted to the Board in March and it has a looser review cycle while still maintaining a review cycle. The current review plan is included at the end of this report, but not included in the policy in case future Governance Committees want a different format that would be more effective for them.	June 2025
3. Provide the 2024 Election Report and conduct the 2025 board election.	<p>The Nomination Period began on March 1, 2025.</p> <p>As per the 2024 Election Report, 5 seats are up for election: 2 parent seats (each for a 3-year term) 2 teacher seats (each of a 3-year term) 1 community member seat (for a 2-year term)</p> <p>Please reach out to people you think should run. You can also submit the names (and emails would be helpful) of potential candidates to governance@novaclassical.org and the GC will reach out to encourage them to run.</p>	The 2025 board election will be completed by the end of May 2025.

<p>4. Implement and update the board training process.</p>	<p>There are new statutes regarding mandated training for all board members, including training mandated before new board members start their terms. These need to be included in our board training process; it may be prudent to create a calendar, list of possible topics, and (in accordance to state statute) a method for the Board to give input on what topics are needed each year, including a board assessment piece.</p> <p>It would also be helpful to develop any “yearly” trainings (such as those for new members like Robert’s Rules and Open Meeting Law) so that they are easily accessible each year and only need small updates as opposed to being recreated each time.</p>	<p>Ongoing.</p>
<p>5. Continue to think about two goals from last year:</p> <p>Recommend at least 1 new board member to the FoN Board.</p> <p>Find ways to educate the Nova Classical community on the work of the Board/Board committees.</p>	<p>These don’t require “checking-in” on a monthly basis, but shouldn’t be neglected over the coming year.</p>	<p>June 2025</p>

The following is the current policy review plan being used by the GC beginning this year. It is for informational purposes only.

Policy Review Plan (Updated 3/4/2025)

Policy	Last Reviewed by BoD	Next Review Date	Notes
NP 101 (Legal Authority of Board)	10/25/2021		
NP 102 (Definitions)	10/25/2021		
NP 201 (Role and Responsibilities)	11/29/2021		Needs to be updated in 2024? (Because of other updates)
NP 202 (Expectations and Obligations of Board Members)	09/30/2024		
NP 203 (Board Meetings)	09/30/2024		
NP 204 (Election of Board Members)	09/30/2024		
NP 205 (Committees)	04/25/2022		
NP 206 (Board Orientation, Training)	09/30/2024		
NP 208 (Development, Etc. of Policies)	01/30/2023		
NP 210 (BoD Member Conflict of Interest)	09/30/2024		
NP 301 (Application and Enrollment)	09/30/2024		
NP 303 (Whole Grade Acceleration)	04/29/2024		
NP 304 (Gifted and Talented Services)	06/24/2024		
NP 305 (Enrollment Numbers)	09/30/2024		Formerly "Section Size"
NP 306 (Enrollment Practices)	09/30/2024		
NP 307 (Counting All Students)	07/29/2024		
NP 402 (Reporting Unethical or Illegal Activity)	11/01/2022		
NP 404 (Background Checks)	08/29/2022		
NP 405 (Anti-Nepotism)	08/29/2022		(Emergency Approval 7/30/24)

NP 500 (Personal Electronic Devices – Safe...Tech. Use)	01/31/2022		Might need to be updated in 2024 (to add a mental health component)
NP 501 (Curriculum)	09/30/2024		
NP 502 (Parental Curriculum Review)	09/30/2024		
NP 503 (Tele-Related Services)	09/30/2024		
NP 601 (Gender Inclusion)	03/27/2023		NP 208 still lists this as a “yearly review” policy; we’ll want to update NP 208...
NP 602 (Racial Equity)	06/26/2023 (Pending sending to the Board with updates)		
NP 701 (Establishment of Budget)	04/26/2021		
NP 702 (Fund Balance Requirements)	09/30/2024		
NP 703 (Fundraising)	05/23/2022		
NP 704 (Electronic Fund Transfer)	05/23/2022		
NP 705 Procurement	NEW		(Emergency Approval 7/29/24)
NP 706 (Acceptance of Gifts)	05/23/2022		
NP 707 (Health Insurance)	05/20/2024		
102 (Equal Educational Opportunity)	11/27/2023		
110 (Data Retention)	01/31/2022		
214 (Out-of-State Travel)	02/27/2023		
401 (Equal Employment)	03/27/2023		
402 (Disability Nondiscrimination)	09/30/2024		
406 (Public and Private Personnel Data)	04/24/2023		

407 (Employee Right to Know – Hazardous Substances)	04/24/2023		
410 (Family and Medical Leave)	09/30/2024		
412 (Expense Reimbursement)	05/22/2023		
413 (Violence and Harassment)	09/30/2024		
414 (Mandated Reporting)	09/30/2024		
417 (Chemical Use and Abuse)	05/22/2023		
418 (Drug-Free)	06/26/2023		
419 (Tobacco-Free Environment)	06/26/2023		
427 (Workload Limits)	08/21/2023		
501 (School Weapons Policy)	08/21/2023		
502 (Search of Student)	10/30/2023		
504 (Student Appearance)	03/25/2024		
505 (Speech and Distribution of Materials)	11/25/2024		
506 (Student Discipline)	11/25/2024		
514 (Bullying Prohibition)	10/28/2024		NP 208 lists this as a “yearly review” policy, but it’s not mandated by the state
515 (Protection and Privacy of Student Records)	09/30/2024		
516 (Student Medication)	02/24/2025		
516.5 (Overdose Medication)	01/29/2024		
519 (Interviews of Students by Outside Agencies)	NEW 02/24/2025		Emergency approval on 2/24/25; also the 1 st reading

521 (Student Disability Nondiscrimination)	09/30/2024		
522 (Title IX Policy)	02/24/2025		“New” version from 11.25.2024 was rescinded on 2/24/25 Emergency approval on 2/24/25; also the 1 st reading
524 (Internet Acceptable Use)	01/27/2025		
526 (Hazing Prohibition)	11/25/2024		NP 208 lists this as a “yearly review” policy, but it’s not mandated by the state
531 (Pledge of Allegiance)	02/27/2023		
532 (Use of Peace Officers)	10/30/23		
533 (Wellness Policy)	06/24/2024		
534 (Unpaid Meal Charge)	02/26/2024		
609 (Religion and Religious and Cultural Observances)	09/30/2024		Formerly “Religion”
614 (School District Testing)	11/01/2022		
709 (Student Transportation)	07/29/2024		
801 (Equal Access to School Facilities)	01/29/2024		
806 (Crisis Management)	11/25/2024		
807 (Health and Safety)	09/30/2024		
Bylaws	04/25/2022		(Emergency Approval 7/29/24)

Notes: Yellow highlights recent notes, Green highlights top-priority policies for SY24, Purple highlights mandatory yearly-review policies.

According to last legislative session, we still need a PSEO weighted grade policy, EL notification policy, and staff disclosing to the Board if they receive compensation from the Authorizer.