

## **MINUTES**

1. Call to Order of Regular Board meeting at 6:00 p.m.
2. Roll Call: Mike Sterling via phone due to illness, Kurt Thompson via phone due to illness, Sue Berogan, Larry Smith, Sharon Ranieri, Evelyn Meeks – 6 in attendance

Jill Berogan – absent

Other Attendees:

Kris Arduino, Recording Secretary

Dr. Terrell Yarbrough, Superintendent

Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

Josh Aurand, Chief School Business Official

**Motion to appoint Sue Berogan as President Pro Tem in the physical absence of Mike Sterling, President**

**1<sup>st</sup> Meeks 2<sup>nd</sup> Ranieri**

**Meeks, S. Berogan, Smith, Ranieri, Thompson, Sterling – 6 ayes**

**Motion carried**

Pledge of Allegiance was recited by Maple Elementary students via video

3. Approval of Agenda

**Motion to approve Agenda with no changes**

**1<sup>st</sup> Smith 2<sup>nd</sup> Meeks**

**S. Berogan, Smith, Ranieri, Meeks, Sterling, Thompson – 6 ayes**

**Motion carried**

4. The Mission of the Harlem Consolidated School District, as a vital part of the community, is to help diverse learners realize their unlimited potential by providing an educational program dedicated to academic excellence and the development of strong character in a safe and respectful learning environment.

**Presenter:** Dr. Terrell Yarbrough, Superintendent

5. Approval of Board Meeting Regular & Closed Minutes: December 13, 2021

**Motion to approve Regular & Closed Minutes of December 13, 2021**

**1<sup>st</sup> Smith 2<sup>nd</sup> Meeks**

**Smith, Ranieri, Meeks, Sterling, Thompson, S. Berogan – 6 ayes**

**Motion carried**

6. Awards and Recognitions

**Presenter:** Jason Blume, Director of Equity & Community Engagement

6.A. Christmas for Kids, Jane Meyer and Millie Smith

**Presenter:** Dr. Jason Blume, Director of Equity & Community Engagement

**14<sup>th</sup> year of holding this event.** 239 kids shopped at Walmart and 193 attended that day some not due to quarantine but we also shopped for those kids. A couple of events raised money at Rascals winter and summer. Kudos to Mike and Shawna Sterling helping us to raise funds for this event. The community was thanked for their time and generous donations. A couple of other families were helped by the District as well. Social workers were also acknowledged for their contribution.

7. Comments from the Community -- none

8. Approval of Bills

8.A. Payables Summary

8.B. Voided Checks

8.C. Payroll Voucher(s)

8.D. Accounts Payable Warrants

Mr. Aurand reviewed the total amount of expenditures of \$7,466,299.06 broken out by fund

No questions

**Motion to approve bills as reviewed**

**1<sup>st</sup> Smith 2<sup>nd</sup> S. Berogan**

**Smith, Ranieri, Meeks, S. Berogan – abstain, Thompson, Sterling – 5 yes, 1 abstain**

**Motion carried**

9. Communications and Committee Reports

9.A. Michael Sterling, President given by S. Berogan

9.A.1. Next Regular Board Meeting: Tuesday, February 15, 2022 @ 6:00 p.m.

- Mike interjected that he met with Jerry Harris at the Middle School for a walk through and saw some things we need to discuss and met with the Union and Terrell to talk about steps.

9.B. Jill Berogan, Vice President given by Sue Berogan

9.B.1. Next Policy Committee Meeting: February 22, 2022 @ 6:00 p.m.

9.C. Evelyn Meeks, Secretary

- Wished everyone a good evening and New Year

- Thanked Mrs. Poole for the creativity in the kids leading the Pledge

- Thanked Ms. Jane Meyer and Mille Smith for all they do for the kids

- Mrs. Berogan urged people to attend the fundraisers and they are wonderful for the kids

9.C.1. Next Equity & Social Justice Meeting: January 27, 2022 @ 6:00 p.m., Harlem High School, Room 145

9.D. Kurt Thompson, Board member

- Thanked everyone in the District for their hard work and patience who is going through the craziness right now as it takes patience and sacrifice.

9.D.1. Next Business Services Committee meeting: February 9, 2022 @ 6:00 p.m.

9.E. Larry D. Smith, Board member

- Thanked Jane and Millie for their efforts in the Christmas for Kids
- Thanked the Winnebago County Sheriff's Department for their hard work
- Thanked Mike Sterling for his contribution to the fundraisers
- Noted that Mike and Terrell regularly sending emails for following up on things is genuinely appreciated.

9.E.1. Next Education Committee meeting: February 16, 2022 @ 6:00 p.m.

9.F. Sue Berogan, Board member

- Thanked Maple for the pledge students who led the Pledge
- Thanked Mille and Jane, Mike and Shawna for all of their hard work. She attended the July fundraiser and things were going well. She missed the later one. She attended and helped shopping for Christmas for Kids. Everyone should try it as it is a lot of fun.
- Acknowledged the bowling team and wished them good luck at State this weekend at Viking Lanes.
- Congratulated the dance team for first place
- Wished good luck to the competition cheer teams, last time they took first at middle school, first at JV and second at Varsity
- Thanked Terrell and Mike for all their hard work trying to work through the Covid issues. She appreciated all of their answers.

9.G. Sharon Ranieri, Board Member

- Thanked Maple pledge students
- Congratulated the Boys' Bowling Team at Regionals
- Thanked Jane and Mille for their hard work
- In November she attended the IASB Tri-Conference for the first time and found it to be amazing as a new board member. She attended a cyber safety class with B-Sure. It is scary to know that kids are in danger to online crimes and human trafficking. She would like to see if this man can speak to our students regarding these subjects.
- On December 8 attended the Career Fair for the 8<sup>th</sup> and 9<sup>th</sup> grade students with over 50 booths and vendors totally willing to work with Harlem students. Another fair will be held in April.

- In December she attended Shop with a Cop and enjoyed that event
- Stuff the Bus was outside Meijer and she met the volunteers and she could not believe how packed the bus was with toys. She is so proud of our district for what we do for the children of our community.
- She asked why all CTE meetings to which Dr. Yarbrough said many were a duplication.

Evelyn noted that if there is anything the community wants to discuss with us or if you are unsure of anything you can contact Board members. We can keep this anonymous. She is here for each and every one.

## 10. Administrative Reports

### 10.A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

#### 10.A.1. Recommendation to approve Student Travel Requests:

1. IHSA State Cheer which was previously approved in December so it is a changed month;
2. ILMEA for music honors which you need to qualify for. We get a block of rooms with Hononegah.

### 10.B. Josh Aurand, Chief School Business Official

#### 10.B.1. Recommendation to approve Resolution Declaring Surplus Property:

Parker Center, Olson Park Elementary, Harlem High School and the Administration Center

#### 10.B.2. Recommendation to approve Facility Requests: High School Varsity Softball

#### 10.B.3. Recommendation to approve September & October 2021 Treasurer Reports

10.B.4. Recommendation to approve TSA Security Plan for Harlem Transportation Department. Don West talked about this at Business Services. It is a security piece so only viewable by Board members.

10.B.5. Recommendation to approve a five-year lease with Mail Finance for a postage machine and equipment updates for a monthly payment of \$275.05 for 63 months

10.B.6. Recommendation to approve a playground renovation with a community build for Maple Elementary School with Team Reil at a cost of \$48,999. The playground at Maple is 30 years old and is in rough shape. We need to begin to shift the funding to the District as Maple does not have a PTO/PTA. We are rotating funds through annually so buildings can have these updates. Community people are welcome to come and help.

10.B.7. Recommendation for the purchase of professional development through Teach Better Organization for the high school on January 14, 2022 for \$3,500. People were hoping that this would have lasted longer from feedback Dr. Erb received.

10.B.8. Recommendation to award bid for combi oven with RAH Equipment for \$47,955 which is a combination double stack unit with steamer.

### 10.C. Dr. Shelley Wagner, Assistant Superintendent for Human Resources

10.C.1. Recommendation to approve Personnel Agenda & Addendum

Reviewed as 18 Employments, 10 Transfers and a correction on Logan Lyman who will be hired for 8 hours and not 7 as a supervisory person at the high school, 5 Leaves of Absence, 1 New Federation Bank request and 1 new position for a para for a one on one with a student

10.C.2. Informational only: Resignations

15 Resignations have been received since last meeting

10.D. Dr. Terrell Yarbrough, Superintendent

- Echoed Mr. Sterling in continuing to work through all things Covid and continuing to show grace to our staff and how they are providing educational services for our kids in a safe environment. We have a phenomenal staff doing everything they can for our students from the administration through every staff member and department.

Thanked the Union, Terrell and HAC office for having these talks and getting dialogue and ideas started. Thanked everyone.

11. Consent Agenda

11.A. Approve Personnel Agenda & Addendum

11.B. Approve Student Travel Request(s)

11.C. Approve Facility Request(s)

**Motion to approve 11 A Personnel Agenda & Addendum**

**1<sup>st</sup> Sterling 2<sup>nd</sup> S. Berogan**

**Meeks, Sterling, Thompson, S. Berogan, Smith, Ranieri – 6 ayes**

**Motion carried**

**Motion to approve 11 B, Student Travel Requests**

**1<sup>st</sup> Sterling 2<sup>nd</sup> Meeks**

**Sterling, Thompson, S. Berogan, Smith, Ranieri, Meeks – 6 ayes**

**Motion carried**

**Motion to approve 11 C, Facility Requests**

**1<sup>st</sup> Sterling 2<sup>nd</sup> Smith**

**Thompson, S. Berogan, Smith, Ranieri, Meeks, Sterling – 6 ayes**

**Motion carried**

12. ACTION ITEMS

**12.A. Motion to Approve Resolution Declaring Surplus Property**

**1<sup>st</sup> Smith 2<sup>nd</sup> S. Berogan**

**S. Berogan, Smith, Ranieri, Meeks, Sterling, Thompson – 6 ayes**

**Motion carried**

**12.B. Motion to Approve September & October 2021 Treasurer Reports**

**1<sup>st</sup> S. Berogan 2<sup>nd</sup> Smith**

**Smith, Ranieri, Meeks, Sterling, Thompson, S. Berogan – 6 ayes**

**Motion carried**

**12.C. Motion to Approve TSA Security Plan for Harlem Transportation Department**

**1<sup>st</sup> Smith and S. Berogan**

**Ranieri, Meeks, Sterling, Thompson, S. Berogan, Smith – 6 ayes**

**Motion carried**

**12.D. Motion to Approve five-year lease with Mail Finance for a postage machine and equipment updates for a monthly payment of \$275.05**

**1<sup>st</sup> Sterling 2<sup>nd</sup> S. Berogan**

**Meeks, Sterling, Thompson, S. Berogan, Smith, Ranieri – 6 ayes**

**Motion carried**

**12.E. Motion to Approve a playground renovation with a community build for Maple Elementary School with Team Reil for a cost of \$48,999**

**1<sup>st</sup> Smith 2<sup>nd</sup> Sterling**

**Sterling, Thompson, S. Berogan, smith, Ranieri, Meeks – 6 ayes**

**Motion carried**

**12.F. Motion to Approve the purchase of professional development through Teach Better Organization for the high school for January 14, 2022**

**1<sup>st</sup> Smith 2<sup>nd</sup> S. Berogan**

**Thompson, S. Berogan, Smith, Ranieri, Meeks, Sterling – 6 ayes**

**Motion carried**

**12.G. Motion to Approve award of bid for combi oven with RAH Equipment in the amount of \$48,725.54**

**1<sup>st</sup> Smith 2<sup>nd</sup> Sterling**

**S. Berogan, Smith, Ranieri, Meeks, Sterling, Thompson – 6 ayes**

**Motion carried**

13. Announcements and Discussion: None

**Motion to go into Executive session to discuss for Employment of Personnel, Negotiations, and Student Discipline**

**1<sup>st</sup> S. Berogan 2<sup>nd</sup> Smith**

**Smith, Ranieri Meeks, Sterling Thompson, S. Berogan – 6 ayes**

**Motion carried**

*The Board took a five-minute recess at 6:45 p.m. and returned to open session at 7:52 p.m.*

14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office ( 5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of

Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)(12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

#### 15. ACTION ITEMS AFTER CLOSED SESSION

15.A. Consideration to approve discipline recommendation in Student Discipline # 2021-2022-1

Motion to uphold the expulsion recommendation for student 2021-2022-1 until the spring semester and for recommendation for alternative placements as discussed in closed session

1<sup>st</sup> Sterling 2<sup>nd</sup> S. Berogan

Thompson, Sterling Smith, Ranieri, Meeks, S. Berogan – 6 ayes

Motion carried

15.B. Consideration to approve discipline recommendation in Student Discipline 2021-2022-2

**Motion to uphold the recommendation for expulsion for the remainder of the 2021-2022 and 2022-2023 school year for Student 2021-2022-2**

**1<sup>st</sup> Smith 2<sup>nd</sup> S. Berogan**

**Sterling-no Smith-yes, Ranieri-yes, Meeks-yes Thompson-no, S. Berogan-yes- 4 yes, 2 no**

**Motion carried**

15.C. Consideration and Possible Action as to Employee Discipline 2021-2022-4

**Motion to approve the termination recommendation of Employee 2021-2022-4, Cheri Dunn**

**1<sup>st</sup> Smith 2<sup>nd</sup> S. Berogan**

**Smith, Ranieri, Meeks, S. Berogan, Thompson, Sterling - yes**

**Motion carried**

**15.D. Consideration and Approval of Memorandum of Understanding with Harlem Federation of Teachers regarding securing substitutes at the secondary level**

**Motion to approve Memorandum of Understanding with Harlem Federation of Teachers regarding securing subs at the secondary level**

**1<sup>st</sup> Sterling 2<sup>nd</sup> Smith**

**Meeks, S. Berogan, Thompson, Sterling, Smith, Ranieri – yes**

**Motion carried**

#### 16. Adjournment

**Motion to adjourn at 9:57 p.m.**

**1<sup>st</sup> Smith 2<sup>nd</sup> S. Berogan**

**All in favor yes**  
**Motion carried**

The Meeting adjourned at 9:57 pm.

Respectfully submitted,

*Kris Arduino,*  
Recording Secretary

ATTEST:

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President

\_\_\_\_\_  
Secretary

Dated: \_\_\_\_\_