

**Belton Independent School District**  
***Board of Trustee Meeting Agenda Item***  
***April 21, 2025***

**Item:** Audit Engagement Letter for 2024-2025

**Contact Person:** Melissa Lafferty

**Presented for:** ☒ Action    ☐ Report Only

**Supporting Documents:** ☐ None    ☒ Attached    ☐ Provided Later

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**District Goal or Objective Addressed:**

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

**Background Information:**

The District is required to have an external audit of its financial statements every year. The engagement of an independent external auditor requires Board approval.

The engagement letter with Pattillo, Brown & Hill, LLP outlines the parameters of the financial statement audit and assists with the preparation of the Annual Comprehensive Financial Report. The report must be submitted to TEA in January 2026. Kent Willis will be the engagement partner.

**Fiscal Implications:**

The gross fee will not exceed \$51,730 for the annual audit and financial statement preparation. These funds are allocated in the annual budget.

**Administrative Recommendation(s):**

Approve the engagement of Pattillo, Brown & Hill, LLP for the annual financial audit for the fiscal year ending August 31, 2025 as presented.