

School Board Meeting:

November 12, 2012

Subject:

Volunteer Handbook

Presenter:

Kim Carlson

SUGGESTED SCHOOL BOARD ACTION:

Review for approval at the next Board meeting.

DESCRIPTION:

This is an updated version of the District-wide Volunteer Handbook.

This handbook was updated with the latest policies and procedures. It gives general information to volunteers across the District. It was originally created by Laura Barta-Lindquist and was made specific to each school. This year we were asked to make one handbook for all the schools in the District.

Two sections that had the most revisions were the background check information and Policy #413 - Harassment and Violence. Most of the information came from the previous handbook and then was updated and revised to follow current practices and procedures.

Several District staff members including clerical staff, principals and teachers, from various building levels, reviewed it.

I will be taking questions and suggestions for revisions at this time and then at the next board meeting I will be seeking approval.