

**LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST**

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees LCSD Grant Department and Executive Director Of Operations- Up to 4 travelers (TBD)

SCHOOL District Office

NAME OF CONFERENCE: BruMan Fall Forum '25- Oversight or Undersight?
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: New Orleans, LA 70112

DATE OF DEPARTURE: 12/2/2025

DATE OF RETURN: 12/5/2025

Training/Travel/Conference is (check all that apply):
Mandated by the state ☐ Mandated by the district ☐
Needed for certification/licensing ☐ Related to the District Performance Plan ☐ Related to our School ☐
Performance Plan ☐ Related to a specific program/course ☒ Other ☒

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The BruMan team will be hosting its Fall Forum in person, at The Roosevelt New Orleans, A Waldorf Astoria Hotel. LCSD will get questions answered regarding the Final EDGAR (Education Department of General Administrative Regulations) and UGG Rules (Uniform Grant Guidance), LCSD will be able to once again network with colleagues about the federal regulations pertaining to the federal funds we receive each year. Attendees will learn the Hierarchy of authorities related to grants management, the status of OMBs (Office of Management and Budget) proposed regulatory changes to the Uniform Grant Guidance, the pass-through entity requirements, particularly related to subrecipient monitoring and lastly the internal control requirements for time and effort documentation.

TRAVEL APPROVED: Date 7/10/25

TRAVEL APPROVED: Date 7/11/25

Kayleen Rankins
Site administrator or supervisor signature
Stacy L. Coon
Superintendent or designee signature

District Office Use Only

Received by District Office

Date: 7/10/25

Board Approved: Yes () No ()

Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Title I

BUDGET# 280.633.0000.2515.330.10000.00.000

Registration Fees: Attendees 4 X 1,595.00 Reg. fee \$ 6,380.00

District Office	Grant	School Site	Other
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BUDGET# 280.633.0000.2515.587.10000.00.000

Travel By: Airline fees reflect round trip *4* \$477.90 \$ 1,911.60

(Air, district car, private car for personal convenience, etc.)

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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BUDGET# 280.633.0000.2515.587.10000.00.00

Lodging: Room rate \$ 309 per night X 3 Rooms x 3 nights \$ 2,781.00

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) lodging receipts must be obtained and sent to District Office upon return.

Meals:	Breakfast	\$ 20	X 4 X 1	days	\$ 80.00
	Lunch	\$ 22	X 4 X 4	days	\$ 352.00
	Dinner	\$ 33	X 4 X 4	days	\$ 528.00
	Incidental	\$ 5	X 4 X 4	days	\$ 80.00

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Substitutes: # of Days 0 X \$ 0 /day

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.) \$ Parking & Uber

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Miscellaneous expenses: (attach explanation) \$ 12,112.60

TOTAL EXPENSES

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times:	Dec. 3, 2025- Dec. 5, 2025 8:00 AM- 5:00 PM
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	The Roosevelt- New Orleans, LA

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:	December 2, 2025 @ 6:00 AM
Date & Time you wish to RETURN:	December 5, 2025 @ 10:05 PM
List any special notes here:	

Are you renting a car? ☐ Yes ☒ No How many days? 0

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate) : \$157.00	All travelers agree to share lodging as appropriate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Register under what name(s)?	TBD
Name, Address, Phone number of lodging establishment:	The Roosevelt New Orleans, A Waldorf Astoria Hotel 130 Roosevelt Way New Orleans, LA 70112

DEADLINE DATE: **N/A** **Code Information:** _____

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.



Oversight or Undersight?
Managing Federal Grants Under the Current
Administration
The Roosevelt – New Orleans, LA

2025 Fall Forum Agenda

Tuesday, December 2, 2025

3:30 – 5:00pm **Early Fall Forum Check-In (All Attendees)**

Wednesday, December 3, 2025

Pre-Session Registered Attendees ONLY

*Attendees registered for the pre-session will be issued a **GREEN nametag** which will be required to enter the breakfast and the pre-session area. If you are not registered for the pre-session but wish to add it to your registration, please see our Registration Desk.*

7:30 – 8:30am **Pre-Session Check-In**

Hot Continental Breakfast

8:30 – 11:00am **Pre-Session 1: EDGAR and the UGG**
Steve Spillan and Michael Brustein, Bruman Group, PLLC

This pre-session will provide a detailed review of the Office of Management and Budget's (OMB) final amendments to the Uniform Grants Guidance (UGG). Last October, OMB released proposed changes to the UGG that affect mandatory reporting, financial management, procurement, inventory and more. The final version went into effect on October 1, 2024. Learn about how the final changes will affect your agency and how to proceed in this new regulatory landscape.

8:30 – 11:00am **Pre-Session 2: Monitoring Subrecipients for Federal Compliance**
Bonnie Graham, Tiffany Kessler and Shane Morrissey, Bruman Group, LLC

Are you confident in your subrecipient monitoring process? This pre-session will focus on oversight by pass-through entities. We will review examples of subrecipient monitoring determinations made by pass-through entities and discuss best practices for findings versus recommendations and corrective actions. The session will also discuss general oversight responsibilities and what steps must be taken to resolve identified noncompliance.



Oversight or Undersight?
Managing Federal Grants Under the Current
Administration
The Roosevelt – New Orleans, LA

2025 Fall Forum Agenda

Wednesday, December 3, 2025

10:00 – 4:00 **General Fall Forum Check-In (All Attendees)**

General Sessions

1:00 – 1:10 **Introduction**
Tiffany Kessler, Bruman Group, PLLC

1:10 – 1:15 **Welcome**
Dr. Cade Brumley, Louisiana State Superintendent of Education (*invited*)

1:15 – 2:00 **Federal Updates**
Julia Martin and Kelly Christiansen, Bruman Group, PLLC

2:00 – 2:45 **Overview of Federal Court Cases and Injunctions**
Bonnie Graham, Bruman Group, PLLC

2:45 – 3:15 **Coffee Break**

3:15 – 4:15 **Panel: Increased Monitoring Burdens for Pass-Through Entities**
Moderated by Michael Brustein, Bruman Group, PLLC

4:15 – 5:00 **Mechanics of GAO Oversight in Federal Programs**
Officials from U.S. Government Accountability Office (*invited*)

5:00 – 6:00 **Networking Reception**



Oversight or Undersight?
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The Roosevelt – New Orleans, LA

2025 Fall Forum Agenda

Thursday, December 4, 2025

GENERAL SESSIONS

7:30 – 8:30	Hot Continental Breakfast
8:30 – 9:15	Conducting an Internal Control Risk Assessment Tiffany Kessler, Bruman Group, PLLC
9:15 – 10:15	OIG Updates and Initiatives Keith Cummins, Director of State and Local Advisory and Assistance Team, Office of Inspector General, U.S. Department of Education
10:15 – 10:45	Break

CONCURRENT BREAKOUT SESSIONS

10:45– 12:00	Federal Grants Management Test Steven Spillan and Blake Hite <i>Introductory Session</i>	ESEA Recent Guidance Shane Morrissey and Kelly Christiansen <i>Intermediate Session</i>	IDEA Recent Guidance Bonnie Graham and Tiffany Kessler <i>Intermediate Session</i>
Lunch (12:00 – 1:30)			
1:30 – 2:45	Updating Policies and Procedures Brandi Wills <i>Intermediate Session</i>	Using Federal Funds to Leverage School Choice Tiffany Kessler and Kelly Christiansen <i>Introductory Session</i>	Perkins, AEFLA and WIOA Hot Topics Michael Brustein and Steven Spillan <i>Intermediate Session</i>
Break (2:45 – 3:15)			
3:15 – 4:30	Being Direct About Indirect Bonnie Graham and Brandi Wills <i>Intermediate Session</i>	Serving Private School Students under ESEA Julia Martin and Shane Morrissey <i>Introductory Session</i>	Hot Topics in Higher Education Michael Brustein and Blake Hite <i>Introductory Session</i>



Oversight or Undersight?
Managing Federal Grants Under the Current
Administration
The Roosevelt – New Orleans, LA

2025 Fall Forum Agenda

Friday, December 5, 2025

GENERAL SESSIONS

- | | |
|----------------------|---|
| 7:30 – 8:30 | Hot Continental Breakfast |
| 8:30 – 9:15 | Panel: Managing Federal Grants With Fewer Resources
Moderated by Steven Spillan, Bruman Group, PLLC |
| 9:15 – 10:00 | Monitoring Compliance with Less Federal Oversight
Steven Spillan and Shane Morrissey, Bruman Group, PLLC |
| 10:00 – 10:30 | Break |
| 10:30 – 11:30 | AI in Education
Julia Martin, Bruman Group, PLLC |
| 11:30 – 12:00 | Civil Rights Responsibilities of Grantees and Subgrantees
Brandi Wills and Blake Hite, Bruman Group, PLLC |
| 12:00 – 12:30 | Questions and Answers Panel
Bruman Group Attorneys |



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"Fall Forum 2025 Registration with [Continue shopping \(https://bruman.com/events/the-bruman-group-llc-fall-forum-2025/\)](https://bruman.com/events/the-bruman-group-llc-fall-forum-2025/) Pre-Session" has been added to your cart.

Product

Price

Quantity



Fall Forum 2025 Registration
with Pre-Session

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\$1,595.00

4

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pre-session/)

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Product	Price	Quantity
<div><div>Coupon code</div><div>Apply coupon</div><div>Up</div></div>		

Cart totals

Subtotal	\$6,380.00
Total	\$6,380.00

Proceed to checkout (<https://bruman.com/checkout/>)

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Suite 740
Washington, DC 20036

Phone: (202) 965-3652
Fax: (202) 965-8913
Email: bruman@bruman.com

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Trip & Price Details

Price Passengers Payment Confirmation

✈ Flight [Modify](#)

✈ Tue 12/2	# 4185 / 1483 RNO → MSY	5 hr 50 min	1 stop ✈	<u>Anytime</u>	Base fare 4 Passenger(s)	\$1,846.92
	6:00 AM → 1:50 PM				Discount total	-\$254.72
✈ Fri 12/5	# 1211 / 3509 MSY → RNO	6 hr 10 min	1 stop ✈	<u>Wanna Get Away Plus</u>	Subtotal	\$1,592.20
	5:55 PM → 10:05 PM				Taxes and fees	\$319.40
					Flight total	\$1,911.60
					or from \$188/mo* with flexpay Learn more	

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- For more information regarding Cash + Points, visit [Southwest.com/rterms](https://southwest.com/rterms)

✈ Upgrade Flight

Upgrade to Business Select®



All the benefits of Anytime and:

- ✓ A1–A15 Priority Boarding
- ✓ Two free checked bags²
- ✓ Premium drink¹³
- ✓ Free Inflight Internet¹⁴
- ✓ 14x Rapid Rewards® points per dollar³

*Please read the [fare rules](#) associated with this purchase.

Prices shown per passenger, per one-way.

☐ Upgrade departing trip for \$50

[Apply upgrade](#)

SUBTOTAL	\$1,846.92
DISCOUNT	-\$254.72
TAXES & FEES	\$319.40
TRIP TOTAL	\$1,911.60

[Show price breakdown](#)

Not ready to buy yet? [Save this flight for later.](#)

[Continue](#)

By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.

Add a Car [Products not confirmed until purchase.](#)

No worries, your flight will remain in your cart while you search for a car.



The Roosevelt New Orleans, A Waldorf Astoria Hotel

130 Roosevelt Way
New Orleans, LA 70112, United States of America

Sort by

Default

☐ Show available only

Select Your Room



4 more images

1 King Bed Deluxe Room

Max Guests: 2

Details

Individual or Couple will enjoy 250-300 sq.ft. of classic elegance. Our King Deluxe Guest Rooms each feature a king sized bed and are full.

[Show more](#)

Dec

Tue 2

USD
309

Wed 3

USD
309

Thu 4

USD
309

USD 309.00

Average nightly rate
+ Taxes & Fees ⓘ

1 rooms

1 guests

Select

[View policies](#)



3 more images

2 Queen Beds Deluxe Room

Max Guests: 4

Details

Accommodates up to four guests with 325-350 sq.ft. of classic elegance. All rooms come appointed with two queen sized beds and feature full.

[Show more](#)

Dec

Tue 2

USD
309

Wed 3

USD
309

Thu 4

USD
309

USD 309.00

Average nightly rate
+ Taxes & Fees ⓘ

1 rooms

1 guests

Select

[View policies](#)

Description



The Roosevelt Hotel, a member of the prestigious Waldorf=Astoria Hotels & Resorts, provides guests with a sense of history and place. The hotel was conceived with Business and Leisure travelers in mind and combines old-world service with today's modern conveniences. Offering luxuriously appointed guestrooms and suites, the Roosevelt is the ideal headquarters for your business meetings or that weekend getaway in New Orleans. The Roosevelt is adjacent to the world famous French Quarter (one block from Bourbon St.) and is convenient to the Canal Streetcar Line, Super Dome, Harrah's Casino, Mississippi River attractions, and the New Orleans Convention Center.

Reservation Summary

Check-in

Tue, Dec 2, 2025



Checkout

Fri, Dec 5, 2025



Rooms

1



Guests per room

1



THE ROOSEVELT NEW ORLEANS, A WALDORF ASTORIA HOTEL

[Search](#)



Sazerac Bar

Signature hotel bar

[Show details](#)



Fountain Lounge

Specialty restaurant

[Show details](#)



Teddy's Cafe

Specialty coffees and pastries

[Show details](#)



Pool

Rooftop pool & cabana

[Show details](#)



Spa

Waldorf Astoria Spa at The Roosevelt

[Show details](#)

In-Room Dining

24/7 in-room dining service

[Show details](#)

/ 2025 per diem rates for Louisiana

ily lodging rates (excluding taxes) | October 2024 - September 2025

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Se
andard Rate	Applies for all locations without specified rates	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110
exandria / Leesville / atchitoches	Allen / Jefferson Davis / Natchitoches / Rapides / Vernon Parishes	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112
ew Orleans	Orleans / Jefferson Parishes	\$157	\$157	\$157	\$157	\$179	\$179	\$179	\$179	\$133	\$133	\$133	\$157

FY 2025 per diem rates for Louisiana

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00
Alexandria / Leesville / Natchitoches	Allen / Jefferson Davis / Natchitoches / Rapides / Vernon Parishes	\$68	\$16	\$19	\$28	\$5	\$51.00
New Orleans	Orleans / Jefferson Parishes	\$80	\$20	\$22	\$33	\$5	\$60.00