

LIVONIA PUBLIC SCHOOLS

Operations Department

Memorandum

TO: Philip Francis, Director of Operations

FROM: Harry Lau, Administrator of Facilities and Operations

DATE: 16 December 2016

SUBJECT: Purchase Request and Recommendation for Pick-Up Truck w/ Plow

I am recommending and seeking approval to purchase a Ford F-350 pickup truck with plow, from the Mi-Deal Purchasing Agreement from the State of Michigan. Below is the pricing for two different makes and models of pickup trucks on the Mi-Deal contract.

Gorno Ford	Woodhaven, MI	\$33,862.00
Todd Wenzal GMC	Westland, MI	\$39,481.00

MiDeal is the Purchasing Department for the State of Michigan that conducts bids for supplies and equipment items; which schools district, counties, cities, and townships utilize for purchases.

Rationale: The current fleet of plow trucks is in need of four replacements to ensure that Livonia Public Schools will have enough reliable vehicles for snow removal on inclement weather days. I am requesting one Pickup Truck at this time, (boosting the fleet and reducing the number of replacements needed). Thank you.

If you have any questions regarding this matter please contact me.

Thank you.

Cc: Barb Stoner
File