

## **DRAFT**

### **Minutes of the March 23, 2020 – Regular School Board Meeting**

The Board of Trustees of the Coppell Independent School District, #0570-922, met in a regular session on March 23, 2020, at 5:00 PM in the Board Room of the Vonita White Administration Building. The meeting was called to order at 5:00 p.m. by President Thom Hulme.

Members present: Thom Hulme, President; David Caviness, Vice President; Nichole Bentley, Secretary; and Anthony Hill.

Members attending remotely through Skype: Manish Sethi; Tracy Fisher; and Leigh Walker

A quorum was present.

Notice of this meeting was posted on Friday, March 20 at 11:00 a.m.

Staff present: Brad Hunt, Superintendent; Carol Snowden, Secretary; Kristen Streeter; and Amanda Simpson.

Staff attending remotely through Skype: Diana Sircar; Dr. Angie Applegate, Dr. Deana Dynis, Angela Brown and Stephen McGilvray

#### **OPEN FORUM**

Opportunity to speak in Open Forum was provided to the community with an on-line forum card. No one requested to speak in person or remotely.

#### **DISCUSSION AND REPORT ITEMS – SUPERINTENDENT**

Dr. Hunt, Superintendent, provided an COVID-19 and School Closure update. Dr. Angie Applegate, Assistant Superintendent for Curriculum & Instruction, and Dr. Deana Dynis, Executive Director for Teaching & Learning, provided information on the CISD Distance Learning taking place for students as well as plans for the 2020-21 school year regarding registrations and course selection. Executive Director for Communications & Community Engagement, Angela Brown, provided information on the various forums CISD is using to communicate with the community during the COVID-19 closure. Diana Sircar, Chief Financial Officer, discussed updates on how the business office is continuing with their necessary responsibilities utilizing a plan for office staff to work remotely. Kristen Streeter, Assistant Superintendent for Administrative Services, provided an update of the Student & Staff Services and Human Resources departments.

#### **CONSENT**

David Caviness made a motion to approve the following consent agenda items:

1. Approve minutes of the Board meeting held on February 24, 2020
2. Approve monthly budget amendments for 2019-2020
3. Approve Financial Report for February 2020
4. Approve Investment Report for Period Ending February 29, 2020

Anthony Hill seconded the motion. The motion carried 7-0.

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### **ACTION**

A motion to approve the Resolution as presented to declare a public purpose for the expenditure of district funds to continue wage payments to all regular employees – contractual and noncontractual, salaried and non-salaried – who are instructed not to report to work during an emergency closing was made by Nichole Bentley and seconded by Anthony Hill. The motion carried 7-0.

David Caviness made a motion that the Board approved the resolution as presented to authorize the Superintendent or designee to execute contracts and take such other actions as are necessary and appropriate to consummate those transactions during this time. Tracy Fisher seconded the motion. The motion carried 7-0.

David Caviness made a motion to amend the wording for the previous motion to be on record as to adopt the resolution authorizing the superintendent, or his designee to contract for the replacement, construction, and/or repair of school equipment and facilities necessary for the health and safety of district students and staff due to the March 11, 2020, announcement by the world health organization regarding a covid-19 (coronavirus) pandemic. The motion was seconded by Tracy Fisher and the motion to amend passed 7-0.

A motion to approve the resolution allowing the superintendent hiring authority during emergency school closures as presented was made by Anthony Hill and seconded by Manish Sethi. The motion passed 7-0.

Nichole Bentley made a motion to approve the Order and Resolution authorizing the postponement of the May 2, 2020, uniform election until November 3, 2020, in accordance with Election Advisory 2020-12. The motion was seconded by David Caviness and the motion carried 7-0.

A motion was made by David Caviness to adopt the First Financial Administrators, Inc. 403b plan document enabling employees of Coppell ISD to make elective salary deferrals for retirement accounts. Anthony Hill seconded the motion and the motion passed 7-0.

Leigh Walker made a motion to approve final payment to Northstar Builders Group for the construction of Canyon Ranch Elementary in the amount of \$ 24,059.00 as final acceptance and payment. The motion was seconded by Manish Sethi and passed 7-0.

Tracy Fisher made a motion to adjourn and David Caviness seconded the motion. The motion passed 7-0. The meeting adjourned at 6:36 p.m.

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Thom Hulme, Board President

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Nichole Bentley, Secretary