



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Board of Education

FROM: Craig Collins

RE: Educational Support Service Personnel Handbook

DATE: June 20, 2013

Earlier this month, a group of Educational Support Service staff, two Board members, and several administrators met to review and update, where necessary, the Educational Support Service Personnel Handbook. Based on these discussions, a revised Handbook is ready for approval

I recommend adoption of the 2013/2014 Educational Support Service Personnel Handbook.