

## TRAVEL EXPENSES

<b>Name</b>	Lisa Applequist	<b>Department</b>	District Office
<b>Position</b>	Instructional Coach	<b>Approved by</b>	JC & MBK
<b>Purpose</b>	International Book Fair, Guadalajara, Mexico		

### TRIP DATES

**Dates** November 26, 2017 – November 29, 2017

### EXPENSES

Category	Dates	Details	Amount
<b>Airfare Travelocity, Aeromexico and United Airlines</b>			483.57
11/26/17-11/29/17			

Note: Registration and Hotel Fees Paid for by American Library Association

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<b>TOTAL</b>	483.57
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