

10. NEW BUSINESS

10.4. CHANGE ORDER FOR COURSE MATERIALS AND DIGITAL CONTENT

Lead Staff: Kevin Appleton, Vice President of Business Services and Finance

Funding Source: FY25 budget

Funding Request: \$400,000.00

Vendors	Amount
Various (see table below)	\$400,000.00

Explanation of Purchase: This purchase is for additional course materials from various publishers, wholesalers and digital content providers to make affordable course materials available to students. Original authorization was for \$1,600,000. Increases in enrollment and participation in Inclusive Access programs have resulted in more students having access to course materials that are procured through the various vendors.

The actual value of the purchases from individual vendors will vary based on course materials selected, quantity and market price.

Course Material and Digital Content Vendors	
Blue Door	MBS Textbook Exchange
Cengage Learning	McGraw Hill School Education Holdings
Elsevier	Pearson Education
Goodheart & Wilcox Co.	Redshelf
Wolters Kluwer Health	

Pursuant to 110 ILCS 805/3-27.1 (l), contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph, are exempt from the competitive bidding process.

and

Pursuant to 110 ILCS 805/3-27.1 (f), purchases and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software or services and telecommunications and inter-connect equipment, software and services, are exempt from the competitive bidding process.

Recommendation: Approve a change order of \$400,000.00 for purchases with the vendors listed above in a total not-to-exceed amount of \$2,000,000.00.