

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 12/17/2018



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 12/12/2018

To: **Browning School Board**
 Members

From: Corrina Guardipee-Hall ED.S.
 Title: Superintendent

Subject: **Waive 5% Penalty Fee - Human Resource Director**

Description: Emorie Davis Bird is requesting that the School Board waive the 5% penalty fee for early release of her contract due to her immediate resignation and acceptance of the Director of Housing position.

Financial Impact: \$2,306.25 (5% of remaining wage)

Funding Source (Budget/grant, etc.): NA

Attachment(s): none

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools
Human Resources Department
School District No. 9, Glacier County, Montana

129 First Ave SE, PO Box 610, Browning, MT 59417

406-338-2718 • Fax: 406-338-7646 (confidential) • www.bps.k12.mt.us

November 27, 2018

Received

NOV 28 2018

Browning Schools-HR Dept.

Ms. Corrina Guardipee-Hall, ED.S.
Superintendent
Browning Public Schools
129 1st Avenue S.E., P. O. Box 610
Browning, MT 59417

RE: Letter of Resignation

Dear Ms. Corrina Guardipee-Hall:

The purpose of this letter is to inform you that I am resigning from the Human Resource Director position, effective immediately. November 30, 2018 will be my last day with the district.

I am respectfully requesting a waiver to the Board of Trustees for liquidation of damages cited in the contract with the District.

This decision to resign did not come by easily. I sincerely appreciate the job opportunity you and the Board of Trustees have given me. The position has been a very humbling yet rewarding experience. I wish you the best of your endeavors as the Superintendent of Browning Public Schools for 2018-19 and beyond.

Kind Regards,

Emorie Davis Bird, M.P.A.
University of Montana – 1998

Cc: Brian Gallup, Chairman, Board of Trustees

CRH/hall
11/27/18