

# Minutes of Special Meeting

## The Board of Trustees Horizon Montessori Public Schools

---

A Special Meeting of the Board of Trustees of South Texas Educational Technologies, Inc. was held on Thursday, March 23, 2020, beginning at 4:00 p.m. at 2402 E Business 83, Weslaco, Texas via Zoom Video Conference.

Present:

Alim U. Ansari  
James O. Hayes  
Randall L. Summers  
Dr. Hassan Ahmad  
Sofia Kamal  
Dr. Patricia Quesada

Absent:

Aurora Saenz

1. Call to Order: Meeting was called to order at 3:59 p.m.
2. Moment of Silence
3. Public Comments: none
4. Consent Agenda:
  - A. Minutes of Board Meeting held on January 23, 2020. A motion was made by Dr. Hassan Ahmad and second by Mr. Randall L. Summers to approve the minutes of January 23, 2020. Motion passed unanimously.
5. Superintendent's Report:

I can tell you that we are working around the clock and learning how to manage the effect of COVID-19 on our district to the best of our knowledge. A principal's meeting was held on Saturday and they were given instructions on how to manage campus, teachers, staff, off-campus learning procedures, and CNP meal distribution schedules and procedures. Principals were tasked with getting information on setting up all campus teachers with a Google Classroom. Parents who cannot access Google classroom will have the option to pick up paper packets twice per week at their designated campus. Completed packets will need to be returned to their designated campus for grading and attendance purposes. We have been communicating with TEA for accountability measures and guidelines to ensure we are in compliance with state requirements.

Campuses are running smoothly. Was on a call with H2 principal and she stated everything was running well, no issues on their end. H3 principal conducted a staff meeting and has begun the creation of Google Classroom with teachers, it was a big success.

What have we, the district, done so far? At campus level, we instructed teachers and all staff to report to campus today, only, to meet with principals regarding at-home work schedules and to gather materials and information needed for off-campus learning. During this time, teachers communicated via a cellphone app, ClassDojo, with all parents regarding the district closure, off-campus learning information, and CNP meal pick-up details. Campuses will remain open, but only essential personnel such as: principal, assistant principals, counselors, parent liaisons, ITs, PEIMS secretary, receptionist, and custodians will be required to report M-F from 8a.m. – 5p.m. Central office will also remain open and a work schedule was created for employees. Some will work from home, some will work half-day from home and half-day from office, and essential personnel will report to the office M-F from 8 a.m. – 5p.m.

6. Information:

- A. Check Register January 2020
- B. Check Register February 2020

7. Action Items:

- A. Discuss and take appropriate action to approve Innovative Mobile Speech Therapy Consulting Agreement for Pearland Campus. A motion was made by Mr. Randall L. Summers and second by Dr. Hassan Ahmad to approve Innovative Mobile Speech Therapy Consulting Agreement.
- B. Discuss and take appropriate action to approve purchase of CKEPUSA Commercial Kitchen Equipment and Supplies for Pearland Campus – Kitchen. A motion was made by Mrs. Sofia Kamal and second by Mr. Randall L. Summers to approve purchase of CKEPUSA Commercial Kitchen Equipment and Supplies for Pearland Campus – Kitchen.
- C. Discuss and take appropriate action to approve the selection of the District’s Supplemental Insurance-Voluntary Benefits Coverage for 2020-23. A motion was made by Mr. Randall L. Summers and second by Dr. Hassan Ahmad to approve and award EPIC as the provider for the District’s Supplemental Insurance-Voluntary Benefits Coverage for 2020-23.
- D. Discuss and take appropriate action to approve the Prekindergarten Program Tuition Fee for 2020-21 for Pearland Campus. A motion was made by Mr. Randall L. Summers and second by Dr. Patricia Quesada to approve Prekindergarten Program Tuition Fee for 2020-21 for Pearland Campus.
- E. Discuss and take appropriate action to approve District Closure and Employee Assignments due to COVID-19 Pandemic. A motion was made by Mr. Randall L. Summers and second by Mrs. Sofia Kamal to approve District Closure and Employee Assignments due to COVID-19 Pandemic.

8. Governance: none

9. Curriculum:

- A. Discuss and take appropriate action to approve purchase of Chromebooks – Computers on Wheels for RGV Campuses: H1, H2, and H3. A motion was made by Mr. Randall L. Summers and second by Dr. Patricia Quesada to approve purchase of Chromebooks for RGV Campuses: H1, H2, and H3.

10. Items over \$5,000: none
11. Finance: none
12. Executive Session: none
13. Action, If Necessary on the Items Discussed in Closed Meeting:
14. Adjournment: Meeting adjourned at 4:18 p.m.

---

Alim U. Ansari  
Superintendent

---

James O. Hayes  
Secretary

---

Date