



**Board Action Required X**

No Action Required ☐

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To: Coppel ISD Board of Trustees  
From: Brad Hunt  
Date: September 20, 2016  
cc: Dr. Mike Waldrip, Dr. Shane Conklin, Kay Ryon

**Re: Changes to Board Policy FNG (LOCAL) – Student Rights and Responsibilities:  
Student and Parent Complaints/Grievances**

During the 2016 Spring Semester at the direction of the superintendent, a Student Services Audit was conducted by an outside auditor. The audit consisted of conducting a series of interviews with campus and district administrators, tours of the facilities and a review of the following documents:

- Student Code of Conduct
- Board Policy
- Complaint/Grievance/Appeals Process
- PEIMS Data
- District and Campus Forms (discipline referral forms, grievance forms, etc.)

The primary purpose of the audit was to advise the district and provide recommendations regarding the function and operations of Student Services in the Coppel ISD. As a result of this audit, the following changes to FNG (LOCAL) are requested: (see attached)

**An appropriate motion is as follows:**

“I move that the board adopt the changes to Board Policy FNG (LOCAL) as presented, effective this date, and repeal all previous policies.”