

Lafayette School Corporation

Overnight/Out-of-State Field Trip Request Form

For Board Meeting On: February 13, 2017



Requested Action: That the Board of Trustees approve the trip as follows.

Trip Objective: performing in competition with commensurate choirs from the midwest

School:	Jefferson		
Grade/Department:	First Edition, Expressions, and Varsity Singers Choirs		
Destination:	Cincinnati, OH	<input checked="" type="checkbox"/>	Trip itinerary attached

Educational Purpose:	performing in competition with commensurate choirs from the midwest		
Number of Students:	140		
Number of Adults:	15		
Meeting Date w/ Chaperones:	Date: <input type="checkbox"/> Parents have received district requirements for chaperones.		
Names of certificated staff accompanying students:	Verda Slinkard, John Satterfield, Bruce Knepper, Michael Bennett		

Dates of the field trip:	Date leaving:	Time Leaving:	Date Returning:	Time returning:
	March 17, 2017	12:00pm	March 19, 2017	1:00pm
Method of Transportation:	District:	Contracted:	Private:	Other:
	<input checked="" type="checkbox"/>			

Accommodation	
Name of Hotel(s):	Westin Hotel – 21 East 5 th St., Cincinnati, OH 45202
Check-in:	Date: March 17, 2017 Time: 3:00pm
Check-out:	Date: March 19, 2017 Time: 10:00am
Form of Payment:	School Check
Who is paying	ECA

Supervision	
No. of students per room:	4
No. of beds available per room:	2
Chaperone lodging: (including payment)	Same as students
No. of Chaperones per vehicle and room:	4

Meals			
No. of Meals:	Breakfast: 2	Lunch: 1	Dinner: 2
Meals paid for by:	Meals referenced are for FE – breakfasts provided, others at competition		
Cost and funding source of Trip to Student/Parent:	First Edition: \$124 total cost; Expressions: \$0 total cost, Varsity Singers: \$0 total cost; student/parent pay all costs		
Cost and funding source to Corporation:	0		

Principal Signature: Mar Perin

Date: 1/25/2017

Superintendent Signature: _____

Date: _____