

To: Board of Education

From: Margo Empen, Superintendent

Subject: Action Item – Approve Health Life Safety Amendment for DHS Roof Replacement – February 18, 2026

PROPOSED MOTION BY THE BOARD OF EDUCATION

That the Board approves the Health Life Safety amendment for the DHS roof replacement, as presented.

Moved by _____; Seconded by _____

YEA	NAY	YEA	NAY
_____ David Fritts	_____	_____ Kathleen Schaefer	_____
_____ Melissa Gates	_____	_____ Jon Wadsworth	_____
_____ Linda LeBlanc-Parks	_____	_____ Linda Wegner	_____
_____ Brandon Rogers	_____		

Recommendation:

In accordance with Board of Education Policy 4:150 Facility Management and Building Programs a designee of the Superintendent shall facilitate compliance with the 10-year safety survey process required by the School Code. The local school board, guided by The Local Government Professional Services Selection Act Section 50 ILCS 510/0.01, is required to hire a licensed design professional to assist the district in correcting the violations using the school building code known as "Health/Life Safety Code for Public Schools," Part 180.

Before any Health/Life Safety (HLS) funds can be spent, a licensed design professional must prepare an HLS amendment. This amendment must be approved by the Board of Education, then submitted to the Regional Office of Education (ROE) for approval, and finally approved by ISBE.

During the 10-year HLS review, certain sections of the DHS roof were identified and approved for replacement. A bid for this work was conducted last month, with the lowest bid coming in at \$200,600—higher than the approved HLS amount of \$147,500. Because of this cost difference, a new HLS amendment reflecting the updated dollar amount must be prepared by the architect and approved again by the Board, then sent to the ROE, and ultimately approved by ISBE before the repairs can proceed using HLS funds.

Attached to this memorandum there are two summary exhibits.

- Exhibit A: Scheduled HLS Summary page for DHS roof adding \$53,200 to the HLS amount.
- Exhibit B: Schedule of DHS HLS approved work from 10-year review.

Dixon Public Schools, in cooperation with the community, will provide students with a comprehensive educational program that produces well-educated, self-sufficient, and involved citizens.

Fund Balance information from SDS and Financial Summary:

- Health Life Safety Fund: Unaudited 1/31/26 \$903,000
- Architect Estimated DHS Roof Replacement Cost \$200,600

It is the recommendation of District Administration that the Board approve the HLS amendment for the replacement of roof sections at DHS, as presented.

Note: Item #19 and #20 are the items noted for change in this amendment.

Exhibit B: Anticipated 10-HLS Survey Work List - Summer 2026

	DIXON HIGH SCHOOL 10 YEAR HLS BRAY ARCHITECTS 2025	PRIORITY	10.00%			
ITEM #	ITEM DESCRIPTION		EST. COSTS	ACTUAL COSTS	CONTRACTOR	TIMEFRAME
5	Replace Choral room 133 door and hardware	B	\$14,400.00	\$13,509.00	BID 12/2025	SUMMER 2026
7	Replace Band Room 134 door and hardware	B	\$14,400.00	\$13,509.00	BID 12/2025	SUMMER 2026
18	Replace doors and frame, Custodian B03	B	\$10,800.00	\$10,406.00	BID 12/2025	SUMMER 2026
19	Replace roof at Band and Choral area	B	\$125,000.00	\$125,000.00	BID 12/2025	SUMMER 2026
20	Replace roof at Entry door 23	B	\$22,800.00	\$22,800.00	BID 12/2025	SUMMER 2026
	TOTAL COST OF "B" PRIORITIES 2026 SUMMER WORK		\$187,400.00	\$185,224.00		

Dixon Public Schools, in cooperation with the community, will provide students with a comprehensive educational program that produces well-educated, self-sufficient, and involved citizens.