

BOARD OF TRUSTEES AGENDA

<input type="checkbox"/>	Workshop	<input checked="" type="checkbox"/>	Regular
		<input type="checkbox"/>	Special

(A) **Report Only** **Recognition**

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

(B) **Action Item**

Presenter(s): GILBERTO GONZALEZ, SUPERINTENDENT OF SCHOOLS

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO APPROVE THE MINUTES OF THE AUGUST 01, 2013, (SPECIAL 12:30 P.M.), AUGUST 01, 2013, (SPECIAL 6:00 P.M.), AUGUST 08, 2013, (SPECIAL), AND AUGUST 13, 2013, (REGULAR) BOARD MEETINGS.

(C) **Funding source: Identify the source of funds if any are required.**

(D) **Clarification: Explain any question or issues that might be raised regarding this item.**

MINUTES OF THE BOARD OF TRUSTEES EAGLE PASS INDEPENDENT SCHOOL DISTRICT

The Board of Trustees of the Eagle Pass Independent School District held a Special Meeting on August 01, 2013, at 12:30 P.M. at District Service Center Board Meeting Room, 1420 Eidson Road, Eagle Pass, TX 78852.

Board Members Present:

Mr. Ignacio J. Saucedo, President
Ms. Glenna Purcell, Vice-President
Mr. Ramon Ramirez, Trustee
Ms. Lupita Fuentes, Trustee
Mr. Benjamin Rodriguez III, Trustee

Board Members Absent:

Mrs. Ani G. Santleben, Secretary
Dr. Hector Alvarez, Trustee

Superintendent of Schools: Mr. Gilberto Gonzalez.

Attorney: Mr. Juan Aguilera, Attorney, Escamilla & Poneck Law Firm.

I. MEETING CALLED TO ORDER: Board President Ignacio J. Saucedo called the meeting to order at 12:30 P.M.

II. ACTION ITEMS:

- A. Consider and take action to accept the resignation of Trustee Ani G. Santleben. **Motion by Trustee Purcell, second by Trustee Fuentes to accept the resignation of Trustee Ani G. Santleben. Granted 5/0.**

Board President Saucedo, requested that School Attorney, Juan Aguilera, Escamilla & Poneck Law Firm explain the holdover doctrine before a motion is placed on item "B"

Juan Aguilera, Attorney, Escamilla & Poneck Law Firm, stated that when a Trustee resigns and until the Board appoints a replacement, it is as if the resigning Board Member is still in place; so that necessitates the appointment of a trustee by the Board.

Board President Saucedo states: The Board is aware of Mrs. Santleben' situation... possible conflict of interest, possible law violation of nepotism, so she felt the need to resign. Board President Saucedo respects that decision and understands it was a very difficult decision on her part. So now the recommendation of Rex McBeath is brought to the Board. Mr. McBeath is somebody who has served in the Board previously, somebody who has a wealth of knowledge when it comes to budget and policy, somebody who has a firm record as a Board Trustee.

- B. Consideration and take action to appoint Rex McBeath to serve as Trustee until the next regularly scheduled Board Election. **Motion by Trustee Saucedo, second by Trustee Fuentes, to appoint Rex McBeath to serve as Trustee in place of Mrs. Ani G. Santleben' position until the next**

regular scheduled Board Elections. Motion fails 2/3 (Yeas: Saucedo, Fuentes/Nays: Rodriguez III, Purcell, Ramirez)

Trustee Ramirez states: Four of the Board Members here right now were elected by the community, by the people, by the vote. Now this individual who is being recommended right now... he ran again in 2009-2010, and was defeated. Now the only comment is that the community put us the Board here. We owe the community the respect that they gave us. Now this individual who was defeated is being recommended... and it is tough... we are going against what the community told us to do. Another comment is should we take a vote right now? Or should we wait for Dr. Alvarez, Trustee to be present and have everyone in the Board participate? Maybe it should be tabled till the next Board Meeting.

Board President Saucedo states: Dr. Alvarez was aware of the situation, I spoke to him at the moment of the resignation, and I do respect Dr. Alvarez, but the fact of the matter is that we do need to move forward, we do have a budget meeting tonight, that is why I moved forward so quickly with the last appointment of a board member; because of the budget. Mr. Ramirez you are aware how overwhelming that could be. This individual is not filling the full term he is only filling a year's worth. I think he is an asset to this board if he comes on the Board, he is someone who knows the budget very well, and knows the policy very well.

Trustee Purcell states: ... like Trustee Ramirez mentioned, the Board needs/should wait and have the full Board before appointing a board member.

III. ADJOURNMENT:

There being no further business, the meeting adjourned at 12:38 P.M. **Motion by Trustee Fuentes second by Trustee Ramirez. Granted 5/0.**

WE AFFIRM THAT THESE MINUTES ARE OFFICIAL, COMPLETE, AND CORRECT.

PRESIDENT _____ SECRETARY _____

DATE MINUTES APPROVED: _____

DATE MINUTES SIGNED: _____

MINUTES OF THE BOARD OF TRUSTEES EAGLE PASS INDEPENDENT SCHOOL DISTRICT

The Board of Trustees of the Eagle Pass Independent School District held a Board Workshop on August 01, 2013, at 6:00 P.M. at the District Service Center Board Room, 1420 Eidson Road, Eagle Pass, TX 78852.

Board Members Present:

Mr. Ignacio J. Saucedo, President
Ms. Glenna Purcell, Vice-President
Vacant, Secretary (Resignation was approved at the SBM August 01, 2013, 12:30 P.M.)
Mr. Ramon Ramirez, Trustee
Ms. Lupita Fuentes, Trustee
Mr. Benjamin Rodriguez III, Trustee

Board Members Absent:

Dr. Hector Alvarez, Trustee

Superintendent:

Mr. Gilberto Gonzalez

Attorney: Absent

I. MEETING CALLED TO ORDER: Board President Ignacio J. Saucedo called the meeting to order at 6:00 P.M.

II. 1st BUDGET WORKSHOP:

- A. Review Budget Assumptions
- B. Review Fund Budgets
- C. Review Estimated M & O Fund Balance
- D. Review Salary Related Issues
- E. Review Projections of State Revenues and Impact of M & O Tax Rate on State Revenues
- F. Proposed Budget Workshop Schedule

Ismael Mijares, Assistant Superintendent for Business & Finance, presented all six-budget items. Mr. Mijares briefly reviewed the 2013-2014 Budget Process. The information provided an overall view of the Budget Process for the next fiscal year and served as a review for the Board Members. There is a Budget Calendar and a timeline to be followed in order to meet the district budget. Mr. Mijares reviewed the four major fund categories, which are required by TEA, *General Fund*, *Special Revenue Funds*, *Debt Services Fund* and *Capital Projects Fund*. The Ending Fiscal Year Budget of 2012-2013 and the budget for 2013-2014 were both reviewed and compared. The breakdown and appropriations of each category of the budget was also discussed in detail.

The 199-M & O Estimated Fund Balance for 2013-2014 Budget was presented and it showed exactly where the district would be. Mr. Mijares pointed out that the district had never had an Ending Fund Balance (Surplus) of \$18.4 million, which has been the highest the district has ever had.

The Momma Patrol is current, what was owed is paid off. The budgetary considerations for 2013-14 budget excludes the Estimated Fund Balances from Fund 163 with the amount a little over \$1.2 million, Fund 175 with the amount of \$151,706, Fund 616 for the amount of \$22,753, + \$93,685.00 for an approximate amount of a little over \$1.5 million. To appropriate the funds it must be taken to the Board for approval, with the understanding that it cannot go to payroll.

This year the 211 Budget was worked on early, so all the AYP, and all requirements were worked into the 211 budget and is sustained within the budget, the district is losing about \$1.4 million in Federal money, if the district does not meet AYP. Also, the district is losing Federal money on Provision 2, which is also embedded in the budget. With all of this said the budget that is presented today is a true and complete budget.

Board Members voiced their questions and concerns, which included the Step for teachers, additional days that were given to track head coaches, stipends, and recommendations of salaries for all district employees. Board President Ignacio J. Saucedo also agreed on the concerns and on the additional days and stipends and stated that the Board should then restudy the Board Policy and look at either considering stipends or additional days and not a combination of both.

Mr. Mijares, Assistant Superintendent for Business and Finance concluded his presentation of the 1st Board Budget Workshop and with the consensus of the Board the 2nd Board Budget Workshop will be held on August 7, 2013.

III. ADJOURNMENT:

There being no further business, the meeting was adjourned at 6:49 P.M. Motion by Trustee Purcell second by Trustee Fuentes. **Granted 5/0**

WE AFFIRM THAT THESE MINUTES ARE OFFICIAL, COMPLETE, AND CORRECT.

PRESIDENT _____

SECRETARY _____

DATE MINUTES APPROVED: _____

DATE MINUTES SIGNED: _____

MINUTES OF THE BOARD OF TRUSTEES EAGLE PASS INDEPENDENT SCHOOL DISTRICT

The Board of Trustees of the Eagle Pass Independent School District held a Special Meeting on August 8, 2013, at 6:00 P.M. at District Service Center Board Meeting Room, 1420 Eidson Road, Eagle Pass, TX 78852.

Board Members Present:

Mr. Ignacio J. Saucedo, President
Ms. Glenna Purcell, Vice-President
Secretary, Vacant
Mr. Ramon Ramirez, Trustee
Ms. Lupita Fuentes, Trustee
Dr. Hector Alvarez, Trustee
Mr. Benjamin Rodriguez III, Trustee

Superintendent of Schools: Mr. Gilberto Gonzalez

Attorney: Mr. Richard Strieber, Attorney, Escamilla & Poneck Law Firm

I. MEETING CALLED TO ORDER: Board President Ignacio J. Saucedo called the meeting to order at 6:00 P.M.

Board President Ignacio J. Saucedo requested that school attorney, Richard Strieber, Escamilla & Poneck Law Firm, explain the holdover doctrine.

Richard Strieber, Attorney, Escamilla & Poneck Law Firm, stated that under Texas Law, when a public official resigns their office, they're still considered to occupy that office until a successor is appointed. This would mean that the resigning public official technically can still vote, so in order to finalize Mrs. Ani G. Santleben' resignation, it is necessary for the Board to fill that position. The individual who fills that position will serve until the next Regularly Scheduled Election of Trustees.

II. ACTION ITMES:

- A. Consider and possible action to appoint an individual to serve as a member of the Board of Trustees until the next regular scheduled Board Election. **Motion by Trustee Fuentes, second by Trustee Rodriguez III to appoint Hilda Martinez, Pharmacist to the position. Granted 6/0.**

Mrs. Hilda Martinez was in the audience and accepted the recommendation.

School Board Administrative Assistant, Gloria Luz Capetillo, administered the Oath of Office to Mrs. Hilda Martinez.

- B. The Board will take action to fill the vacancy of School Board Secretary. **Motion by Trustee Saucedo, second by Trustee Rodriguez III, to nominate Lupita Fuentes to fill the vacancy of School Board Secretary. Granted 7/0.**

III. CLOSED SESSION: Pursuant to Sections: 551.071, 551.072, 551.074, 551.076, 551.082, 551.083, and 551.084, Texas Government Code:

The Board adjourned into Closed Session at 6: 07 P.M. Pursuant to Section §551.071, §551.072, §551.074, §551.076, §551.082, §551.083 and §551.084 of the Texas Government Code. **Motion by Trustee Ramirez, second by Trustee Alvarez. Granted 7/0.**

A. Discuss the request to hire personnel to fill vacancies pursuant to TGC 551.074

IV. OPEN SESSION: The Board reconvened at 6:18 P.M.

The Board will consider and take appropriate action on item(s) discussed in Closed Session.

A. Consider and take appropriate action on the request to hire personnel to fill vacancies pursuant to TGC 551.074. **Motion by Trustee Fuentes, second by Trustee Alvarez to approve to fill vacancies as discussed in Closed Session. Granted 7/0**

V. ADJOURNMENT:

There being no further business, the meeting adjourned at 6:19 P.M. **Motion by Trustee Ramirez second by Trustee Fuentes. Granted 7/0.**

WE AFFIRM THAT THESE MINUTES ARE OFFICIAL, COMPLETE, AND CORRECT.

PRESIDENT _____ SECRETARY _____

DATE MINUTES APPROVED: _____

DATE MINUTES SIGNED: _____

MINUTES OF THE BOARD OF TRUSTEES EAGLE PASS INDEPENDENT SCHOOL DISTRICT

The Board of Trustees of the Eagle Pass Independent School District held a Regular Meeting on August 13, 2013, at 6:00 P.M. at District Service Center Board Meeting Room, 1420 Eidson Road, Eagle Pass, TX 78852.

Board Members Present:

Mr. Ignacio J. Saucedo, President
Ms. Glenna Purcell, Vice-President
Ms. Lupita Fuentes, Secretary
Mr. Ramon Ramirez, Trustee
Dr. Hector Alvarez, Trustee
Mr. Benjamin Rodriguez III, Trustee
Mrs. Hilda Martinez, Trustee

Superintendent of Schools: Mr. Gilberto Gonzalez.

Attorney: Mr. Richard Strieber, Law Firm of Escamilla & Poneck.

Staff Members and Visitors Present: The sign-in sheet hereby becomes a part of these minutes.

I. MEETING CALLED TO ORDER: Board President Ignacio J. Saucedo called the meeting to order at 6:02 P.M.

II. PLEDGE OF ALLEGIANCE: Superintendent Gilberto Gonzalez led the Pledge of Allegiance.

III. CITIZEN'S COMMUNICATION/ RECOGNITIONS:

- A. Presentation of appreciation plaques for the years of services to Board Members Claudio Heredia and Ani G. Santleben.** Board President Ignacio J. Saucedo made the presentation of the plaques and thanked both Mr. Claudio Heredia and Mrs. Ani G. Santleben for their dedication to the Eagle Pass ISD. Board Members gathered to congratulate Mrs. Santleben and Mr. Heredia. Mrs. Santleben was present to receive her plaque, and the Board Members and Superintendent accepted the plaque on behalf of Mr. Heredia who was out of town. Mrs. Santleben also thanked the Board of Trustees, Superintendent and all those whom she worked with during her tenure as a board member.

IV. DISTRICT REPORTS/PRESENTATIONS:

- A. Presentation of the 2013-2014 Student/Parent Handbook.** Samuel Mijares, Assistant Superintendent for Curriculum & Instruction briefly reviewed the 2013-14 Student/Parent Handbook. The handbook is available online for those parents who choose it over a hard copy. The amount saved on the printing has reduced from \$30,000 to under \$10,000. Parents viewing the handbook online will need to print out the signature page and send it with their child to school. Minor changes have been made and will be provided to the Board as soon as possible.
- B. Financial Report.** No questions from the Board.
- C. Utility Report.** Trustee Purcell- Utilities at the SAC stayed within the budget?
Administrator Ismael Mijares- yes, all campuses/departments are within the budget. Also, the district is already in the new contract with TASB Co-Op. The saving will be from .08 cents to .05 cents.
- D. Tax Collection Report.** No questions from the Board.

- E. **Delinquent Collection Activities for April – June 2013.** Sonia Gonzalez, Partner for Linebarger, Goggan, Blair & Sampson LLP reviewed the report. Ms. Gonzalez also stated that the law firm had requested to the district courts in giving the taxpayers that were displaced as a result of the flood and damages that took place in June an opportunity of ample time to pay and let them go into a payment arrangement plan.

V. **ACTION ITEMS:**

- A. Consider and take appropriate action on the request to elect two (2) School Board Members, one member as a Delegate to the Texas Association of School Boards and the other member as an Alternate. **Motion by Trustee Rodriguez second by Trustee Alvarez to nominate Lupita Fuentes as Delegate and Hilda Martinez as Alternate. Granted 7/0.**
- B. Consideration and approval of entering into an Inter-Local Agreement with the City of Eagle Pass for the paving of a portion of Kilowatt Road. **With the consensus of the Board, Board President Ignacio J. Saucedo tabled item until concrete figures are provided by the City of Eagle Pass for the paving of a portion of Kilowatt Road. Granted 7/0.**
- C. Consider and take appropriate action on the request to approve the 2013-2014 Student Code of Conduct. **Motion by Trustee Purcell second by Trustee Fuentes. Granted 7/0.**
- D. Consider and take appropriate action on the request to approve the updated list of 2013-2014 Teacher Appraisers. (Board President added the Teacher Appraisal Calendar, which is part of the Teacher Appraisers List) **Motion by Trustee Purcell second by Trustee Rodriguez to approve the updated list of the 2013-2014 Teacher Appraisers and the Teacher Appraisal Calendar. Granted 7/0.**
- E. Consider and take appropriate action to approve an agreement between the Maverick County Juvenile Department and the Eagle Pass Independent School District for Campus Juvenile Probation Officers. **Motion by Trustee Fuentes second by Trustee Ramirez. Granted 7/0.**
- F. Consider and take appropriate action on the request to approve Policy Update 97 as received from the Texas Association of School boards. (TASB). **Motion by Trustee Purcell second by Trustee Alvarez. Granted 7/0.** Trustee Purcell stated that she would call TASB and look into the DBAA (Local) Policy Considerations. As per Richard Strieber, Attorney, in reference to Policy DBAA (Local) there have been several changes in Federal Regulations... *to what extent an individual convicted of a crime could be excluded from employment.* The issue that many districts have is a strict interpretation that the Regulation may allow or put the district in the position of having to hire an individual that may not be conducive with working with children. There are some safe guards that local policy could develop to meet the criteria set up by the Federal Regulations and stills the protection of the students in the district.

VI. **CONSENT:**

It was the Consensus of the Board to consider items A – L in One Motion. **Motion by Trustee Rodriguez second by Trustee Martinez. Granted 7/0.**

- A. Consider and take appropriate action on the request to approve the minutes of the July 09, 2013, (Regular) and July 15, 2013, (Special) Board Meetings. **Item previously considered.**
- B. Consider and take appropriate action on the request to approve the proposed agreement between Eagle Pass ISD and Fort Duncan Regional Medical Center. **Item previously considered.**

- C. Consider and take appropriate action on the request to approve the consultant contracts with Lonestar Welding & Trailer Repair, LLC to evaluate welding coupons for students according to American Welding Society specifications to obtain entry-level welding certification. **Item previously considered.**
- D. Consider and take appropriate action on the request to approve the 2013-2014 dual credit partnership agreement between the Eagle Pass Independent School District and Southwest Texas Junior College. **Item previously considered.**
- E. Consider and take appropriate action on the request to approve the Memorandum of Understanding between Eagle Pass ISD and SWTJC Workforce and Training Development to provide the EPHS and CCWHS Health Science students the opportunity to obtain their certification for Certified Nurse Aide. **Item previously considered.**
- F. Consider and take appropriate action on the request to approve the Memorandum of Understanding between Eagle Pass ISD and SWTJC Workforce and Training Development to provide the EPHS and CCWHS Health Science students the opportunity to obtain their certification for Emergency Medical Technician-Basics. **Item previously considered.**
- G. Consider and take appropriate action on the request to Award Sealed Proposal No. 130733 for Music Instruments and Supplies and the Board delegates the Superintendent or Designee the authority to make related budgeted purchases of Goods or Services as per Board Policy CH. **Item previously considered.**
- H. Consider and take appropriate action on the request to Award Sealed Proposal No. 130731 for a Two Year Term commencing September 1, 2013, for Two-Way School Bus Radios and the Board delegates the Superintendent or Designee the authority to make related budgeted purchases of Goods or Services as per Board Policy CH. **Item previously considered.**
- I. Consider and take appropriate action on the request to Award Sealed Proposal No. 130729 for Security Camera/Burglar Alarm System and Support and the Board delegates the Superintendent or Designee the authority to make related budgeted purchases of Goods or Services as per Board Policy CH. **Item previously considered.**
- J. Consider and take appropriate action on the request to Award Sealed Proposal No. 130728 for a Two Year Term commencing September 1, 2013, for Dry Cleaning Services and the Board delegates the Superintendent or Designee the authority to make related budgeted purchases of Goods or Services as per Board Policy CH. **Item previously considered.**
- K. Consider and take appropriate action on the request to Award Sealed Proposal No. 130727 for a Two Year Term commencing September 1, 2013, for Award Jackets and the Board delegates the Superintendent or Designee the authority to make related budgeted purchases of Goods or Services as per Board Policy CH. **Item previously considered.**
- L. Consider and take appropriate action on the request to Award Sealed Proposal No. 130726 for a Two Year Term commencing September 1, 2013, for Ambulance Transportation Services and the Board delegates the Superintendent or Designee the authority to make related budgeted purchases of Goods or Services as per Board Policy CH. **Item previously considered.**

VII. CLOSED SESSION: Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.082, 551.083, and 551.084, Texas Government Code:

The Board adjourned into Closed Session at **6:37 P.M.** Pursuant to Section §551.071, §551.072, §551.074, §551.076, §551.082, §551.083 and §551.084 of the Texas Government Code. **Motion by Trustee Fuentes second by Trustee Purcell. Granted 7/0.**

- A. Discuss the Request to hire personnel to fill vacancies pursuant to TGC 551.074.
- B. Discuss the request to hire a professional employee to serve as Coordinator for Discipline Alternative Education Program subject to possible future reassignment by the Superintendent.

VIII. OPEN SESSION:

The Meeting Reconvened at 7:13 P.M.

Consider and Take Appropriate Action on item (s) Discussed in Closed Session.

- A. Consider and take appropriate action on the request to hire personnel to fill vacancies pursuant to TGC 551.074. **Motion by Trustee Martinez second by Trustee Fuentes to hire personnel as discussed in closed session. Granted 7/0. (Trustee Ramirez abstained from employee # 5059)**
- B. Consider and take appropriate action on the request to hire a professional employee to serve as Coordinator for Discipline Alternative Education Program subject to possible future reassignment by the Superintendent. **Motion by Trustee Rodriguez second by Trustee Fuentes to hire Larry Clint Wheeler as Coordinator for the Discipline Alternative Education Program subject to possible future reassignment by the Superintendent. Granted 7/0.**

IX. CORRESPONDENCE AND INFORMATION: As a reminder- this week the City of Eagle Pass Chamber of Commerce Community Breakfast will be held on Wednesday, and the New Teacher Orientation on Friday.

X. ADJOURNMENT:

There being no further business, the meeting adjourned at 7:15 P.M. **Motion by Trustee Rodriguez second by Trustee Ramirez. Granted 7/0.**

WE AFFIRM THAT THESE MINUTES ARE OFFICIAL, COMPLETE, AND CORRECT.

PRESIDENT _____ SECRETARY _____

DATE MINUTES APPROVED: _____

DATE MINUTES SIGNED: _____