

Browning Public Schools  
Board Agenda Request  
Meeting To Be Held: 04/29/20



- Recognition:**    Students                       Staff                       Parents
- Information:**    Building Report                       Old Business                       Superintendent's Report
- Action:**    Resignation                       Hiring                       Contract Service Agreements
- Travel Out-of-State                       Travel In State                       Approvals
- Termination                       Legal Matters                       Other:
- This action request pertains to  Elementary (only)                       High School/District Wide

**Date:**      04/20/20

**To:**            **Corrina Guardipee-Hall**  
                    Superintendent

**From:**      Maureen Stott  
**Title:**        Special Services Director

**Subject:**    **CSA - A.W.A.R.E, Inc. (Children Developmental Disabilities)**

**Description:**    Diane Black is the consultant from A.W.A.R.E. who will provide consultation and classroom Behavior Management Strategies. The cost increase is due to contacting with the behavior consultant for more hours. Ms. Blacks services have been valuable in helping us to improve services to SpEd students who have behavioral and communication needs utilizing the picture exchange communication system (PECS). She also completes functional behavior analysis (FBA's) and behavior intervention plans (BIP's) for SpEd students with severe behavior problems. I would like to be able to extend her services to a limited number of regular education students to help them be successful in the school setting.

**Financial Impact:**    \$ 31,350.00

**Funding Source (Budget/grant, etc.):**    115-76-456-2152-330-611

**Attachment(s):**    Contract Service Agreement

**Approval:**    Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:**    \_\_\_\_\_

**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-3200

Date: April 20, 2020

Board Approval: \_\_\_\_\_

Contractor: A.W.A.R.E., Inc. (Children's Developmental Disabilities) Phone: (406) 471-7804

Address 205 E. Park Avenue Anaconda MT 59711  
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Consulting on classroom strategies with autism students, writing behavior intervention plans and functional behavioral assessments with Diane Black.

Contracted Dates: 09/10/20 to 05/31/21

Rate per hour/per day: \$95.70 x 7 hrs./day x 40 days = \$26,796.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = \_\_\_\_\_

Mileage: R/T Kalispell/Browning = 198 miles @ .575 per mile x 40 days = \$4,554.00

Other costs (explain): Not to exceed total \$ amount = \_\_\_\_\_

**Total Project Cost** = \$31,350.00

Contract to be paid from:

115-76-456-2152-330-611

Independent Contractor:

- Submit invoice on completion  
 Other Submit Timesheet

Employee:

- Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
Contractor's Signature

Maureen Stott  
Principal/Supervisor

\_\_\_\_\_  
SSN/Federal ID Number/EIN

\_\_\_\_\_  
Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office