

Tips for updating QuickBooks

You can export a report, change certain format

QuickBooks will update and keep these changes

- 1 Renamed report titles
- 2 Font, Fill, and Number formatting
(in row & column headers only)
- 3 Resized columns
- 4 Renamed column & row headers
- 5 Inserted rows & columns
You must enter text or a formula in the row to preserve it.
- 6 New Excel formulas
The updated report must contain the row associated with y
- 7 Inserted text
Make your new text always appear next to a particular row
the text as a formula (e.g. ="inserted text")

**QuickBooks will NOT
support these changes:**

- Font formatting in r
- Inserted rows that a
- Moved data cells

reports in Excel

ating or add new formulas, and then update it with new QuickBooks dat

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	A	B	C	D	E	F	G	H
1						My Company P&L		
2						Profit & Loss		
3						July through August 2012		
4							07/16/12	Aug 16
5						Ordinary Income/Expense		
6						MONEY IN (aka Income)		
7						40100 - Construction Income		
8						40110 - Design Income	3,054.02	3,900.00
9						40199 - Less Discounts given	0.00	-48.35
10						Total 40100 - Construction Income	3,054.02	3,751.65
11						40500 - Reimbursement Income		
12						40520 - Permit Reimbursement Income	0.00	487.00
13						Total 40500 - Reimbursement Income	0.00	487.00
14						Total Income	3,054.02	29,197.65
15						* Labor Income less Design Income	3,054.02	13,227.00
16						Cost of Goods Sold		

your formula

/ by entering

- non-header cells*
are left empty
- Renamed date columns

- Deleted columns

- Sorted columns
- Inserted columns in
between QuickBooks
row headers
- User-defined
supported in
updated to 1

a.

I	J
TOTAL	
6,954.02	
-48.35	*
6,905.67	
487.00	
487.00	
46,343.45	
21,596.71	Labor Diff

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If formulas may not be
collapsed reports when
the same excel sheet

Southwest Metro Education Foundation

General Ledger

As of August 31, 2015

Date	Num	Name	Memo	Split	Amount	Balance
						53,003.96
08/03/2015			Service Charge	65160 · Bank Service Charges	-47.99	52,955.97
08/06/2015			Deposit	43400 · Direct Public Support	60.00	53,015.97
08/14/2015			Deposit	43310 · Corporate Contributions	62.42	53,078.39
08/18/2015	2436	Patricia Richards		48250 · Good to Move - contractors	-375.00	52,703.39
08/18/2015	2437	Abby Bracke	Good to Move kids	48250 · Good to Move - contractors	-100.00	52,603.39
08/18/2015	2438	Pilar Rodriquez	Good to Move Kids	48250 · Good to Move - contractors	-200.00	52,403.39
08/18/2015	2439	Ana Garza	Good to Move Kids	48250 · Good to Move - contractors	-120.00	52,283.39
08/18/2015	2440	Normandale Community College	Scholarship-vencie Morales Otero, ID12405542	61000 · Scholarship Awards	-1,000.00	51,283.39
08/18/2015	2443	Lesley Chester		-SPLIT-	-1,556.18	49,727.21
08/18/2015	2444	Jessica Mitrani	Good to move kids	48250 · Good to Move - contractors	-200.00	49,527.21
08/20/2015			Deposit	44800 · Indirect Public Support	35.46	49,562.67
08/31/2015			Interest	45030 · Interest Income	0.45	<u>49,563.12</u>