PERFORMANCE APPRAISAL EVALUATION OF TEACHERS

DNA (LOCAL)

### **PROPOSED REVISIONS: 8.2.2023**

#### T-TESS

The District shall appraise teachers annually using the Texas Teacher Evaluation and Support System (T-TESS) in accordance with law and administrative regulations.

The Board shall approve a list of certified appraisers who can appraise a teacher in place of the teacher's supervisor.

# **Annual Appraisal**

District teachers shall be appraised annually.

#### **Exception**

Teachers who are eligible for less frequent evaluations in accordance with law [see DNA(LEGAL)] and the local criteria established in this policy shall be appraised in accordance with the provisions below.

# Less-Than-Annual *Eligibility*

In addition to meeting the eligibility requirements in state rules, to be eligible for less-than-annual evaluations under the T-TESS, a teacher shall:

- 1. Be employed on an educator term contract;
- 2. Hold SBEC certification;
- 3. Be assigned in his or her certification area;
- 4. Have been employed by the District for at least two years;
- 5. Have served in the current teaching assignment for at least two years;
- 6. Have served at the current campus for at least two years;
- 7. Have been supervised by the current principal for at least one year.

## **Frequency**

Eligible teachers shall be appraised every four years.

During any school year when a complete appraisal is not scheduled for an eligible teacher, either the teacher or the principal may require that an appraisal be conducted by providing written notice to the other party.

A teacher's supervisor shall have the authority to return a teacher to the traditional appraisal cycle as a result of performance deficiencies documented in accordance with state rule.

# Annual Review Process

In the years in which a T-TESS appraisal is not scheduled for an eligible teacher, the teacher shall participate in an annual review process that includes the elements listed in state rule.

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The annual review process shall produce a written document to be presented to the teacher, signed by the teacher and supervisor, and maintained in the personnel file.

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