

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 5/10/22



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**Recognition:**    ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**    ☐ Building Report              ☐ Old Business              ☐ Superintendent's Report  
**Action:**        ☐ Resignations                      ☐ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State              ☐ Travel In State              ☒ Approvals  
                    ☐ Termination                      ☐ Legal Matters              ☐ Other:  
                    This action request pertains to    ☐ Elementary (only)              ☒ High School/District Wide

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**Date:**        5/6/22

**To:**            Corrina Guardipee-Hall  
                    Superintendent

**From:**        John Salois  
**Title:**        Human Resources Director

**Subject: Broere Counseling/Tele-Health Services 2022-2023**

**Description:** Contractor will provide mental health services via tele-health for up to twenty clients per week, two groups per week in addition to the 20 clients. Other opportunities provided: family participation, partner & work with school personnel, Mental health services to employees, LAC supervision. Contractor will provide at their cost professional liability insurance, tribal and state business license, online service subscription that provides scheduling, client portal, tele-mental health and third-party billing.

**Financial Impact:** The cost for the district will be \$2,714.00 per month from November 3, 2021 through June 30, 2022, to be renegotiated at the end of the fiscal year. The parties recognize this is a base salary, which covers one week of expenses for 20 clients a week or five clients per week per month. The three weeks or additional clients will be billed by me via a third party; ex. Medicaid or private insurance

**Funding Source (Budget/grant, etc.):** ESSER

**Attachment(s):** CSA

**Superintendent Action:**   ☐ Approved        ☐ Denied        ☐ Deferred        Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**            ☐ N/A (Info)        ☐ Approved        ☐ Denied        ☐ Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
 (406) 338-2715 • (406) 338-2708

**Date:** May 10, 2022

**Board Approval:** May 10, 2022

**Contractor:** Broere Counseling/Tele-Health Services

**Phone:** (406) 229-1849

<b>Address:</b> 80 Cathy's Cove	Dillon,	MT	59725
P.O. Box or Street Address	City	State	Zip

**Type of Project/Service** (be specific): Contractor will provide confidential, quality and assessable mental health services via tele-health for up to twenty clients per week. Provide up to two groups per week in addition to the 20 clients. Provide an opportunity for families to participate in their child's therapy via Family Counseling. -Partner and work with school's personnel to address specific concerns for students, i.e. trauma, behavior, etc. Provide mental health services to district employees. Provide continued supervision of Licensed Clinical Professional Counselor Candidates. During vacations that last longer than a week, contractor will continue seeing clients. If they are unable to make the appointments during the vacation period, contractor will "check in" in a confidential manner that best fits the clients. This includes the summer months.

**Contracted Dates:** Nov. 3, 2022-June 30, 2023

Rate per hour/per day: \$2,714.00 per month = 21,712.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = \_\_\_\_\_

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = \_\_\_\_\_

Other costs (explain): \_\_\_\_\_ = \_\_\_\_\_

**Total Project Cost = \$21,712.00**

**Contract to be paid from:**ESSER

**Independent Contractor:**

☐ Submit invoice on completion☐ Other    Submit Monthly invoice

**Employee:**

☐ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

**Contractor's Signature**

Corrina Guardipee-Hall

### Principal/Supervisor

SSN/Federal ID Number/EIN

**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

### White – Contractor

### Yellow – Business Office