

Administrative Liaison Meeting
Minutes
April 24, 2017

1. District News and Celebrations
 - a. CEC was interesting!
 - b. Seth Chapman is a doctor!
2. Announcements/Reminders/Follow-up
 - a. Professional Development opportunities were distributed.
 - b. News from the Round table was shared. Of particular interest were resources to assist with school avoidance: Alternative Teaching, Jim Kling, 847-289-8699, Elgin; Behavioral Perspectives, Naperville; Rachel Lofton, Rush.
 - c. News from CEC. Fran and Carla shared information from the conference. Many, many choices of topics.
3. Use of Medicaid Funds. There are two schools of thought. One is to include the Medicaid in general revenues. Then, when audited, the district would provide information about the amount of local effort to provide special education programming. The other way is to keep the revenues and expenditures lined up for auditing purposes. Each district uses whatever procedure they prefer.
4. Related Services and Dismissals. There was a discussion about dismissing related services. Related services can be discontinued if the student meets his/her goals and can be supported within the educational environment with appropriate accommodations. These changes can be made without a reevaluation, but must be clearly articulated on the Additional Notes pages on the IEP. Some districts use the domain form to organize the team's procedures, but it is not a reevaluation to dismiss related services, as long as the disability is not primary or secondary.
5. Final Grant Amendment Date. MV has sent expenditure updates. Due date for amendment May 19 for FY17.
6. Professional Development
 - a. Shared Professional Development topics for 2017-18. Shared PD calendars. Possible strands, possible pairs of staff to attend a sequence of topics and coach each other.
 - b. Coaching days are finalized and will be shared with the districts this week.
 - c. Next Steps Training is going very well and is valuable for families. It is important that all staff know about this opportunity and can share with additional families, especially young families.
 - d. Networks will continue as they were this year.
7. Services, Updates
 - a. Projections update. There was a discussion about the final staffing plan for New Directions and the tentative staffing plan for elementary New Pathways.

- b. O & M Restrictions/Policies. There was a question about possible restrictions in policies and procedures for vision students to obtain their O & M minutes in places other than school. This included a discussion about transportation. **Each district will review policies and procedures to determine if there are any restrictions for this type of service.**

8. Procedure Reviews

- a. Health and nursing procedures—What should we do with health files? We will ask the CSNs at the breakfast.
- b. Reintegrated students. Maura shared information regarding MJC students' reintegration, prompting a discussion regarding partial billing. For now, the decision will be to keep the practice the same as we have in the past. Although there might be a small reduction in tuition for part-time attendance, it would be counter-balanced by increased tuition costs for those students who remain full-time.
- c. ALOP Attendance (future meeting)
- d. SAIL registration and fees (future meeting)

9. Upcoming Dates/Events:

- 4/28 SLP Network Meeting
- 4/28 Secretary Meeting D304, 9:00
- 5/3 Board Meeting
- 5/7 Special Olympics Regionals—**this is a change—at COD**
- 5/8 Nurse Breakfast, 7:30
- 5/11 Young Athletes Culminating Activity
- 5/19 Mental Health Partnership
- 5/22 Liaison Meeting; Refreshments
- 5/24 SAIL Graduation
- 5/25 12+ Celebration
- 5/31 New Directions Graduation
- 5/31 Board Meeting, 8:30**
- 6/7-8 Facilitated IEP Training

10. Program Presentation. Next meeting.

11. ESY

- a. The ESY tech document was shared. Carla will send to districts and MV staff to use with AT equipment.
- b. The OT-PT ESY form was shared. It is on the website under ESY. Carla will send another copy to the districts to share with staff.
- c. If there are specific progress monitoring goals for ESY, staff need to send that specific information. The same is true for highly specialized curriculum or materials.

- d. Parent packets are due May 1. Class assignments and teacher assignments will be made by mid-May. Please inform your secretaries and transportation departments.

12. Board Meeting Agenda for May 3, 9:00 was reviewed without change.

Future File:

1. Assessment of 12th grade students
2. ~~Transportation billing~~

Next Meeting May 22, at 1:00 (no 12:00 meeting)