KGAB-AR-1 Adopted: April/2003 Revised: April 2011

THIS FORM TO BE COMPLETED BY PHS FACILITY COORDINATOR ONLY

REDUCED FEES	APPLICATION	
(This application is valid for one school)	year only. You must reapply each year.)	
Organization: East Multyon	rah Country Uni	pln
Contact: Jennifes Handsales	Phone: 971-4	09-04/0
Date of Application: 4/24/14 Date	e(s) of event: 5/22/14	
Purpose of Use: Legistlative	Town the meete	
The otganization/event must meet the criteria supporting documentation (see criteria below). must accompany this form.		
CRITERIA Group must directly serve the Parkrose community No admission, entry, or other fee will be charged to participants or spectators	 Attach a copy of const applicable) Attach a current list of members with address applicable) 	
QUOTED FEES	CUSTOMER PROPOSED	FEES
- FACILITY FEES \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	- FACILITY FEES - EQUIPMENT FEES - TECH SERVICE FEES - THEATER FEES - CUSTODIAL FEES TOTAL RENTAL FEES	\$
Additional Conditions or Terms (if applicable):	are willing to	act up
History of Facility Use with Parktose School Di	istrict: A meeting Wa	s held

This section to be completed by PSD Administration:

PSD ADMINISTRATION APPROVED FEES
- FACILITY FEES \$
Approved Denied : Date: 4 24/14 Building Principal/Designee
Administration Recommendation & Comments:
Date 4 24 14
Superintendent Signature
Superintendent Recommendation & Comments: Plant approved a portunity

BOARD ACTION:
Approved □ Denied □

Date

PARKROSE HIGH SCHOOL FACILITIES USE APPLICATION

"Parkrose Community Groups/Non-Profit Organizations"

Hylla Date: 4/24/14
on-Profit Tax ID#:
971-409-0410
State Of Zip TO3C
me Expected Attendance
40-60
\$51.00 x = \$
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1 Field \$587.00 x = ance) \$102.00 x =
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ssistance.
Caterers. aterers, which may be provided to you upon then use at a rate of \$26.00 p/hr. at and invoice.

THEATER RENTALS:

Date(s)	Day(s) of week	PACKAGE(s)	Access Time - Exit Time	Expected Attendance
***************************************	Annual Contract of			

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THEATER PACKAGES & FEES:

player(s), up to 8 standard lighting cues, 1 A/V component set-up, theater supervisor w/1 crew member. [] 4 Hours \$765.00 x = \$ [] Additional Hour beyond 4 \$204.00 x = \$] [] 8 Hours \$1122.00 x = \$ [] Additional Hour beyond 8 \$255.00 x = \$] PACKAGE "B" This package includes: All of Package "A", full stage to up-stage curtain (44' of depth), up to 4 additional microphones (8 total), up to 24 standard lighting cues, up to 3 rigging moves, access to dressing/make-up rooms, theater supervisor w/2 crew members. [] 8 Hours \$1250.00 x = \$ [] Additional Hour beyond 8 \$281.00 x = \$] PACKAGE "C" This package includes: All of Packages "A" & "B", full access to lighting and sound system inventories, up to 150 lighting cues, up to 40 standard A/V cues, up to 10 rigging moves, theater supervisor w/3 orew. [] 8 Hours \$1377.00 x = \$ [] Additional Hour beyond 8 \$306.00 x = \$] LOAD-IN/LOAD-OUT PACKAGES Load-In/LoaD-OUT PACKAGES Load-In/Load Out packages include: The load-in or load-out of your equipment, access to facilities based on above details, theater supervisor w/3 orew. [] 8 Hours \$510.00 x = \$ [] Dance Floor \$225.00 x = [] B Hours \$510.00 x = \$ [] Choral Risers \$102.00 x = [] Orchestra Pit-Removal & Reinstall \$204.00 x = [] Dance Floor \$225.00 x = [] Orchestra Pit-Removal & Reinstall \$357.00 x = [] Choral Risers \$102.00 x = [] Vocal/Instrumental Microphone \$51.00 x = [] Projection Screen \$26.00 x = [] Wireless Microphone \$51.00 x = [] Music Stands (p/stand) \$3.00 x = [] Grand Piano (w/standard tuning) \$204.00 x = [] Video Projector \$153.00 x = [] CUSTODIAL FEES: These include lock/unlock of the building, alarming the building, cleaning, event set-up/re-set, bathroom sanitizing and re-stocking, supplies/materials, and general maintenance.	This package includes: Stage to mid-stage curtain (26° of depth), use of frost cutain, up to 4 microphones, 4 stage monitor speakers, house CT player(s), up to 8 standard lighting uses, 1 AV component set-up, theater supervisor W1 crew member. [14 Hours \$ 765.00 x = \$	This packages includes: Stage to mid-stage curtain (26° of depth), use of front curtain, up to 4 microphones, 4 stage monitor speakers, house CT player(s), up to 8 standard lighting uses, 1 AV2 component set-up, theater supervisor W1 crew member. [] 4 Hours \$ 765.00 \times = \$	This package includes: player(s), up to 8 stands [] 4 Hours [] 8 Hours [] 8 Hours []	ard lighting cues, 1 A/V component set-up,	theater supervisor w/1 crew member.	-	ر
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regards to our use and occupancy thereof. I/we agree that District property will be used in accordance with the rules and regul the Board of Educations (See Policy KGAA).

Client Signature

♦ INDIVIDUALS OR ORGANIZATIONS REQUIRED TO PAY FOR THE USE OF SCHOOL FACILITIES UNDER *Board Policy* 9.12.2 MUST COMPLETE THE *Hold Harmless* STATEMENT AND MAY BE REQUIRED TO VERIFY INSURANCE COVERAGE BEFORE FINAL AUTHORIZATION IS GRANTED

HOLD HARMLESS AGREEMENT
Organization Name Here: Orean Education Association agrees to indemnify, hold harmless and defend the District, its board members, agents, employees and volunteers from and against any and all liabilities, damages, actions, costs, losses, claims and expenses (including attorney fees), on account of personal injury, death or damage to or loss of property or profits arising out of or resulting in whole or in part from any act, omission, negligence, fault or violation of law or ordinance by "Organization" or "Organization"s" employees, agents, volunteers, subcontractors, speakers, exhibitors, event participants or invitees or any other person entering upon the premises with the implied or express permission of "Organization". Such indemnification by "Organization" shall apply unless such damage or injury results from the sole negligence or willful misconduct of the District.
INSURANCE REQUIREMENTS
Commercial General Liability insurance endorsement providing coverage against claims for bodily injury or death and property damage occurring in or upon or resulting from the facilities licensed hereunder, such insurance to offer immediate protection to the limit of no less than \$500,000 and such insurance shall include Blanket Contractual Liability coverage which insures contractual liability under the indemnification of the Parkrose School District #3 and PHSCC by Licensee as set forth below.
 Licensee shall maintain a policy endorsed to include the Parkrose School District, Parkrose High School, school board members, agents, employees and volunteers as additional insured's as respects to the Organizations use of District facilities. Said insurance must be primary to and non-contributory with any insurance carried by the District and include waiver of subrogation in favor of the District, its board members, agents, employees and volunteers.
 Licensee agrees to provide all required certificates of insurance to the PHSCC Facility Coordinator at least fifteen (15) calendar days prior to the time of occupancy.
3. The parties agree that the specified coverage of limits if insurance in no way limit the liability of the licensee.
4. Licensee shall provide a Certificate of Insurance containing a notice of cancellation clause not less than 30 days prior to cancellation or non-renewal of any such policy.
LAWS-RULES-REGULATIONS
1. All agents and employees connected with Licensee's use of the facility shall abide by, conform to and comply with all laws of the United States and the State of Oregon and all ordinances of the City of Portland, Oregon, and the rules and regulations of PHSCC, together with all rules and regulations of the Bureau of Police of the City of Portland.
2. THE USE OF ALL TOBACCO, ALCOHOLIC BEVERAGES AND CONTROLLED SUBSTANCES ARE STRICTLY PROHIBITED IN OR ON PHSCC PROPERTY.
 All security services including peer group security desired by Licensee shall be arranged for by special agreement with the PHSCC Facility Coordinator and shall be paid for by the Licensee.
4. The Parkrose High School shall have the sole right to collect and have custody of articles left in the building.
 Any decision affecting any matter not herein expressly provided for shall rest solely within the discretion of the PHSCC Facility Coordinator.
WE AGREE AND UNDERSTAND <u>ALL</u> OF THE ABOVE. WE AGREE THAT SAID SCHOOL PROPERTY WILL BE USED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE BOARD OF EDUCATION.
Organization or Individual Length M. Handball Position of Responsibility PFA Nesident Title
Address SO NE Hood Ayr City Gres Wan State 97030
APPROVED FOR USE

 \bullet Full payment must be received, prior to the use of the facility