

Minutes of Budget Committee Meeting

Budget Committee and Board Approved _____

Corbett School District

A hybrid Budget Committee Meeting of the Board of Trustees and Budget Committee of Corbett School District was held Wednesday, April 24, 2024, beginning at 7:00 PM in the gym/Board Room of the Corbett Middle School and via ZOOM-Owl. Board Members present in person were Bob Buttke; David Granberg; Michelle Vo; Leah Fredericks and Ben Byers. Board Members Todd Mickalson and Dylan Rickert were online. Budget Committee members present in person were Rebecca Stewart, Vice Presiding Officer; Patrick Murphy; Todd Redfern; Amy Ciecko; Dirk Iwata-Reuyl and Krystina Robison. Budget Committee Member Brad Garrett, participated virtually. Also present in person were Derek Fialkiewicz, Ed.D., Superintendent; Brie Windust, Business Office Assistant/ZOOM Moderator; Jeanne Swift, Assistant Superintendent/Student Services Director and Robin Lindeen-Blakeley, Deputy Clerk/HR Lead. Cindy Duley, Business Manager, was present online. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. CALL TO ORDER

Rebecca Stewart, Vice Presiding Officer, called the meeting to order at 7:04 p.m.

There were approximately four participants.

https://policy.osba.org/corbett/D/DB_DBA_DBD%20D1.PDF

2. REVIEW AND ACCEPT AGENDA

Hearing no objection, Ms. Stewart announced the agenda OK as written.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

3. APPROVAL OF MINUTES

Budget Committee Meeting April 10, 2024

<https://policy.osba.org/corbett/AB/BDDG%20D1.PDF>

Attachments: (1)

Brad Garrett moved and Michelle Vo seconded the approval of the minutes. The vote was approved unanimously.

4. BUDGET REVIEW

Proposed Budget

Review/discussion on any changes identified through budget committee questions on April 10 or 17 or those arising from our internal review of the proposed document

Dr. Fialkiewicz noted that he was misinformed about insurance dollars. The estimate is included in the Revenue (RV). Ending Fund Balance (EFB) for the General Fund (GF) goes from \$600,000.00 to \$900,000.00, or about 6%.

Dr. Fialkiewicz introduced Ms. Duley to talk about changes.

Ms. Duley pointed to the tick list of items in the budget agenda packet and explained each of the 11. The Contingency goes from \$300,000.00 to \$213,144.00 and the EFB in the GF to +\$977,672.00.

Dr. Fialkiewicz addressed the questions from Patrick Murphy about the extra-curricular funds budget for 2023-24. Ms. Duley sent him a spreadsheet showing approximately \$235,000.00 in coaching stipends and about \$100,000.00 for staff stipends like band, orchestra, yearbook, etc. Non-payables cost about \$86,000.00, i.e. supplies, etc.

Budget Committee/Board discussion predicated throughout these minutes to reciprocate administrative remarks following.

Dr. Fialkiewicz stated that salaries are budgeted separately from extra duty stipends. The Tan borrowing is temporary and would pay back in December, so not in the budget.

Ms. Duley said that we could look at modeling it in the adopted budget. Debt will be issued on June 4, so outside of this approved document. The cost of issuance is part of this 2023-24 budget. There are about six more days to finalize, so could put in a representative number. There will be cash receipts and will book the debt, as timing of financing is set.

Dr. Fialkiewicz pointed to page 29 of the document with FTE's by Fund, with breakdowns of staff. Shortfall in 2022-23 ESSER funds rolled over into 2023-24.

Ms. Swift and Ms. Lindeen-Blakeley talked about the importance of Holly Elvins-Dearixon, .2 FTE for auditing SPED and doing State reporting.

Dr. Fialkiewicz spoke about the constant cross-training to work on during the next year. He spoke about page 31 6000 Contingencies, the line item. As an example, it could be used for placement of a special needs student.

Ms. Duley said that accounting convention for true ups in June 23-24 transfers out of Contingency where needed, depending on the State School Fund (SSF) numbers. It is an estimate, but best to build out items we are aware of. There are cyclical licenses in every 1, 2 or 3 year renewals.

Dr. Fialkiewicz mentioned page 37 Federal Grant for SBMH or Drive Change Fund electric grant. He thanked the detail oriented budget committee that has helped him understand and create a better document. He is glad we are not having to cut a huge percentage of staff like those in WA and some around our State. We are putting structures in place and rebounding from the ESSER cliff and winter storms, hoping to reverse the trend of lesser EFB in a couple of years. We are trying to keep our students here, so offering options and working on facility upgrades.

Ms. Duley projected a 6.5% EFB.

Dr. Fialkiewicz mentioned the next State legislators may put 10% cap on EFB.

Ms. Duley noted Resources on page 30 1311 Tuition – childcare program came to an end.

Dr. Fialkiewicz mentioned page 31, EFB for all Funds in the last three years have increased. On page 34 EFB for Adopted budget GF about \$742,000.00 but for Projected Actual for 2023-24, discrepancy with approximate additional \$150,000.00 for bond money that wasn't spent out yet.

Reminder from Brad Garrett regarding projected enrollment numbers for classification in OSAA and that students are dollars. Three-year average used for placement calculations, with fluctuations for smaller schools. Remind families of Free & Reduced applications.

Dr. Fialkiewicz said we look at grades 9, 10 and 11 yearly. He will keep board apprised of numbers.

<https://policy.osba.org/corbett/D/DBD%20D1.PDF>

Attachments: (2)

5. BUDGET COMMITTEE DISCUSSION – As covered under item 4.

6. AUDIENCE COMMENTS – None at this meeting.

<https://policy.osba.org/corbett/D/DBEA%20D1.PDF>

7. Approval/Recommendations Action Item

Budget Committee Vice Presiding Chair Stewart asked if folks were ready after the revisions.

Dr. Fialkiewicz believed this is current years' budget or if needed, can be changed at budget adoption.

Motions for Resolution 7.1 and 7.2 as attached in the Board packet.

Brad Garrett read aloud Resolution 7.1, Approval of the Proposed 2024-2025 Budget as amended, totaling \$19,841,917.00 and Todd Mickalson seconded.

The vote of the Board/Budget Committee was 14-0.

Board/Budget discussion.

Dr. Fialkiewicz explained these resolutions done for generating state property taxes and setting G.O. Bond rates to pay off debt.

Brad Garrett moved Resolution 7.2, Approval of the Ad Valorem Property Tax Rate and G.O. Bond levy payments and Todd Mickalson seconded.

The vote of the Board/Budget Committee was 14-0.

<https://policy.osba.org/corbett/D/DBEA%20D1.PDF>

Attachments: (1)

7.1. Next Meetings: Wednesday, May 1 if necessary – not necessary.

Wednesday, June 12, 2024, Public Hearing on the Budget

All meetings at 7:00 p.m. hybrid - in person or via ZOOM-Owl at CMS,

Woodard Rd. – Budget Committee there would be nice.

Attachments: (1)

8. ADJOURNMENT – The Budget Committee was adjourned at 8:16 p.m.

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