



Office of Facilities
- Cultivating Brilliance in each Student

Joshua Burger, Facilities Support Specialist
burgerj@mpsct.org | (860) 638-1407
372 Hunting Hill Avenue, Middletown, CT 06457
www.middletownschoools.org

Facilities Committee Meeting Minutes

Middletown Public Schools Facilities Committee Meeting

Wednesday, September 17th at 5:30 pm

Middletown Board of Education Building, 311 Hunting Hill Avenue
Conference room "B"

i. Call to Order at: 5:31 pm, by Harold Panciera.

Present: Geoffrey Belair, Jennifer Cannata, Daniel Penney, Deborah Kleckowski, Harold Panciera, Marco Gaylord, Joshua Burger.

ii. Review of and approval of the April 23rd minutes

Motion to approve the minutes by Harold Panciera, seconded by Deborah Kleckowski.

Motion passed with all member's present say aye.

iii. Review of the IAQ/HVAC Projects-Marco Gaylord

Marco reported that we applied for the grant almost two years ago. We received the grant and have added a/c in four of our elementary schools, Moody School added a/c to the gym and cafeteria, which is about 95% complete. He also added that controls will be added in each of the buildings. Snow school added a/c to the cafeteria. It's about 95% completed. Farm Hill School added a/c to the gym and cafeteria, both are almost complete. Bielefield School is complete and is up and running.

iv. Review of the Keigwin HVAC project – Marco Gaylord

Marco reported that the project took a little while, and wanted to thank the city by securing the funds. He discussed that the library media center was able to be replaced, we were also able to fix the main office a/c that included the nursing area. Board member, Deb Kleckowski wanted to

acknowledge the job done getting Keigwin ready. Marco also added that Senator Lesser was able to secure additional funding for a grant, we are hoping to submit our application for it next week. If we are approved, the grant should be about an 81% reimbursement.

v. Review of the Keigwin Playground project- Marco Gaylord

Marco reported that this project accelerated quite fast with the city council finding funding for the playground. A few pieces of the playground are in and the fencing are in, we are still waiting on some other pieces. The wood chips will be removed and will have a new surface added. The wood chips are going to be reused by Vo-ag on a trail. Marco also reported that the playground is being used by the community after hours.

vi. Review of the Macdonough School Project – Marco Gaylord

We are going to keep the security cameras up and running. Some heating components will be removed; we do not want to heat the building this winter. There is some discussion about fire sprinkler system still working. Application for the construction is going in next week, hopefully in the spring and summer we can start construction

vii. Review of the district fire marshal inspections – Marco Gaylord

Had our best summer, with new fire marshals, they educated our staff on some new codes. There has been some discussion about changing our exit signs to LED signs.

viii. Review of the Adult Ed Fire systems repairs – Marco Gaylord

We had a major repair that we were responsible for. We are filling out paperwork for the insurance company for the owners. The project took a long time since the building was very old. We had to redesign the testing system at our cost of about 20K.

ix. Review of the Green Street and TLC move to Newfield Street – Marco Gaylord

We are relocating the program back to the original site on Newfield Street. We are moving upstairs. The move will happen sometime in October. We will be outfitting the building with our internal techs, and adding and updating our phones over there.

x. Open Discussion

Marco wanted to thank the maintenance department on all of their hard work over the summer to get the Macdonough and Keigwin move and updated. We are going to continue to make improvements on the Keigwin site.

Motion to move the October meeting to Keigwin made by: Board of Education member, Deborah Kleckowski, seconded by Harold Panciera, all members present said aye and the motion is approved.

xi. Adjournment

Adjournment made by board of education member Deborah Kleckowski, at 5:31pm, seconded by Harold Panciera.