

Unadopted Minutes  
REGULAR SCHOOL BOARD MEETING  
Albany Area Schools – ISD #745  
District Office Board Room  
February 14, 2024

1. Call to Order

The meeting was called to order by Chair Kreuzer at 6 p.m.

2. Roll Call

Present: Kreuzer, Hansen, Sand, Rueter, Sands, Carbajal, Dirkes

Late:

Absent:

3. Public Forum

4. Agenda – Additions and Deletions

Add 7.1 School Nurse Presentation

Move Purple Pride to 7.2

5. Approvals

5.1 Previous Meeting Minutes

Motion by Sands, seconded by Sand, to approve the January 3, 2024, Reorganization/Regular Meeting minutes, the January 24, 2024, Special Meeting minutes, and the January 24, 2024, Work Session minutes as presented. Supported by all present.

5.2 Cash Flow Reports – December 2023

Motion by Rueter, seconded by Sand, to approve the December 2023 Cash Flow Reports as presented. Supported by all present.

5.3 Acceptance of Gifts and Donations

Member Dirkes introduced the Resolution Accepting Donations and moved for its adoption.

The School Board of Albany Area Schools, ISD 745, gratefully accepts the following donations as identified below:

<u>Donor</u>	<u>Item</u>	<u>Designated Purpose (if any)</u>
Avon Lakes ECO-Harvester Assoc	\$500.00	Scholarship
Central MN Manufacturers Assoc	\$1,000.00	Tech Ed - Rivet Tool
Anonymous	\$10,000.00	Theater
Mitchell Jopp	\$100.00	Football
Jeff Lange	\$500.00	Football
Heart for Sports	\$2,000.00	Scholarship
Kerry, Inc	\$476.00	Robotics
Groetsch Dairy	\$250.00	Scholarship
Avon CAPS	\$132.37	Winter Fest Cookies
Mark Olson	\$110.00	Football
Middle School PTO	\$2,751.85	Middle School Field Trips
Albany Jaycees	\$4,000.00	Football
Albany Jaycees	\$2,500.00	Band Instruments
Albany Jaycees	\$1,500.00	Athletics Streaming

Albany Jaycees	\$950.00	Tabletop Scoreboards
Albany Chamber of Commerce	\$500.00	Scholarship
ColdSpring	\$1,000.00	Robotics
Avon Hills Lions Club	\$100.00	Robotics
Albany Coaches	\$120.00	Scholarship
Blattner Company	\$775.00	Supermileage
Albany Jaycees	\$2,000.00	NHS
Magnifi Financial	\$900.00	Softball
Farming Lions	\$1,000.00	Scholarship
Albany Lions	\$3,000.00	Robotics
Albany Lions	\$4,000.00	MS Football Helmets
Huskie Booster Club	\$500.00	Scholarship
Michael Wensel Foundation	\$500.00	Scholarship
Avon Sportsmans Club	\$500.00	Scholarship
McDowall Company	\$1,000.00	Scholarship
MSHSL Foundation	\$2,196.00	AED
CentraCare	\$250.00	Playground
ColdSpring	\$1,000.00	Supermileage
Productivity, Inc.	\$500.00	Robotics
Preferred Controls, Inc.	\$350.00	Robotics
Albany Elementary PTO	\$500.00	ALE Art

Member Rueter seconded the resolution and upon vote being taken thereon,

The following voted in favor of: All

And the following voted against: None

Absent: None

Whereupon said resolution was declared duly passed and adopted.

#### 6. Consent Agenda

##### AFT:

Sarah Rabideau - AVE Long Term Substitute Kindergarten Teacher

Denise Croatt - AVE Long Term Substitute Kindergarten Teacher

Michelle Schrantz - AVE Long Term Substitute Fifth Grade Teacher

##### AFT Lane Change:

Amber Swarthout - BA/BS Step 4 to BA/BS+15 Step 4

##### AESP:

Deanna Kulzer - ALE Administrative Assistant

Kelsey Thelen - ELC Administrative Assistant

Lindsay Herdering - ELC School Nurse

Jeffrey Heim - Secondary PT Evening Custodian

Kendra Rausch - Event Staff Custodian

LeAnn Ostendorf - AVE SpEd Paraprofessional

Gary Rakotz - FT Bus Driver

Jeffrey Heim - Van Driver

Holly Rakotz - AVE EC Paraprofessional

Krista Erickson - AVE EC Paraprofessional

David Ostendorf - Secondary FT Evening Custodian

AESP Payroll Change Request:

Gabriella Kedrowski - Kids Company Assistant, Lane IX Step 3 to Lane X Step 3  
Olivia Kompelien - Kids Company Assistant, Lane IX Step 3 to Lane X Step 3  
Abigail Peterschick - Kids Company Assistant, Lane IX Step 4 to Lane X Step 4  
Jazmin Pullins - Kids Company Assistant, Lane IX Step 2 to Lane X Step 2  
Kendra Rausch - Kids Company Assistant, Lane IX Step 3 to Lane X Step 3  
Elizabeth Richter - Kids Company Assistant, Lane IX Step 2 to Lane X Step 2  
Jennie Stai - Bus Driver, 3 hours/day to 1.5 hours/day  
Steve Pelzer - Bus Driver, 3 hours/day to 1.5 hours/day  
Shelby Engbretson - AVE EC Paraprofessional, 6.75 hours/day to float

LOA Request:

Four

Coaching/Advisors:

Jacob Boone - Spring Weight Room Supervisor  
Peter Maas - Spring Weight Room Supervisor  
Brittany Brinkman - AAMS Student Council Advisor  
Carrie Schmitz - AAMS Student Council Advisor  
Jake Gagne - Assistant Football Coach  
John Kleppe - JH Baseball Coach  
Peyton Dirkes - Assistant Track Coach  
Ron Paulson - Assistant Robotics Coach  
Andrew Burnett - Summer Drumline Instructor  
Josh Tinklenberg - JV Softball Coach

Community Education:

Denise Croatt - Intro to Pickleball Instructor  
Aaron Schwenzfeier - HSP/Fundamentals  
Kendra Plautz - BECC Supervisor  
Kaylin Fischer - BEAT Tech Assistant  
Mya Justin - BEAT and Middle School Play Tech Assistant  
Clare Lamb - MS Play Director

Resignations/Retirements:

Brian Bierbaum - Spring Weight Room Supervisor, effective December 12, 2023  
James Mader - Assistant Football Coach, effective January 5, 2024  
Aubrey O'Malley - Director of Transportation, effective January 26, 2024  
Jeffrey Heim - Secondary PT Evening Custodian, effective January 31, 2024  
Roger Ochoa - Secondary FT Evening Custodian, effective February 2, 2024  
Kelsey Thelen - AVE EC Paraprofessional, effective February 9, 2024  
Lindsay Herdering - AHS Paraprofessional, effective February 21, 2024

Terminations:

One

The following checks were issued in paying claims: Wire transfers and checks 106764 - 107133

Expenditures:

01 General Fund	\$1,134,243.07
02 Food Services	\$182,200.57
04 Community Services	\$75,074.94

06 Building Construction	\$2,058,632.09
07 Debt Redemption	\$2,647,540.63

Motion by Sand, seconded by Sands to approve the February 2024 Consent Agenda as presented. Supported by all present.

## 7. Reports

### 7.1 School Nurse Presentation

Ashley Borth, Licensed School Nurse and Amanda Lamecker, Nursing Consultant, presented to the board the results of an audit of our district nursing programs that Resource Training & Solutions conducted for the district.

### 7.2 Purple Pride

## 8. Business

### 8.1 Early Learning Center Roofing Change Order

The oldest part of the roof, above the boiler room and what will be the multipurpose room, needs replacing due to excess water leakage. This is the pink area on the building maps and is estimated to cost \$116,700. The yellow area is in need soon but could wait which is estimated to cost \$177,800. The green area, also the newer part of the roof, is in good condition and estimated to cost \$115,700.

Motion to do the pink area now by Carbajal and seconded by Hansen. Supported by all present.

### 8.2 Approval of Dust Collection System Bids

The board discussed bids presented for materials and labor for replacement of the dust collection system in the secondary Tech Ed department. Motion by Hansen, seconded by Carbajal to approve going forward with installation with the lowest bid as presented. Supported by all present.

### 8.3 Enrollment Report

### 8.4 2024-2025 High School Registration Manual

Travis Okerlund presented the 2024-2025 registration manual. New to the high school is CDL license training for students. Motion by Carbajal, seconded by Rueter to approve the 2024-2025 registration manual as presented. Supported by all present.

### 8.5 American Indian Parent Advisory Committee

Laura Roelike presented the AIPAC overview for the 2023-2024 school year.

The district currently does not have a committee and our enrollment numbers for American Indian students for next year appear to be below the threshold to require an AIPAC report. Regardless, the district will continue to connect with our families and seek feedback on how we can improve their experience within our system.

### 8.6 2024-2025 School District Calendar

Laura Roelike presented the district calendar for 2024-2025. Elementary conferences will be moved to March instead of February because of when report cards come out in January and May. Motion by Hansen, seconded by Sands to approve the calendar as presented. Supported by all present.

### 8.7 Approval of Ten Year Long Term Facility Maintenance Plan

Sue Clemen, Business Manager, presented the Ten Year Long Term Facility Maintenance Plan. Motion by Hansen, seconded by Dirkes to approve the LTFM plan as presented. Supported by all present.

### 8.8 Approval of Request for Proposals for Annual Audit Services

Sue Clemen, Business Manager, presented the RFP for audit services for 2024-2025, 2025-2026 and 2026-2027. Motion by Sand, seconded by Rueter to approve the RFP as presented. Supported by all present.

### 8.9 Memorandum of Understanding Regarding Boys' Soccer Coaches

Motion by Rueter, seconded by Sands, to approve the MOU as presented. Supported by all present.

### 8.10 School Board Policies - First Read

#### 8.10.1 535 Service Animals in Schools

#### 8.10.2 606.5 Library Materials

#### 8.10.3 707 Transportation of Public School Students

#### 8.10.4 901 Community Education

#### 8.10.5 904 Distribution of Materials on School District Property By Nonschool Persons

### 8.11 AFT Negotiations Update

#### 8.11.1 Close the Meeting

Motion by Hansen, seconded by Dirkes to close the meeting at 7:27pm.

#### 8.11.2 Reopen the Meeting

Motion by Hansen, seconded by Dirkes to reopen the meeting at 8:21 pm.

### 9. Committee Reports

#### 9.1 SEE General Membership Meeting

#### 9.2 District Technology Committee Meeting

#### 9.3 Staff Development Committee Meeting

#### 9.4 Minnesota School Boards Association Annual Leadership Conference

### 10. Superintendent Report

The district has completed the search for the Middle School Principal and are in the process of negotiating a contract. Once that has been completed, we will make a public announcement.

### 11. Adjournment

Agenda completed at 8:33 p.m, a motion to adjourn was made by Member Carbajal, seconded by Member Rueter. Supported by all present.

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Amy Sand, Clerk