

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Regular Meeting
February 4, 2019**

President Johnson convened the meeting at 7:06 p.m. in the Board Room, 15125 Farmington Road, Livonia.

Members Present

Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson

Members Absent

None

School Board Recognition Month

Stacy Jenkins, Administrator of Communications, recognized and thanked Board members for their service to Livonia Public Schools. She congratulated Board members for achieving Honorary Board status (all seven Board members have completed educational credits in order to be certified by the Michigan Association of School Boards). Mrs. Jenkins read a recognition resolution from the Wayne County Regional Educational Service Agency Board of Education and presented Board members with a certificate of recognition. Superintendent Oquist shared with the Board her appreciation for their continued care and commitment to LPS staff and students.

Points of Pride – LPS Literacy and Instructional Coaching Program

Literacy Coaches Loren Schnell and Corinne Alt shared information and a PowerPoint presentation about the new Literacy and Instructional Coaching Program, which provides job-embedded professional development for elementary teachers in the classroom. They shared that this new program was made possible with funds that came to LPS through the Wayne County Enhancement Millage that was supported by the community.

District Update from the Superintendent

Superintendent Oquist shared the following:

- The Livonia Chamber of Commerce named Livonia Public Schools as a 2019 recipient of the Community Enhancement Award for the significant renovations and updates to LPS over the past five years. Many thanks to the community in supporting the 2013 bond, which made this work possible.
- The speed limit in the area of Hayes Elementary School will soon be reduced, thanks to the advocacy of a Hayes parent who serves as a crossing guard. Much appreciation to Westland City Council and the Westland Police Department for their quick response to this request.

- Female students from Churchill, Franklin, and Stevenson participated in a 12-week *Girls Who Code* program at the Civic Center Library, learning computer programming basics and how to create a website.
- Congratulations to Webster students who participated in the National Geography Bee –Benji was the winner; Chinmaya was second runner up; and Chloe was the third runner up. Benji will be taking the state qualifying test next week.
- Livonia Rotary Club presented its first Vocational Service Award for 2019 to Gabriel Quigley, Churchill senior who attends the Construction Trades Program at Livonia Career Technical Center.
- Congratulations to the students and coaches of the Stevenson pom pon team, who was recently crowned State Champs for Division 2 at the Mid-American Pom Pon competition.
- More than 800 middle school students participated in the fifth annual Young Inventors Program. Emerson student Hannah took first place with her Raccoon Can't Can, which prevents critters from getting into trash cans. Third place went to Holmes student Grace Holman, who invented the Bat Warmer, to solve the issue of baseball/softball bats being too cold and cracking.
- Kindergarten registration has begun for the Class of 2032! There will be a special Saturday registration on February 23 at Riley Upper Elementary School.
- Robotics teams Livonia Warriors and Tyros will hold a special competition at Churchill, April 5-6, 10 a.m. – 6 p.m.
- Parent and player information meetings for the spring season of lacrosse take place this week. Meetings are for students and parents from all three high schools.
- CAPA students will present Peter Pan, February 15-17. You may order tickets online.
- Thank you to newly sworn in Senator Polhanki, who recently visited LPS and engaged in dialogue about the needs of our district, our learners, and our community.
- Thank you to LPS staff in Maintenance, Operations, and Transportation for all their extra work during inclement weather to keep our buildings and buses in working order.

The Board recessed for from 7:59 – 8:05 p.m. to visit with guests.

**Audience
Communication** None

**Written
Communication** None

**Response to
Prior Audience
Communication**

None

**Consent
Agenda**

It was moved by Mrs. Burton and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:

V.A. Minutes of the Regular Meeting of December 17, 2018

V.B. Minutes of the Special Meeting of January 28, 2019

V.C. Minutes of the Closed Session of January 28, 2019

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Limited Schools
of Choice for
2019-2020**

It was moved by Mrs. Jarvis and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent to participate in Limited Schools of Choice under Section 105 and 105c for the 2019-2020 school year. Openings to include: no more than 185 seats in kindergarten through eighth grade; and five seats in each Global Ed and CAPA at ninth grade only; for a total of up to 195 students.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Approval of Bid
Results for
Website
Hosting**

It was moved by Mrs. Bradford and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the recommendation to contract with Blackboard, Inc., for website design and hosting services for a period of three years, with two optional one-year extensions, for a start-up cost of up to \$18,400.00 and an annual operating cost of up to \$39,560.00 for each year of the contract. The service includes a built-in ADA compliance tool and a fully integrated mobile app.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

**Approval of
Barton Malow
Extension
Agreement**

It was moved by Mr. Centers and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District approve the extension agreement with Barton Malow for the 2013 Bond Technology Design Services. The total cost of the extended agreement is \$293,425.00.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Approval of Bid Results for Construction at Niji-Iro Elementary School – 2013 Bond

It was moved by Mrs. Bonifield and supported by Mrs. Jarvis approve the recommendation from the Owner's Representative, Plante Moran CRESA, to approve the construction project budget for Niji-Iro in the amount of \$2,566,328.00 which includes hard construction, fees, and contingency; and authorize the Superintendent or her designee to negotiate and execute final contracts with the recommended contractors.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Approval of Bid Results for Move Management at Niji-Iro Elementary – 2013 Bond

It was moved by Mrs. Frank and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve the recommendation from the Owner's Representative, Plante Moran CRESA, to approve DMS Moving Systems, Canton, Michigan for Move and IT Move Management at Niji-Iro Elementary in the amount of \$37,450.00 and a contingency budget amount of \$5,500.00, for a total amount of \$42,950.00, and authorize the Superintendent or her designee to negotiate and execute final contracts.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Approval of Security Contractor for Niji-Iro Elementary – 2013 Bond

It was moved by Mrs. Burton and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve the recommendation from the Owner's Representative, Plante Moran CRESA, to approve Security Designs, Livonia, Michigan for security at Niji-Iro Elementary in the amount of \$14,177.00 and a contingency budget amount of \$3,000.00, for a total amount of \$17,177.00, and authorize the Superintendent or her designee to negotiate and execute final contracts.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Approval of Bid Results for Abatement Contractor at Niji-Iro Elementary – 2013 Bond

It was moved by Mrs. Jarvis and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District approve the recommendation from the Owner's Representative, Plante Moran CRESA, to approve Global Green Service Group, Dearborn Heights, Michigan for abatement at Niji-Iro Elementary in the amount of \$21,263.00 and a contingency budget amount of \$5,000.00, for a total amount of \$26,263.00, and authorize the Superintendent or her designee to negotiate and execute final contracts.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Approval of Bid Results for Paving Projects at Coolidge, Emerson, Frost, and Churchill

It was moved by Mr. Centers and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District approve the recommendation from the Owner's Representative, Plante Moran CRESA, to approve T&M Asphalt, Milford, Michigan for paving projects at Churchill High School, Coolidge Elementary School, Emerson Middle School and Frost Middle School in the amount of \$1,090,000.00 and a contingency budget amount of \$109,000.00, for a total amount of \$1,199,000.00, and authorize the Superintendent or her designee to negotiate and execute final contracts.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Approval of Bid Results for Athletic Field Projects

It was moved by Mrs. Bradford and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District, approve the recommendation from the Owner's Representative, Plante Moran CRESA, to approve athletic field improvements for Franklin High School and Stevenson High School in the amount of \$2,157,800.00, plus contingency in the amount of \$276,653.00, for a total of \$2,434,453.00, and authorize the Superintendent or her designee to negotiate and execute final contracts with the recommended contractors.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Approval of Bid Results for Lawn Equipment

It was moved by Mrs. Frank and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve the purchase of three Grasshopper Model 900D mowers from J & R Tractor, LLC, Monroe, Michigan, for a total cost of \$50,100.00.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Approval to Purchase Furniture for Collaboration Conference Room

It was moved by Mrs. Bonifield and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve the purchase of furniture from Interior Environments, Novi, Michigan, for a total cost of \$29,722.96.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Approval of Adjusted Purchase Order for Flexible Furniture at Churchill – 2013 Bond

It was moved by Mrs. Jarvis and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve an increase to Purchase Order #86241 (for flexible furniture at Churchill) to Interior Environments, in the amount of \$4,329.60.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Approval to Purchase Flexible Furniture for Riley – 2013 Bond

It was moved by Mr. Centers and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the purchase of flexible furniture for Riley Upper Elementary School from Interior Environments, for a total of \$58,945.94.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Teachers for Approval

It was moved by Mrs. Frank and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2018-19 school year to the teachers listed below:

Geyman, Michele	1.0 ELL Teacher	Multiple Elementary Schools
Guillermo, Grace	1.0 Instructional Coach	Cooper Upper Elementary
Jeremy, Caitlyn	1.0 Math Teacher	Emerson Middle School
Lanzon, Madison	1.0 English Language Arts	.6 Stevenson; .4 Franklin
Seiter, Kelly	1.0 Kindergarten Teacher	Coolidge Elementary
Verduzco, Gina	1.0 Resource Room Teacher	Rosedale Elementary
Wilson, Zachary	.8 Social Studies Teacher	Emerson Middle School

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Teachers for Tenure

It was moved by Mrs. Burton and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and acknowledge that tenure status has been granted to the following teachers, effective on the respective dates:

<u>Name</u>	<u>Date</u>
George Anagnostopoulos	January 27, 2019
Nicole Young	January 27, 2019

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Leave of Absence

It was moved by Mrs. Bradford and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District

accept the recommendation of the superintendent and acknowledge that tenure status has been granted to the following teacher, effective on the respective date:

<u>Name</u>	<u>Date</u>
Clarisse Howell	2019-20 School Year

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Removal from Recall List

It was moved by Mrs. Bonifield and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District remove the following teacher from any form of a recall list, thereby eliminating her from any rights to future employment:

<u>Name</u>
Catherine Salvatore

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Retirements

It was moved by Mrs. Jarvis and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District adopt resolutions of appreciation for services rendered by:

Kathy Marcozzi will retire from the district on June 21, 2019, and will have devoted 24.9 years of dedicated, loyal, and outstanding service to the students of Franklin High School as a library media center/technology paraprofessional and technology assistant, and to staff and students districtwide as the supervisor of assessment and evaluation at Central Office.

Shawn Rogers retired from the district on January 31, 2019, and has devoted 32.2 years of dedicated, loyal, and outstanding service to the Livonia Public Schools at Stevenson High School, Grant Elementary, Adams Elementary, Taylor Elementary, Bryant Center, Riley Elementary, Perrinville Early Childhood Center, Coolidge Elementary and Central Office; as a custodian, assistant head custodian, night leader, and building supervisor.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Second Reading & Adoption of Board Policy JH Student Clubs and Activities

It was moved by Mrs. Burton and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for Board Policy JH – Student Clubs and Activities and remove Board Policy JHCA – Student Clubs.

and

**BOARD POLICY
STUDENTS
STUDENT CLUBS AND ACTIVITIES**

**JH
FEBRUARY 4, 2019**

Removal of Board Policy JHCA – Student Clubs

Student clubs and activities may cover a wide range of curricular and non-curricular interests and are administered to supplement the educational growth and social development of students. ‘Clubs’ refer to student groups with common interests and ‘activities’ refer to school events such as dances, blood drives, and activity nights. At the high school level, a Student Activities Director works with the school Principal to oversee all school clubs and school activities. Student clubs and activities must be approved by the school administration and must be sponsored by school-approved personnel. They are to be considered an integral part of the school program and are subject to all governing policies and administrative regulations of the District.

School club membership and school activity participation must provide equal access to all currently enrolled members of the student body including those enrolled as home-schooled students. Demeaning initiations and harassment of club members is strictly prohibited. Direct affiliation with an organization independent of the District requires prior approval of the Superintendent or his/her designee.

Student clubs and activities whose pronouncements or actions fail to meet acceptable standards or do not align with the mission and vision of the school and the District, may be denied or terminated of their association with the school and the District.

~~**BOARD POLICY
STUDENTS
STUDENT CLUBS**~~

~~**JHCA
JUNE 20, 1988**~~

~~School clubs shall be considered to be part of the school program and, as such, are subject to all policies and administrative regulations.~~

~~No school club shall have a direct affiliation with a group or organization outside of the school without prior approval of the superintendent or designee.~~

~~Only those students regularly enrolled in a school may be accepted as members of a school club. Clubs shall be open to all students.~~

~~Any club which, in the opinion of the building principal, fails to meet acceptable standards shall be placed on probation and informed as to the cause; failure to correct the cause shall result in termination of the organization.~~

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Second Reading & Adoption of Board Policy GAMA – Alcohol and Drug Abuse

It was moved by Mrs. Frank and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

**BOARD POLICY
PERSONNEL
ALCOHOL AND DRUG ABUSE**

**GAMA
FEBRUARY 4, 2019**

Our most important resource is our children. These children spend a significant portion of their lives in a school setting. Their education is of paramount concern. The Board of Education and the School District are, therefore, committed to creating an optimal learning environment for the students. Employees who abuse alcohol and/or drugs prevent the School District from achieving this environment. In addition, the School District has a vital interest in maintaining a safe and healthy working

environment for all its employees, and efficiency and productivity in all of its operations.

Because of the growing concerns regarding the use of alcohol and drugs, and their potential impact with respect to the educational process, student safety and employee safety, health, efficiency, and productivity, this Board policy regarding use of alcohol and drugs has been adopted and is based on several important principles:

- The use, possession, sale or other activities involving illegal drugs and abuse of other controlled substances, alcohol, or marijuana is inconsistent with law abiding behavior expected of all citizens.
- School District employees are role models for students and, as such, employees should demonstrate exemplary behavior.
- All employees must be alert and in full possession of all faculties whenever they are on School District property or while serving in any capacity as a School District employee.
- While individual employees may make choices regarding the use of alcohol and drugs, they must accept responsibility for these choices and they are subject to disciplinary action, including discharge, for violation of this policy.
- Employees should seek treatment, counseling, and/or rehabilitation for abuse of alcohol or drugs or use of unlawful drugs before their performance deteriorates to a point where discipline may be required.

The Board of Education encourages employees who are experiencing problems with alcohol and/or drug abuse to voluntarily seek assistance for such problems through available treatment, counseling, and/or rehabilitation programs. The Board and the employee unions have established an Employee Assistance Program, and alcohol and substance abuse counseling are offered through that program. The confidentiality of all records for any employees who seek assistance through such programs will be maintained.

The Board of Education has established the following regarding the use, possession, concealment, manufacture, distribution, dispensation, and sale of alcohol and drugs:

- As a condition of employment, all employees must be free from unlawful drugs, and the effects of unlawful drugs, alcohol, or marijuana during scheduled working hours and when they report for work. Employees may not bring alcohol, marijuana, or unlawful drugs into school buildings or onto work sites at any time; use, consume, or be under the influence of alcohol, marijuana, or unlawful drugs while on school property during their work hours or while serving in any capacity as a school district employee.
- To the extent permitted by state and federal law, the manufacture, distribution, dispensation, possession, concealment, use or sale of unlawful drugs, or other controlled substances, is strictly prohibited and grounds for disciplinary action, up to and including discharge, and the employee may be referred to prosecution. The unlawful possession, use, sale, manufacture, distribution, or dispensation of alcohol, marijuana, or other drugs while on the School District's premises is strictly prohibited and grounds for disciplinary action, up to and including discharge and the employee may also be referred for prosecution. Conviction on any criminal drug statute is also grounds for

disciplinary action, up to and including discharge.

As a condition of employment, all employees shall report any convictions under a criminal drug statute for a violation occurring in the work place within five (5) days after such conviction.

- If an employee, who is not otherwise subject to disciplinary action, voluntarily admits that he/she has a drug and/or alcohol abuse problem, the Administration will meet with the employee to discuss the various treatments, counseling, and rehabilitation options that are available. These options may include, with the approval of the Superintendent of Schools, allowing the employee to continue working while he/she is receiving out-patient treatment, counseling, or rehabilitation in a recognized out-patient drug and/or alcohol abuse program; or placing an employee on a leave of absence while he/she is receiving treatment, counseling or rehabilitation in an in-patient, out-patient drug and/or alcohol abuse program.

A violation of this policy is grounds for disciplinary action, up to and including discharge and the employee may also be referred for prosecution. This policy and notice shall not be construed as being a drug testing policy.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Second Reading & Removal of Board Policy JGFE – Student Bicycle Use

It was moved by Mrs. Bonifield and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee to remove Board Policy:

BOARD POLICY	JGFE
STUDENT SAFETY	JUNE 20, 1988
BICYCLE USE	

~~The administration shall establish regulations governing the use of bicycles on school property.~~

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

First Reading of Board Policy:

DFKA – Crowd Sourced Fundraising

The Policy Committee has reviewed the proposed revised language for the following Board policies, for possible adoption at a future meeting:

BOARD POLICY	DFKA
FISCAL MANAGEMENT	NOVEMBER 26, 2018
CROWD SOURCED FUNDRAISING	

Crowd Sourced Fundraising is the process of creating, posting, or sponsoring an online fundraiser to seek to secure or generate a specific gift or donation to fund a specific purchase or project, typically through websites or social media designated for this purpose. This policy applies, but is not limited to, online fundraising services such as GoFundMe.com, DonorsChoose.org, Kickstarter.com, CrowdRise.com, and similar sites. Specific gifts or donation requests must be consistent with District standards and promote the education of all students.

No employee, volunteer, or agent of the District shall create, post, or sponsor any online fundraiser seeking to secure or generate funds from the public for school purposes, purchases for school, or utilizing the District's name, logo, or likeness, without prior written consent from the school principal and Superintendent or the Superintendent's designee.

Monies raised by employees, volunteers, agents of the district, or authorized PTA/PTSA or booster clubs through Crowd Sourced Fundraising must be expended for the benefit of the students. Monies or items secured through Crowd Sourced Fundraising become the property of the District or authorized PTA/PTSA or booster club. ~~Employees~~ Those who seek Crowd Sourced Fundraising should be explicit about the ownership of such items, so that donors understand this point for tax and other purposes. All such funds and/or items must be accounted for through the District/school's business office or authorized PTA/PTSA or booster club. The preference of the District is for employees to utilize crowdfunding sites that collect the dollars, purchase the described items, and send them to the employee. A simple record of the acquisition should be sent to the building administrator and District/school's business office. If the employee is the recipient of cash or check, then an itemized record of received funds with the monies donated must be submitted to and accessed through the District/school's business office.

When making requests for donations through crowdfunding, ~~employees~~ all those making requests must comply with student privacy and other requirements set out in the Family Educational Rights and Privacy Act (FERPA). As a result, student images, names, and descriptions which would cause students to be identifiable or allow logical deductions about disabilities or other factors deemed to be within the sphere of student privacy, must not be used on such websites or elsewhere unless written parental permission is secured in advance.

The Superintendent shall establish appropriate rules and regulations for the implementation of this policy.

Approval for Board Members to Attend MASB/MASA Winter Institute 2019

It was moved by Mr. Centers and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve that up to three Board Trustees attend the MASB/MASA Winter Institute 2019 Conference on February 8 in Detroit, Michigan, for a cost of \$199 per person.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Superintendent Evaluation

It was moved by Mrs. Frank and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the evaluation of Superintendent Andrea Oquist, completed by using the MASB evaluation tool, for which she received a *highly effective* rating.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Recess to Closed Session

It was moved by Mrs. Burton and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District

recess to closed session for the purpose of: Consideration of Written Legal Opinion from Counsel Regarding a Personnel Matter.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Separation Agreement

It was moved by Mrs. Bradford and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve the separation agreement between the Livonia Public Schools School District, Livonia Education Association (LEA), and Jeremy Rheault.

Ayes: Bonifield, Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Adjournment

President Johnson adjourned the meeting at 10:36 p.m.

Off/Supt/jw