

Date: October 16, 2023
To: Pana CUSD #8 Board of Education
From: Mr. Jason J. Bauer, Superintendent
Subject: **Superintendent's Report and Board Actions for October 16, 2023
Regular Board Meeting.**

BOARD AGENDA NOTES

2 Consent Agenda Items – Please contact me or Bridgett Heinrich prior to the meeting if you have any questions with any of these items. To date, there has been one formal FOIA request. The request is from Katharine Casey from Science of Reading Illinois. She requested the name of the current core curricula that is used to teach Reading in Kindergarten through 3rd grade, the grade levels that the curricula is used at, the dates the reading curricula were purchased, and if there are plans to purchase a different literacy curricula in the future. Regular meeting minutes and the special meeting minutes from September 25 are included in the consent agenda along with the financials.

- A. Reading/Approval of Minutes
- B. Reading/Approval of Special Minutes
- C. Approval of Bills and Payroll
- D. Treasurer's Report
- E. FOIA Request(s)

Action: Motion to approve the Consent Agenda inclusive of payables totaling \$1,743,980.55 and payroll totaling \$1,211,748.79 for a total payables and payroll of \$2,955,729.34.

3 Visitor, Teacher & Support Staff Considerations

- A. At this time, there are no requests to address the board.

4 Committee Reports

- A. Facilities – Did not meet this month. Next Meeting: TBD
- B. Finance – The meeting that was scheduled for October 13 was postponed until November 15. Next Meeting: Wednesday, November 15th at 6:30 a.m.
- C. Curriculum – Did not meet this month. Next Meeting: Wednesday, December 6th at 5:00 p.m. – Pana High School Library
- D. Policy – Did not meet this month. Next Meeting: TBD
- E. Pana Education Foundation – Did not meet. Next Meeting – Wednesday, October 18th at 7:00 a.m.

- F. Technology – Kyle and I will provide an overview of the meeting from October 11th.
Next Meeting – TBD
- G. Strategic Plan – Did not meet this month. Next Meeting: TBD
- H. I.D.E.A.S. – Did not meet this month. Next Meeting - TBD

5 Administrative Reports

- A. **Principals** – The principals have provided reports for you to review. The principals will not be in attendance due to attending the state principals conference in Peoria.
- B. **Director of Curriculum and Instruction** – Mr. Donahue will be present to provide his report.
- C. **Building and Transportation** – Jeff Stauder will provide an overview of his report.
 - 2. **Annual Safety Hazard Resolution** – Jeff will need approval for the annual Safety Hazard Resolution. The information is included in your packet.

Action: Motion to approve the District’s Transportation Safety Hazard Resolution for the 2023-2024 School year.

D. Superintendent’s Report/Board Action

1. Personnel Recommendations.

Action: Motion to approve the Superintendent’s personnel recommendations as reviewed and presented from the executive session notes. **This will be done after executive session if one is needed.**

- 2. **FY 24 Fall Housing Enrollment – Historical Comparison** – As of October 14, we are required to send ISBE our Fall Housing Report which consists of our enrollment as of September 30th. This year’s number is down slightly (1,171 FY 24 vs. 1,195 FY 23).

Action: No Action Necessary

- 3. **Resolution National Principals Month** – October is National Principals Month and the board might like to take the opportunity to recognize our principals for the fine work they do in leading our schools by sharing a few comments. Although the principals won’t be attendance, I think they would appreciate some positive public comments. This would take place prior to President Anderson recognizing their work with his comments.

Action: Motion to approve the resolution recognizing October as “National Principals Month” for Pana CUSD #8.

4. **2024 School Board Meeting Dates** – We already discussed this when the board was reorganizing and the new members were appointed. Unless there is an objection, I am making the recommendation that we continue to conduct regular board meetings on the third Monday of each month (6:30 p.m.) unless that day is a school and/ or federal holiday (typically January and February). Meetings in June and September could potentially be held on the 4th Monday for budget display requirements (if applicable). The location for all regular board meetings will continue to be at the Unit Office located at 14 E. Main Street. In the future, you may wish to hold meetings at the new Pana Elementary School in order to showcase the building more to the public.

Action: Motion to accept the 2024 regular board meeting dates & times schedule.

5. **NPT Special Education Report** – There has not been another executive board meeting since last month’s report. The next regular meeting is scheduled for October 17th (tomorrow) at 9:00 a.m.

Action: Information Only

6 Executive Session (Optional)

- A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, the setting of a price for sale or lease of property owned by the District, and collective negotiating matters.
- B. Employment/Compensation Resignation Recommendations

Action: Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, the setting of a price for sale or lease of property owned by the District, and collective negotiating matters, as well as employment/compensation resignation recommendations.

Action: Motion to return from the executive session to the regular meeting.

Action: Motion to approve executive session minutes as read.

Action: Motion to approve the Superintendent’s personnel recommendations as reviewed and presented from the executive session notes.

7 Communications

- A. Alliance Legislative Report
- B. Capitol Watch
- C. Association of Illinois Rural and Small Schools (AIRSS)
- D. Other Board Correspondence

8 Board Member Considerations

- A. School Board Convention – November 17 – 19 Chicago, IL
- B. Other Board Member Considerations

9 Adjournment

Action: We will need a motion to adjourn the meeting.