

The Board of Directors of Pendleton School District 16R met in regular session at 6:00 p.m. on Monday, March 13, 2017 at the district office boardroom.

Present: Debbie McBee, Chair
Lynn Lieuallen, Vice Chair
Gary George
Michelle Monkman
Steve Umbarger
Andy Kovach, Superintendent
Brad Bixler, Director of Human Resources
Michelle Jones, Director of Business Services (Via Teleconference)
Matt Yoshioka, Curriculum Inst. & Assessment Coord.
Julie Smith, Director of Special Programs
Tami Calvert, Secretary
Antonio Sierra, East Oregonian

Absent: Dale Freeman
Dave Krumbein

Opening and Call to Order

Chair McBee called the regular board meeting to order at 6:00 p.m. and welcomed the guests. Mrs. McBee reminded those in attendance that the meeting is audio recorded. The group recited the Pledge of Allegiance.

Thank you and Introductions

Debbie McBee presented a certificate of achievement award to Dr. John G. McBee for his 43 years of service on the Pendleton Foundation Trust Board representing the school district board. Mrs. McBee stated that Virginia Lindberg will replace Dr. McBee. The board heard from John McBee and Virginia Lindberg.

Minutes of the Meeting

Chair McBee asked if there were additions or corrections to the minutes of the special board meetings of February 7, 2017 and February 20, 2017 and the minutes of the regular board meeting of February 13, 2017. A motion to approve the minutes as presented was made by Michelle Monkman, seconded by Steve Umbarger, and approved unanimously by the board.

Correspondence/Communication

The board received correspondence from Molly Smith, President of the Oregon Council of Teachers of Mathematics Board regarding the statewide in-service day.

Enrollment Report

Brad Bixler reported that the total enrollment for the district as of March 1, 2017 is 3,041. Mr. Bixler pointed out that we are down a total of 3 students from last month, with an increase at the high school level, decrease at SMS, and no change at Pre-5.

Certified Leave Report

Brad Bixler reviewed the certified leave activity for the month of February 2017. Mr. Bixler reported that we are in-line with where we have been and pointed out that we are up in the personal illness due to employees on maternity leave.

Bond Project Update

Jason Terry with Kirby Nagelhout Construction updated the board on the HVAC systems at Washington and Sherwood elementary schools. Mr. Terry reported on the recent security system issues and the progress being taken to implement improvements and stated that they will continue testing the system in the next few months until the system is operating correctly.

Dave Fishel with the Wenaha Group shared a spreadsheet with the board that outlines the bond program budget and cost to date for each school site. Mr. Fishel also shared a list of the remaining bond projects with an itemized summary of four different options. After a lengthy discussion a motion to approve Option IB with the track lighting to be ordered at the final phase of the projects was made by Steve Umbarger, seconded by Michelle Monkman, and approved unanimously by the board.

OPTION IB

PHS Auditorium	Repair Seats, Add Air Conditioning, New Sound & Lighting Systems, Add Control Booth, remove Asbestos	\$517,627
PELC East Block	Demolish Buildings and Gravel Lot	\$145,897
Track Reconstruction	Move 5' West, Move Throwing Events to Upper Filed, New Curbs, Base Rock & Asphalt	\$431,202
Track Surface	BSS 200	\$290,935
Field Lighting	Install Light Bases and Power Service	\$119,420
Track Lighting	Musco Light Fixtures and Poles	\$200,120
Contingency 10%		\$177,712
Total Forecasted Cost		\$1,882,913
Remaining Bond Funds		\$1,889,287
Variance		\$6,374

Policies – First Reading

Matt Yoshioka presented the following policies for first reading. The policies will be brought to the April regular board meeting for final approval.

- Policy EFAA – District Nutrition and Food Services
- Policy GCL – Staff Development - Licensed
- Policy GCL/GDL – Staff Development
- Policy IKI – Academic Integrity
- Policy ING Animals in District Facilities
- Policy JEC – Admissions
- Policy JECBD – Homeless Students
- Policy JHCCF - Pediculosis (Head Lice)

Policy JOC – Legal Names of Students

Reports from McKay Elementary and Sunridge Middle School

Dave Williams, Principal at Sunridge Middle School remarked how nice it was to have the board at SMS for a walk through last week. Mr. Williams reviewed the following:

1. 8th Grade Assembly
2. Rotary Speech Winners
3. Wildhorse Foundation Grant for chromebooks
4. PBIS – Semester Hours
5. Glow in the Dark Dance
6. # students on a check-in system

Ronda Smith, Principal at McKay Elementary School reviewed the following:

1. Pie Social – Largest fundraiser for McKay
2. 4th Grade – Wax Museum
3. Attendance – 95% - Everyday Matters
4. Battle of the Books – Grade 4 and 5 Competition
5. Dr. Suess Week
6. Grade 3 Class Video – 100th Day of School

Budget Update

Michelle Jones via teleconference explained that our district will have to make substantial cuts to deliver a balanced budget in May after receiving a revenue forecast from the Oregon Department of Education. Mrs. Jones stated that due to the district's declining enrollment, the district will receive \$115,000 less than it did the previous biennium and with the state mandate for all-day kindergarten, rising cost in PERS, insurance and cost of living increases. Michelle asked that the board hold a work session meeting in the near future to determine the district's budget priorities.

Update on Lock-Down Alarms and Drills

Brad Bixler stated that he is very pleased with the process that Nagelhout Construction is doing to fix the current problems we are having with the alarms at the schools.

Pendleton Association of Teachers

Gary Humphries had no report this evening.

Oregon School Employees Association

Teri McCoy reported that last week was Classified Employee Week and thanked the board for thinking of the group with goodies delivered to each school. Mrs. McCoy noted that negotiations began today for the OSEA members.

PL874/Indian Education

No Report

IMESD Board Talking Points

Superintendent Kovach summarized the IMESD Board Talking Points for March 2017.

Approval of February 28, 2016 Financial Report

Michelle Jones reviewed the revenue and expenditure report for February 28, 2017. A motion to approve the February 28, 2017 Financial Report as presented was made by Steve Umbarger, seconded by Michelle Monkman, and approved unanimously by the board.

Approval of Grants

Michelle Jones presented for approval the following grants:

Altrusa International, Inc. of Pendleton

PHS – Fiddle Workshop	- \$300.00
PHS – Intro to Education	- \$300.00
SMS – Novels for 6 th Grade Class	- \$300.00
SMS – Oregon Writing Festival	- \$300.00
Elementary Schools – EO Children’s Choir Festival Music	- \$300.00

Buck Boosters

PHS Athletics – Nike Contract	- \$5,000.00
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Education Foundation of Pendleton

Sherwood – Choir to EOU Festival	- \$364.00
Alternative Ed – Sculpture Creation	- \$1,547.00
Alternative Ed – Silverwood Science Trip	- \$800.00
PHS – UO Foreign & Int’l Studies Day	- \$600.00
PHS – Oregon Coast Honors Biology	- \$1,000.00
PHS – FCCLA State Leadership Conference	- \$1,000.00
PHS – FBLA State Conference	- \$1,000.00
PHS – Fiddle Workshop	- \$1,200.00
PHS – ECMC Class College Tour	- \$1,100.00
PHS – PHW Robotics Tournament	- \$620.00
SMS – 6 th Grade to Pendleton Arts Center	- \$278.00
SMS – Oregon Writing Festival	- \$1,000.00

Pendleton City Club

SMS – Shop Supplies	- \$500.00
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Thomas Cuisine Management

PHS Culinary – Chef Coats	- \$1,500.00
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A motion to approve the receipt of the grants listed above with a letter of appreciation sent on behalf of the board was made by Michelle Monkman, seconded by Lynn Lieuallen, and approved unanimously by the board.

Approval of Out-of-State Travel

Michelle Jones recommended approval of the following out-of-state travel:

PHS First Robotics Team

March 15-17, 2017
Ellensburg, WA

PHS Baseball Team

March 30-April 1, 2017
Boise, ID

A motion to approve the out-of-state travel requests as presented was made by Lynn Lieuallen, seconded by Steve Umbarger, and approved unanimously by the board.

Personnel Report

Brad Bixler presented the following personnel report for the month for consideration and action:

Extra Duty Recommendations

Baseball:

Josh McKinstry	Volunteer JV Baseball	PHS
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Track:

JJ Rosenberg	Volunteer Track	PHS
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Retirement Recommendations:

Classified:

Pauline Waite	Paraprofessional	SMS
Effective June 30, 2017		

Resignation Recommendation:

Classified:

Shaelee Arbogast	Custodian	SMS
Effective March 24, 2017		

Licensed Administrative and Teacher Contract Extensions, Renewals, Non-Extensions and Non-Renewals for 2017-2018 School Year

Brad Bixler presented recommended licensed administrative and teacher contract extensions, renewals, non-extensions, and non-renewals for the 2017-2018 school year and beyond for approval (see attachment).

A motion to approve the personnel recommendations for March 13, 2017 and the recommended status report for 2017-2018 as presented was made by Lynn Lieuallen, seconded by Steve Umbarger, and approved unanimously by the board.

Professional Development Opportunities for Board Members

Board Retreat – Tuesday, June 20, 2017 at the District Office 8:00 a.m. – 4:00 p.m.
Summer Board Conference – July 14-16, 2017 at Bend – Riverhouse

Board Member Comments

Chair McBee shared that the Pendleton Technology and Trade Center (P-Tech) will be having an Open House on April 13, 2017 (time to be announced). Mrs. McBee thanked Suzanne Howard with Sodexo Food Service for a great job in organizing the Future Chefs Challenge for fourth and fifth graders at Sherwood Elementary School.

Chair McBee recessed the regular board meeting at 7:35 p.m.
Chair McBee convened executive session (ORS 332.061 consider expulsion of a student) at 7:36 p.m.
Chair McBee reconvened the regular board meeting at 7:48 p.m.

Approval of Student Expulsions

A motion for the expulsion of the three students discussed in executive session from the Pendleton School District for the remainder of the 2016-2017 school year was made by Michelle Monkman, seconded by Gary George, and approved unanimously by the board.

Meeting adjourned at 7:50 p.m.

Chair

Superintendent

Secretary

Date