Model Policy Forms Updates

MSBA has undertaken a deep review and revision of the model policies. Following these policy updates, MSBA has reviewed each model policy form. A number of the forms have been updated. These updates are not substantive and are not intended to revise the policies with which they are related.

School districts may choose how they prefer to handle form updates. Administrators may opt to review the changes and report to the board on updates that the administration believe should be brought to the board's attention. The board may choose to have a policy review committee review the updates.

While the forms are not themselves policy, a school board may handle them pursuant to MSBA Model Policy 208 in terms of adoption. A school board could choose to adopt the updates in a single meeting as stated in Policy 208:

> If a policy is modified with minor changes that do not affect the substance of the policy or because of a legal change over which the school board has no control, the modified policy may be approved at one meeting at the discretion of the school board.

Because the updates align the MSBA forms with state law and forms, MSBA encourages school districts to **replace** their existing forms with these updates---rather than attempt to revise their current forms.

Please contact MSBA if you seek assistance or have questions regarding the form updates.

Form Updates

MSBA recommends that school districts consider the following form updates:

Model Policy Number	Model Policy Title	Notes
404	Employment Background Checks	Aligns with updated state form
406	Public and Private Personnel Data	Aligns with updated state form
414	Mandated Reporting Child Neglect	Updated MDE form
416	Drug and Alcohol Testing	Formatting Correction
614	School District Testing Plan	**Deleted** form
806	Crisis Management Plan	Updated URLs on pages 1 and 2

No Changes to the Following Forms

Model Policy Number
413
416
418
506
515
520
521
524
527
535
709
722
801

Instructions to access the GMR School District Policy Manual online

1) Visit: <www.middleriver.k12.mn.us>
2) Go to the "Administration" content label → scroll down to "School Board" → scroll down and select "School District Policy Manual"