

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends that the Board of Trustees approves the expenditure of additional funds for the purchase of food products and supplies from US Foods Inc., Ben E. Keith Company, and Sysco North Texas for the District.

BACKGROUND

This contract was established to supply the cafés, catering services, and the Culinary Arts program with quality food to serve the District.

Reference Number SCON-101083 was issued to track the contract spend for food products and supplies. US Foods Inc., Ben E. Keith Company, and Sysco North Texas have contracts through the Sourcewell cooperative contracts program to provide food and related disposables, Contract Numbers #040522-USF, 040522-BEK, and #040522-SYC. The contracts comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Approval of this contract increase will ensure that food services can stay committed to their goal of serving the District with excellent meals, and the Culinary Arts program will have the products needed in their labs.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board has approved a total spend authorization of \$750,000. This purchasing request is for an additional spend authorization of \$180,000, which is budgeted in the various departments' FY25 operating budgets. Current contract spend is \$732,224.

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2024 through August 31, 2025.

RESOURCE PERSONNEL

Melissa Irby, Chief Financial Officer
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