



Over the past 5+ months, the Director of Technology has accomplished the following:

- Implemented a plan that provides a technology device for every student. This includes cataloguing and distributing devices to students and staff members.
- Created a handbook for use of Chromebooks.
- Implemented the Chromebook Care plan that includes payment options through the Community Education Department and sliding fees.
- Supervised and/or organized two technology department employees and other part-time staff members helping with technology. This includes leading weekly or monthly tech team meetings.
- Reconstructed a Technology Request process.
- Helped plan and implement technology training during summer and fall, 2020.
- Secured and/or implemented software for teachers and support personnel, including Clever, GoGuardian, and Screencastify.
- Took over responsibility for identifying and prioritizing equipment needs.
- Answered questions from staff members and parents about technology-related issues.
- Took over responsibilities for technology department webpage and other communications.

#### Recommendation

I move to set the stipend for the Director of Technology at \$15,000 for the 2020-21 fiscal year.