

**Minutes of Regular Meeting
September 22, 2020**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted a Work Session and its Regular Monthly Board of Trustees meeting on Tuesday, September 22, 2020, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chairman Dr. Robert Collins presiding. Trustees in attendance were Dr. Robert Collins, Mr. Andy Hardin, Mr. Jim Orr, Dr. Raj Menon, Dr. Stacey Donald, Mr. Greg Gomel, Mr. Fred Moses, and Mr. Jay Saad. Ms. Stacy Arias was absent.

WORK SESSION

With a quorum of the Board of Trustees present, Chairman Collins called the Work Session to order at 5:30 p.m. in Board Conference Room 135 at CHEC.

DISCUSSION ITEMS

1. Enrollment Report – Dr. Jay Corwin, Chief Student Success Officer
2. TACC Update – H. Neil Matkin, Ed.D., District President
3. Legislative Agenda Update – Steve Matthews, Vice President External Relations

CONVENE REGULAR MEETING: Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Collins adjourned the regular meeting to Board Conference Room 135 for Closed or Executive Session pursuant to the Texas Government Code Section 551.001 at 6:42 p.m.

Section 551.074 - Personnel Matters

- a. Discuss employment compensation, duties, and/or evaluations of college personnel

Section 551.071 - Consultations with Attorney

- a. Discuss and receive legal advice regarding pending or contemplated litigation

Section 551.072 - Deliberation about Real Property

- a. Discuss on-going college campus projects

RECONVENE REGULAR MEETING: 7:48 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

PUBLIC COMMENT

There were no public comments.

Approval of the September 22, 2020 Consent Agenda

2020-09-C1 Approval of the Minutes of the August 18, 2020 Special Called Public Hearing and August 25, 2020 Regular Meeting

2020-09-C2 Approval of the Personnel Report for September 2020

2020-09-C3 Approval of the Interlocal Jail Services Agreement with Collin County

On motion of Trustee Menon, and second of Trustee Gomel, the September 22, 2020 Consent Agenda was unanimously approved.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2020-09-1 Report Out of the Organization, Education, and Policy Committee and First Reading of Local Board Policies: *BD(Local) Board Meetings; CF(Local) Purchasing and Acquisition; CS(Local) Information Security; DHC(Local) Employee Standards of Conduct – Child Abuse and Neglect Reporting (ADD); GCB(Local) Public Information Program – Requests for Information*

Discussion: Trustee Orr, Chair of the Organization, Education, and Policy Committee, brought forth a first reading of local board policies.

No action was required.

2020-09-2 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval to Proceed with Modifications to McKinney Campus Master Plan Phases 3 & 4

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval to proceed with modifications to McKinney Campus Master Plan Phases 3 & 4.

The motion was unanimously approved as presented.

2020-09-3 Report Out of the Finance and Audit Committee and Consideration of Approval of the Audit Plan for the Office of Internal Audit

Discussion: Trustee Moses, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval of the 2021 Audit Plan for the Office of Internal Audit.

The motion was unanimously approved as presented.

2020-09-4 Consideration of Approval of Facility Naming in Connection with Major Gifts

On motion of Trustee Moses, and second of Trustee Menon, this item was unanimously approved.

2020-09-5 Consideration of Approval for the Appointment of Trustees Dr. Raj Menon and Fred Moses to Serve as Collin College’s Two Voting Delegates Related to the Appointment of Key Assignments with the Association of Community College Trustees (ACCT) and to Approve Attendance at the Annual Conference

On motion of Trustee Orr, and second of Trustee Saad, this item was unanimously approved.

2020-09-6 Consideration of Approval of the Bid Report for September 22, 2020

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for September 22, 2020, which included one new solicitation and one contract revision.

I. NEW SOLICITATIONS

Purchase Request #1	
Printing of the Connection Newsletter	\$ <u>1,100,000</u>
TOTAL OF NEW SOLICITATIONS	\$ <u>1,100,000</u>

II. CONTRACT REVISIONS

Purchase Request #2	
Workday and Implementation Services	\$ <u>476,885</u>
TOTAL OF CONTRACT REVISIONS	\$ <u>476,885</u>
GRAND TOTAL	\$ <u><u>1,576,855</u></u>

Trustee Menon abstained from voting. On motion of Trustee Orr, and second of Trustee Gomel, this item was approved by a vote of 7-0.

INFORMATION REPORTS

Monthly Investment Report as of August 31, 2020
Grant Budget Amendment Report as of August 31, 2020
Quarterly Purchasing Report as of August 31, 2020
AECOM Monthly Report as of August 2020

PRESIDENT’S AND BOARD ANNOUNCEMENTS

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

ADJOURNMENT

Chairman Collins adjourned the September 22, 2020 meeting of the Board of Trustees of Collin County Community College District at 8:33 p.m.