

ISD 622 - North Saint Paul - Maplewood - Oakdale

School Board Resolution - Student Eligibility Criteria for Enrollment in 622 Online

WHEREAS, the ISD 622 is committed to providing high-quality learning opportunities that meet the diverse academic, social, and developmental needs of all students, including through full-time online instruction; and

WHEREAS, under Minnesota Statutes § 124D.094 (Online Instruction Act), school districts may offer full-time online instruction and may establish, by board resolution, specific standards for accepting and rejecting student applications to such programs; and

WHEREAS, ISD 622 recognizes that full-time, asynchronous online instruction requires a high degree of self-direction, time management, academic readiness, and consistent engagement, and that students with significant credit deficiencies or attendance concerns may experience further academic risk in this environment without proper supports; and

WHEREAS, it is the intent of the Board to establish clear and equitable criteria to guide student enrollment in 622 Online and to ensure students are positioned for success in an asynchronous online instructional model;

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 622 as follows:

Section 1. Purpose

This resolution establishes eligibility criteria for students seeking enrollment in 622 Online, the District's full-time online instructional program, beginning in the 2026-2027 school year.

Section 2. Eligibility Criteria for Enrollment (Grades 10–12)

Students entering grades 10, 11, or 12 who wish to enroll full-time in the online school must meet all of the following minimum eligibility requirements at the time of application:

1. **Grade Point Average (GPA):** A minimum cumulative GPA of 2.5 (on a 4.0 scale);
2. **On-Track to Graduate:** On track for graduation as defined by the District's graduation plan and Minnesota Graduation Standards;
3. **Attendance:** A prior-year attendance rate of at least 90%, as measured by district attendance records.

Section 3. Application and Review Process

- Applications will be reviewed by 622 Online, which shall include administrators, counselors, and/or licensed educators.
- Students not meeting one or more eligibility criteria may be considered for conditional enrollment or referred to alternative learning options, based on review of supporting documentation, academic records, and a student success plan.

Section 4. Waiver / Appeal Process

Students who do not meet one or more criteria may request a waiver by submitting a written explanation and supporting documentation (e.g. medical, personal, or family circumstances). 622 Online may approve enrollment on a case-by-case basis with conditions, including:

- Academic probation;
- Mandatory in person check-ins or mentoring;
- Credit recovery planning;
- Attendance monitoring.

All appeals must be submitted within 10 school days of notification of ineligibility.

Section 5. Continuing Enrollment Requirements

To remain enrolled in the full-time online program, students must:

- Maintain satisfactory academic progress (2.5 GPA or higher, unless modified by an IEP or support team plan);
- Demonstrate regular attendance and engagement;
- Meet graduation progress milestones.

Students not meeting these standards may be placed on academic probation or transitioned to another educational setting more appropriate for their needs.

Section 6. Notification and Communication

The District shall publish the eligibility criteria, application process, and waiver procedures on its website and in relevant enrollment materials. School counselors and enrollment staff shall be trained to communicate and assist with the application and review process.

Section 7. Compliance with State and Federal Law

This resolution shall be implemented in compliance with all applicable state and federal laws, including the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act, the Americans with Disabilities Act (ADA), and any other nondiscrimination and student rights provisions. Students with IEPs or 504 Plans will be afforded appropriate accommodations and services.

Adopted by the School Board of Independent School District No. 622, the 26th of January, 2026.

BOARD CHAIR: _____

SUPERINTENDENT: _____

- Appendix A: [622 Online Application Form](#) 26-27 version
- Appendix B: [Graduation Planning Guide Class of 2027; Class of 2028](#)
- Appendix C: [Notification of Ineligibility and Appeal/Waiver Process](#)
- Appendix D: [Waiver Request Form](#)
- Appendix E: [Academic Probation Agreement](#)

**Consent Agenda: Student Eligibility Criteria for Enrollment in 622 Online:
January 26, 2026**

Summary:

Approve a resolution establishing student eligibility criteria for enrollment in 622 Online, the District's full-time asynchronous online program, effective the 2026–2027 school year. The criteria align with Minnesota Statutes §124D.094 and are intended to ensure students are academically prepared for success in a full-time asynchronous, online learning environment, while providing a review and waiver process to address individual student circumstances.

Recommended Action / Motion:

Move to approve the resolution establishing student eligibility criteria, application review, waiver procedures, and continuing enrollment expectations for 622 Online, effective for the 2026–2027 school year, in compliance with applicable state and federal law.