

Resolution to Participate in the National Intergovernmental Purchasing Alliance

August 23, 2011

SUMMARY:

This item requests approval of a resolution to participate in the National Intergovernmental Purchasing Alliance.

BOARD GOAL:

VI. Growth, Change & Fiscal Responsibility...

PREVIOUS BOARD ACTION:

None

BACKGROUND INFORMATION:

The district has used, through cooperatives, Office Depot as the primary office supply vendor for a number of years. Presently the district purchases through the TCPN Cooperative. However, Office Depot has been awarded a contract with the National IPA. Office Depot has given the district the option to switch cooperatives.

SIGNIFICANT ISSUES:

By switching cooperatives, which will be transparent to the campuses/departments, the district anticipates saving around \$25,000 per year.

The district receives a 1% rebate each year from the TCPN purchases. The district generally spends around \$400,000 each year. The rebates are generally around \$4,000 and are deposited into the general fund. The lower unit pricing offered by the NIPA contract outweighs the rebate from TCPN.

In order to participate, the district must approve a resolution to do so. The purchasing agent will register with the National IPA and begin the new contract on September 1, 2011.

FISCAL IMPLICATIONS:

Purchases of office supplies and certain classroom supplies are made year round on an as needed basis. The costs are borne by the campus/department budgets.

BENEFIT OF ACTION:

Passage will allow the district to take advantage of better over all prices for office supplies.

PROCEDURAL AND REPORTING IMPLICATIONS:

None

PUBLIC COMMENT RECEIVED:

None

ALTERNATIVES:

The alternative would be to continue purchasing office supplies through the TCPN cooperative contract.

OTHER COMMENTS:

None

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the resolution to participate in the National Intergovernmental Purchasing Alliance be accepted.

STAFF PERSONS RESPONSIBLE:

Debbie Monschke, Executive Director of Administrative Services
Kathy Arrington, Purchasing Agent

ATTACHMENT:

Resolution

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____