

**BEDH
PUBLIC PARTICIPATION AT
GOVERNING BOARD MEETINGS**

All regular and special meetings of the Governing Board shall be open to the public.

The Governing Board invites the viewpoints of members of the public and considers the responsible presentation of these viewpoints vital to the efficient operation of the District. The Governing Board also recognizes its responsibility for the proper governance of the schools and, therefore, the need to conduct its business in an orderly and efficient manner.

The Board therefore establishes the following procedures to receive input from members of the public:

A. Any individual desiring to address the Governing Board shall complete a form (Public Presentation at Governing Board Meetings Presentation Form) and give this form to the Governing Board Secretary no later than the time indicated on the form.

B. The Governing Board President shall be responsible for recognizing speakers, maintaining proper order, and adhering to any time limit set. Questions of fact asked by the public may, when appropriate, be answered by the President or referred to the Superintendent for reply, provided that questions requiring investigation shall be referred to the Superintendent for later report to the Governing Board. Questions or comments on matters that are currently under legal review will not receive a response. Governing Board members shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. If considered necessary, the President shall set a time limit on the length of the comment period. In order to ensure that each individual has an opportunity to address the Governing Board, the President may also set a time limit for individual speakers. As a general rule, speakers will be limited to up to three (3) minutes to make their comments, depending on the number of individuals requesting to speak to the Board. Unless otherwise specified by the Board President the following limits will apply:

1. 1 - 15 speakers: 3 minutes
2. 16 - 30 speakers: 2 minutes
3. 31+ speakers: 1 minute

D. Members of the public may be recognized by the President to assist the Governing Board with information for the conduct of its official business.

E. Personal attacks upon Governing Board members, staff personnel, or other persons in attendance or absent by individuals who address the Governing Board are discouraged. Continued behavior of this type by a member of the public may lead to their comments being terminated immediately and their removal from the Board meeting. Policies KE, KEB, KEC, and KED are provided by the Governing Board for disposition of legitimate complaints, including those involving individuals. Upon conclusion of the open call to the public, individual members of the Governing Board may respond to any criticism made by an individual who has addressed the Governing Board.

F. Presentations for unsolicited services will not be permitted. Companies or businesses offering services of possible interest to the District should send information to the District Office for distribution to appropriate school district officials.

The Superintendent shall ensure that a copy of this policy is posted at the entrance to the Governing Board meeting room and that an adequate supply of forms is available.

Adopted: September 15, 2021

LEGAL REF.:

A.R.S.

[38-431.01](#)

CROSS REF.:

[BDB](#) - Governing Board Officers

[BHC](#) - Governing Board Communications with Staff Members

[BHD](#) - Governing Board Communications with the Public

[KEB](#) - Public Concerns/Complaints about Personnel