



**COPPELL**  
INDEPENDENT SCHOOL DISTRICT  
*Empowering Educational Excellence*

Board Action Required ☒

No Action Required ☐

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TO: Coppell ISD Board of Trustees and Superintendent Hunt

FROM: Tracy Cartas, Executive Director of Intervention Services

DATE: August 10, 2018

RE: Renewal of Membership in Walsh Gallegos' Retainer Program

Walsh Gallegos Trevino Russo & Kyle P.C. is the attorney firm with a specialization in Special Education and Section 504 law. Coppell ISD has been participating in the retainer program at a cost of \$1000.00 per year for which Coppell ISD receives:

- No-charges for telephone consultations on day-to-day general and special education matters with attorneys in any of the firms offices,
- Reduced rates for legal work,
- Reduced fees for inservices,
- Reduced rates for practical Walsh Gallegos products such as the web-based Student Code of Conduct, The Legal Guide to DAEP & Expulsion and the Extracurricular Code of Conduct,
- A free prescription to the firms bi-monthly general education newsletter "Time Out with Walsh Gallegos,"
- A free subscription to our monthly special education newsletter "This Just In," and
- Email updates about the latest developments in education law.

Recommendation: Administration recommends approval of this annual renewal of Walsh Gallegos' Retainer Agreement.