



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
 227 NORTH FOURTH STREET, GENEVA, ILLINOIS
 RECORD OF PROCEEDINGS OF A REGULAR SESSION
 OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, February 12, 2024, at 7:00 p.m. at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

1. CALL TO ORDER (Policy 2:220)

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

The meeting was called to order at 7:04 p.m. by President Cabeen.

Board members present: Molly Ansari, Policy Committee Chair Stephanie Bellino, President Larry Cabeen, Dan Choi, Vice President/Finance Committee Chair Jackie Forbes, Willard Hooks, Paul Radlinski. Late: None. Absent: None.

The President welcomed everyone and Stephanie led the Pledge of Allegiance.

District staff present: Tom Rogers, Principal Geneva High School; Todd Latham, Assistant Superintendent Business Services; Adam Law, Assistant Superintendent for Personnel Services; Shonette Sims, Assistant Superintendent Learning & Teaching; Dr. Andy Barrett, Superintendent.

Others present: Brenda Schory, Christie Graham, Phil Graham, Brookelyn Graham, Eric & Stacy Anson, Brennan Anson, Ken & Chris Japlon, Annie Japlon, Scott & Shelley Cohrs, Larkin Cohrs, Sara Fuerst, Mila Costello, Malcolm & Sherla Goodfellow, Melanie Goodfellow, Cathy Fuller, Michael Johnson, Emily Johnson, Jeff & Shannon Doll, Tatem Doll, Avery Cook, Ava Kerl, Lily Kott, Tea Mathias, Regan Pairitz, Rachael Wade, Minzie Choi, Hyesoo Choi, Alex Fitzgerald, Vasiliki Karalis, Zachary Pohlman, Jacob Van Rossum, Jamie Dunlap.

2. APPROVAL OF MINUTES (Policy 2:220)

1. Regular Session, January 22, 2024
2. Executive Minutes, January 22, 2024

Motion by Ansari second by Choi, to approve the above-listed minutes, item 2.1-2.2. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

1. Tradition of Excellence: GHS Students (Policy 6:330)
 Virtual Enterprises, Dance Team

IHSA Girls Dance Team

Brennan Anson
 Larkin Cohrs
 Avery Cook
 Mila Costello
 Tatem Doll

Melanie Goodfellow
 Brookelyn Graham
 Annie Japlon
 Emily Johnson
 Ava Kerl

Lily Kott
 Tea Mathias
 Maisy Mocchi
 Regan Pairitz
 Rachael Wade

Sara Fuerst

Virtual Enterprises Business Plan Competition

Minzie Choi
Alex Fitzgerald

Vasiliki Karalis
Laksh Patel

Zachary Pohlman
Jacob Van Rossum

2. E-Learning Plan Hearing (Policy 4:180, 6:185)

1. Public Hearing Agenda

At 7:24 p.m., the Board President opened the hearing.

2. E-Learning Plan

Shonette Sims shared that to move forward with a distance learning plan for emergency days the school district must approve e-learning days and submit their plan to the Kane County Regional Office of Education for final approval. The Board of Education must formally adopt a resolution and the ROE must verify it so the district can continue to utilize e-learning for emergency days. The requirements for e-learning are: (1) the day must be five clock hours; (2) students must have access to a computer and internet service; (3) there must be learner support; (4) monitoring of participation; (5) e-learning day guidelines; (6) professional development for staff; (7) association/employee group consultation; (8) evaluation; and (9) communication with all stakeholders. This provides the district further flexibility in its learning environment. Benefits of an e-learning day is that the end of the school year is predictable and constant, allows educators to advance learning more effectively, ensures end of year activities are maintained, and promotes flexible learning beyond the school walls.

3. Questions/Comments from Board Members

Where it says e-learning days will follow a student's typical school schedule, can we clarify that because the high school is not doing this? (Yes, we will look at this.) Does that language just mean that we will have a typical day? (Yes, but we can reword this so that it makes more sense.) Do we take into account passing periods? (For middle school students, they give them three minutes for passing periods and they still have study hall. Not sure about the high school.) Are there any differences for teachers who teach special education? (They work with students as if it were a typical school day.) Are there different allocations for preparation time for the special education teachers? (I do not believe so.) Do they have to do the same documentation for Federal? (Yes.)

4. Questions/Comments from Audience Members

None.

5. President Closes Hearing

At 7:43 p.m., the Board President closed the hearing.

4. PUBLIC COMMENTS

(PRESS Policy 2:230) *Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

None.

5. LEGISLATIVE UPDATES

Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."

Jackie Forbes shared that there is some new procedure that the General Assembly has put forward in one of our IASB reviews. There has not been any action. Sometimes when bills are introduced there are changes to the text as it is moving through committees, but they have decided not to make any changes to text until sometime this week. There are a couple of bills that we continue to watch that might have an affect on our district, so we will see what happens with those.

6. SUPERINTENDENT'S REPORT (Policy 3:40)

The Superintendent shared an update on the demographic study. We just received the first draft of the engagement reports, finished the inclusive engagement, and have started with the organizational readiness phase. At the next meeting, the engagement reports will be presented by HYA.

Preparation for next year has begun with preschool and kindergarten registration. The course selection process is underway at the high school, and we are looking ahead at the verification process for returning students. Staffing plans for next year have begun with some positions already filled.

We have had ongoing discussions regarding enrollment trends, which is tied to the strategic planning process. We did a "Request for Qualifications" for proposals back in January and will bring a recommendation to you later in the meeting, which will be Dr. Charles Kofron of Geodemographic Studies. Thank you to Todd Latham for his work on this. We will be able to begin the process as early as early as tomorrow if this recommendation is approved tonight.

Board comments, questions, concerns: Did he have an idea on how long the demographic study would take? (We wanted it completed by the end of March, but to complete it by then it would have to be condensed. To do it right, it will be April before it is completed.)

7. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

1. 2024-25 Board Meeting Calendar – Draft

Has there been any update on the meeting location? (We are looking at space at the middle schools. Right now, the issues are reconfiguring and furniture.)

Motion by Bellino second by Forbes, to approve the above-listed calendar, item 7.1. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

2. 2023-24 Board Meeting Calendar Discussion

The Superintendent shared that the May 28 Board meeting falls on the same day as high school graduation. He proposed holding the meeting on May 29 or cancelling the meeting and only having one meeting in May.

Board comments, questions, concerns: Do we think the planned topics can be covered in one meeting? (Yes, because we have a Board Retreat in May as well where we will discuss the demographic study.)

Motion by Radlinski second by Bellino, to approve the above-listed updated calendar, item 7.2. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

3. Board Action on Resolution to Adopt E-Learning Plan (Policy 4:180, 6:185)

Motion by Forbes second by Bellino, to approve the above-listed resolution, item 7.3. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

8. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

9. INFORMATION

1. FOIA Requests (Policy 2:250)
2. Out-of-State Trip Request

10. CONSENT AGENDA

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)
2. Gifts, Grants, Bequests: \$7,476, Geneva Music Boosters, for wish list items for each building (Policy 8:80)
3. Board Action on Letter of Agreement for Demographic & Housing Information Study
4. Bid Summary: \$3,399,000, C. Acitelli Heating & Piping Contractors, Inc., for WAS Unit Ventilator Replacement
5. Bid Summary: \$\$600,000, Consolidated Flooring, for HES Flooring Replacement Project

6. Request to Purchase: \$42,584.74, Questivity, Inc., for APC Smart-UPS Equipment
7. 2023 Clean School Bus Rebates Program
8. 2023-24 School Calendar - Updated

Motion by Choi second by Forbes, to approve the above-listed, items 10.1-10.8. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

The Geneva Community Chest had their annual fundraiser and if you have an opportunity next year, you should attend. It was great to see all the students in the orchestra and jazz band perform. The JV hockey team is advancing to the Fox Valley Hawks with three or four of our students on the team. Thank you to Dr. Barrett for all his communications to keep the board informed. Thank you to Shonette Sims and her team for their work on the e-learning plan. Congratulations to the students who received awards tonight. We did have an interesting PTO meeting at Mill Creek Elementary where we had one of the largest turnouts of parents. It was great to hear their input and there was much discussion on class sizes. The Geneva High School theater production of the Last Lifeboat was this past weekend. The students did a fantastic job with this Winter Showcase on such a serious topic. Board members attended the recent basketball game where we inducted some of our new Hall of Famers. It is nearly the end of second trimester with some choir concerts coming up. The Class Size Committee met and talked about class size numbers, what challenges there are, what might work well at various levels, and brainstormed some short-term solutions that were reasonable, equitable, and sustainable. The district will look at this information to see what this might mean. Members of the GHS Dance team were observed out in the community being great representatives of our school district. My neighbor's daughter is going to New Orleans with the band and one of them will be chaperoning, so it was nice to talk with them about what they might see when they are there. A Board member was able to volunteer at the Fabyan Elementary Fun Fair and work the cake walk. They had one student that enjoyed it so much he was there the entire night. It is truly amazing that our dance team has brought home a trophy fourteen consecutive years. Congratulations to our VEI students who received awards tonight.

12. NOTICES / ANNOUNCEMENTS

13. **EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO APPOINTMENT, EMPLOYMENT, COMPENSATION, OR DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC INDIVIDUALS WHO SERVE AS INDEPENDENT CONTRACTORS IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR SPECIFIC VOLUNTEERS OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE, A SPECIFIC INDIVIDUAL WHO SERVES AS AN INDEPENDENT CONTRACTOR IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR A VOLUNTEER OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. HOWEVER, A MEETING TO CONSIDER AN INCREASE IN COMPENSATION TO A SPECIFIC EMPLOYEE THAT IS SUBJECT TO THE LOCAL GOVERNMENT WAGE INCREASE TRANSPARENCY ACT MAY NOT BE CLOSED AND MUST BE OPEN TO THE PUBLIC [5 ILCS 120/2(c)(1)]; COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES, OR DELIBERATIONS CONCERNING SALARY SCHEDULES FOR ONE OR MORE CLASSES OF EMPLOYEES [5 ILCS 120/2(c)(2)]. [5 ILCS 120/2(c)(11)]**

At 8:16 p.m., motion by Forbes, second by Bellino, to go into executive session to consider matters pertaining to appointment, employment, compensation, or discipline, performance, or dismissal of specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer public body or

against legal counsel for the public body to determine validity. However, a meeting to consider an increase in compensation to a specific employee that is subject to the local government Wage Increase Transparency Act may not be closed and must be open to the public body; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

At 8:55 p.m., the Board returned to open session.

14. ADJOURNMENT

At 8:56 p.m., motion by Forbes second by Bellino and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING
SECRETARY