

## Memorandum of Understanding

Between  
Kaufman County  
and  
Terrell ISD

This Memorandum of Understanding (MOU) sets the terms and understanding between Kaufman County (“The County”) and the Terrell ISD (“The District”) for CARES funding.

### **Background**

The public health emergency from Covid19 has resulted in substantial impact to Kaufman County Independent School Districts and how they continue to operate. School districts are required to open in the fall of 2020 to in class instruction and have guidelines which must be met in order to do so. Compliance with this guidance has created the need to procure goods which were not planned for and may create a financial burden on the district.

In response to Covid19, the US Congress passed the Coronavirus Aid, Relief, and Economic Security Act (CARES). The State allotment of that funding totals \$11.24 billion. The State Administrative Agency (SAA) for these funds to the local jurisdictions is the Texas Division of Emergency Management (TDEM) which has created the Coronavirus Relief Fund (CRF). Eighteen (18) jurisdictions in Texas have populations over 500,000 and received payment of \$3.2 billion directly from the U.S. Treasury. Of the remaining \$8.04 billion, the CRF has allocated \$1.85 billion to be used by local jurisdictions calculated at a rate of \$55 per capita. The total allocated funding for Kaufman County is \$3,817,605.

Due to the financial burden placed on Independent School Districts, Kaufman County will establish an application and award procedure for all Independent School Districts with at least 25% of the district’s taxable values located in Kaufman County and who serve students from within the geographical boundaries of Kaufman County (“school district(s)” or “district(s)”) to lessen the financial impact to the school district. Kaufman County will award up to \$389,204.10 to Terrell ISD.

### **Purpose**

This MOU will outline the manner in which funding may be used by the school district and the process for application.

All funding provided to the school district will be used to serve campuses that serve students who reside in Kaufman County.

### **Funding**

Each school district may choose to seek reimbursement for funds already expended or for future purchases on needed equipment. Reimbursement for funding must fall within the Texas Division of Emergency Management Coronavirus Relief Fund eligible expenditure categories #1 Medical Expenses or #2 Public Health Expenses or #4 Expenses to facilitate compliance with COVID-19 public health precautions including expenses to facilitate distance learning, including

technological improvements, expenses to improve telework capabilities for public employees, or expenses for food delivery to residents including vulnerable populations such as children. Reimbursement for bulk purchases is allowable so long as it meet the requirements for CARES Act funds articulated above. Approval should be obtained from the Kaufman County Office of Emergency Management prior to funds being committed (when possible) to ensure the purchase will fall within the reimbursement categories.

The County will be a pass through for reimbursement for funds already expended. The school district will be required to make the purchase then submit documentation to The County for reimbursement. Required documentation includes the invoice and proof the funds have been expended. Depending on the purchase, a letter of justification may be required. All documentation should be submitted to the Kaufman County Office of Emergency Management by November 15, 2020.

The County will also accept requests for grants to fund future purchases within the CARES Act Guidelines provided by TDEM. The school district will be required to provide documentation of the purchase and justification once funds are expended. All documentation should be submitted to the Kaufman County Office of Emergency Management by November 15, 2020.

In the event of an audit, Terrell ISD agrees to provide any requested documentation to Kaufman County. If, as the result of any audit, the expenditures of the School District are disallowed and the County is required to refund the amount of the disallowed expenditure, the School District will promptly refund the amount of the expenditure to the County.

### **Duration**

This MOU is at-will and may be modified by mutual consent of authorized officials from Kaufman County and Terrell ISD. This MOU shall become effective upon signature by the authorized officials from Kaufman County and Terrell ISD and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from Kaufman County and Terrell ISD this MOU shall end on December 1, 2020.

### **Contact Information**

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\_\_\_\_\_  
Hal Richards  
Kaufman County Judge

Date: \_\_\_\_\_

\_\_\_\_\_  
(Partner signature)  
(ISD, position)

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Kaufman County Clerk  
By:\_\_\_\_\_