



CHELSEA
SCHOOL DISTRICT

WSEC
500 Washington St
Chelsea, MI 48118

Regular Meeting
Monday, February 9, 2026 6:30 PM Eastern

Michelle Craig: Present
Glenn Fox: Present
Nicolia Heineman: Absent
Erin Hunt-Carter: Present
Heidi Reyst: Present
Sara Tracy: Present
Eric Wilkinson: Present

Present: 6, Absent: 1.

1. Call to order/roll call/Pledge of Allegiance/adoption of agenda and consent agenda
Motion to accept the agenda and consent agenda. This motion, made by Heidi Reyst and seconded by Michelle Craig, Passed.

Nicolia Heineman: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea
Yea: 6, Nay: 0, Absent: 1

Meeting was called to order at 6:30pm.

2. Special Presentations & Celebrations

2.a. Student of the Month

- * Beach Middle School - Maleena Becker
- * Chelsea High School - Hannah Beda

3. * Staff Introductions

4. New Staff Introductions

- Bryan Allen, BMS Teacher - Adam Schilt

5. * Staff Reports

5.a. North Creek - Casey Wescott

5.b. South Meadows - Katie Spisich

5.c. Beach Middle School - Adam Schilt

5.d. Chelsea High School - Amanda Clor

- 5.e. Business and Finance - Nicole Lechner
- 5.f. Human Resources - Marcus Kaemming
- 5.g. Curriculum and Instruction - Michelle Hilla
- 5.h. Athletics - Matt Cunningham
- 5.i. Operations - Ross Potgiesser
- 5.j. Technology - Ryan Spencer
- 5.k. Food Service - Chris Simpson
- 5.l. Transportation - Corrina Horton
- 5.m. Special Education - Lisa Nickel
- 5.n. Early Childhood and Comm Education - Sarah Bentley

6. Superintendent Report & Communications

* Congratulations to our February Students of the Month, Maleena and Hannah.

*SEAB Vacancy – Thank you to the parents who have applied to be considered for the two open SEAB positions

* Personal Branding Activity MHSAA – Last week, the MHSAA approved updated Personal Branding Activity policies, which will take effect immediately. The main take away is that students may pursue opportunities on their own, but schools, coaches, and staff must remain completely hands off, but eyes in for oversight.

* State Test Bills – We are monitoring HB 4556 and HB 4557 which would remove the requirement that Michigan 11th graders take the SAT writing portion as part of the MME. These bills would also eliminate the requirement that individual MME subject-area scores appear on students' transcripts. Supporters argue the essay requirement is outdated, increases testing time and stress for the students, and places Michigan among only a small number of states that still require the SAT writing component.

* #ChooseChelsea Enrollment Campaign – This spring, the Chelsea School District will launch year two of the #ChooseChelsea enrollment marketing campaign, building on the digital enrollment efforts introduced last year. As part of this phase, the district will add a billboard presence along the I-94 corridor near Chelsea for approximately four to five weeks beginning in late April.

7. Committee Reports

None

8. Public Input #1

8.a. Previous Public Comment Board/Superintendent follow up

None

8.b. Public Comment

* Denny Schumann

8.c. Superintendent/Board Discussion

None

9. * Consent Action Items

9.a. *Action Item 47-25-26: Approval of the minutes and closed session minutes from the Regular meeting on January 26, 2026, and the Special Meeting on February 2, 2026.

Motion to approve the minutes from the regular and closed sessions of the January 26, 2026 meeting and the Special Meeting on February 2, 2026. This motion, made by Sara Tracy and seconded by Michelle Craig, Passed.

Nicolia Heineman: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 6, Nay: 0, Absent: 1

10. * Individual Action Items

10.a. Action Item 48-25-26: Superintendent Kapolka recommends the Board approve the 2025-2026 Amended Budget.

Motion to approve the 2025-2026 Amended Budget. This motion, made by Michelle Craig and seconded by Glenn Fox, Passed.

Nicolia Heineman: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 6, Nay: 0, Absent: 1

10.b. Action Item 49-25-26: Superintendent Kapolka recommends approval of the upgrades to the wireless network infrastructure with a total cost of \$232,546.19 to be funded through the 2019 Bond.

Motion to approve the upgrades to the wireless network infrastructure. This motion, made by Heidi Reyst and seconded by Sara Tracy, Passed.

Nicolia Heineman: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 6, Nay: 0, Absent: 1

10.c. Action Item 50-25-26: Superintendent Kapolka recommends the approval of the structured cabling upgrades at North Creek and Pierce Lake for the cost of \$42,446.46 which will be funded through the Sinking Fund.

Motion to approve the purchase structured cabling upgrades to North Creek and Pierce Lake Early Childhood Center. This motion, made by Michelle Craig and seconded by Glenn Fox, Passed.

Nicolia Heineman: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 6, Nay: 0, Absent: 1

10.d. Action Item 51-25-26: Superintendent Kapolka recommends approval of the updates to policy 5305 - Schools Of Choice to be effective immediately.

Motion to approve the updates to policy 5305 - Schools of Choice to be effective immediately. This motion, made by Glenn Fox and seconded by Sara Tracy, Passed.

Nicolia Heineman: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 6, Nay: 0, Absent: 1

11. Information & Discussion

11.a. SEAB selection

Each candidate was afforded three minutes to introduce themselves. Superintendent Kapolka explained the voting process. Discussion ensued and a thank you to all the impressive parents that applied.

11.a.1) Candidates

- Anthony Bellizzi
- Vanessa Calabria
- Jennifer Dewy
- Ahruh Hayes
- Holly Kifer
- Zach Porter
- Claire Robinson
- Melissa Smith
- Katherine Wagner
- Elizabeth Wiseley

SEAB Vacancy Ballot Results

- Michelle Craig: First Choice – Jennifer Dewey, Second Choice – Melissa Smith
- Glenn Fox: First Choice – Anthony Bellizzi, Second Choice – Holly Kifer
- Erin Hunt-Carter: First Choice – Holly Kifer, Second Choice – Anthony Bellizzi
- Heidi Reyst: First Choice – Anthony Bellizzi, Second Choice – Melissa Smith
- Sara Tracy: First Choice – Anthony Bellizzi, Second Choice – Holly Kifer
- Eric Wilkinson: First Choice – Elizabeth Wiseley, Second Choice – Michelle Smith

Motion to approve Anthony Bellizzi and Holly Kifer as SEAB members. This motion, made by Heidi Reyst and seconded by Glenn Fox, Passed.

Nicolia Heineman: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 6, Nay: 0, Absent: 1

Anthony Bellizzi and Holly Kifer received the top two votes. Anthony Bellizzi received seven (7) votes. Holly Kifer received four (4) votes.

11.b. Bobcat-Toolcat Purchase Recommendation

Discussion ensued.

12. Public Input #2

12.a. Public Comment

None

12.b. Superintendent/Board Discussion

None

13. Student Liaison and Board Member Reports/Comments/Commendations/Thank You

- * Wyeth Angus – Provided a recap of Winter Carnival activities and the winter switchback
- * Bradley Dunn – Provided a recap of winter sports activities, feedback on the meatless food options being offered at the CHS cafeteria, and mentioned that the CHS suggestion box is now active.
- * Heidi Reyst – Thanked the SEAB candidates for their time and passion.
- * Sara Tracy – Enjoyed the BMS Middle Matters: Let’s Talk Middle Schoolers.
- * Glenn Fox – Enjoys the school newsletters each week. Attended the Solo & Ensemble. And, thanked the parents that applied for the SEAB and want to contribute to our district.
- * Erin Hunt-Carter – Many positive activities going on in our district. She attended the MASB Winter Institute and President’s Workshop.

14. Upcoming Events

- Monday, February 23, 2026 - Board Work session, 6:30pm WSEC
- Monday, March 9, 2026 - Board Meeting, 6:30pm South Meadows Elementary

15. Closed Session, Mid-Year Superintendent Evaluation. (MCL 380.503)

Motion to go into closed session for the purpose of the mid-year Superintendent Evaluation. This motion, made by Heidi Reyst and seconded by Michelle Craig, Passed.

Nicolia Heineman: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea
 Yea: 6, Nay: 0, Absent: 1

The Board went into closed session at 7:41pm.

The Board came out of closed session at 8:49pm.

16. Adjournment

Meeting was adjourned at 8:50pm.

Respectfully Submitted,

Sara Tracy
 Board Secretary