

MEMORANDUM

TO: Harlem Board of Education

FROM: Gail Aldrich

DATE: April 20, 2021

RE: 2021/2022- Bakery Products - Renewal Recommendation

I am recommending the purchase of Bakery Products to be renewed with Alpha Baking Company, effective July 1, 2021. *(There is an approx. 2% increase from last year)* please see attached renewal pricing.

The term of this contract shall be for the 2021/2022 school year. This contract may be renewed thereafter on an annual basis for successive one-year terms.