

**Delano School District
Extended field trip request form**

1. Name of sponsoring person:
Delano Intermediate School, 6th grade
2. Name of school activity or class:
[Eagle Bluff Conservation Environmental Learning Center](#)
3. Proposed dates of trip:
9/24/25 - 9/26/25

Brief description of proposed trip:
6th grade students will participate in a variety of classes and activities with an environmental focus in an outdoor learning setting.
4. Educational objectives of the proposed trip:
Students will learn about a variety of conservation and environmental topics.
Students will build critical thinking and collaboration skills.
5. How will the money be raised to finance the trip?
Donations will be requested from DIS PIE and Loretto Lions. Students have the option to fundraise. All other costs will be paid by the student.
7. Itemize the full cost to students:
\$210.00 (EBEC program cost, meals, lodging, transportation)
8. List travel and lodging arrangements:
Busing will be provided through Stahlke bus service. Lodging will be on site at EBEC.
9. List itinerary (include dates):
Leave DIS the morning of 9/24.
Travel to EBEC is approximately 2 hours and 45 minutes
Arrive at EBEC mid-morning 9/24
Depart EBEC afternoon of 9/26
Return afternoon of 9/26 (generally is after school hours due to busing)
10. List chaperones and any special security provisions:
6th grade teachers
Special education teachers and paraprofessionals as needed
Building administrator
Parent chaperones
11. Project the number of students who will not be able to go on the trip due to time and/or cost:

DIS will work with families so cost is not a barrier to student attendance. In the past we have had up to 20 students opt out of attendance.

12. Have alternative opportunities in the metro and surrounding area been explored? Yes, the 6th grade team spent time in the past researching a variety of options for this experience. Eagle Bluff does an amazing job with coordinating our needs, accepting our feedback and adjusting (on the spot) for our large group of students.
13. Do the dates of the proposed trip conflict with any school time or community activities? It could be the dates of Homecoming, however the students enjoy the overall experience of Eagle Bluff and are back by 4:00. They have other opportunities for dress up days.
14. What arrangements will be made with parents in case of emergency-health, family, discipline, etc.? The student contact would be the building administrator. If for some reason a student needs to be picked up or driven back to Delano, those arrangements can be quickly made. All students and parents are asked to sign a behavior agreement prior to attending the trip.

Recommendation

Date

Signature

Approved

(building principal)

Approved

(Superintendent)

(School Board Chair)