

NEAH-KAH-NIE SCHOOL DISTRICT 56

Regular Board Meeting 6:30 PM

September 9, 2019

Neah-Kah-Nie District Office Board Room

PRESENT

Board of Directors

Pat Ryan, Chairman (absent)

Carol Mahoney, Vice Chair

Terry Kelly

Landon Myers

Michele Aeder

Sandy Tyrer

Kari Fleisher

District Office Staff

Paul Erlebach, Superintendent

Mark Sybouts, Business Manager

Kathie Sellars, Administrative Assistant

Student Representative

Ecca Fry

Present

OFFICIAL MINUTES

CALL TO ORDER

The regular meeting of the Board of Directors of the Neah-Kah-Nie School District was called to order at 6:30 p.m. by Vice Chairwoman Carol Mahoney. Ms. Mahoney welcomed staff and patrons of the district all present stood for the flag salute.

Call to Order

APPROVE AGENDA

M-Tyrer/2nd Kelly to approve the agenda as presented. Motion carried unanimously.

Approve Agenda

Motion to Approve

CONSENT AGENDA

Approve Minutes from August 12, 2019 Regular Board Meeting

Neah-Kah-Nie Middle School Extra Duty List

Neah-Kah-Nie High School Extra Duty List

2019-20 Budget Calendar

Personnel Report

Consent Agenda

M-Tyrer/2nd Fleisher to approve the consent agenda as presented. Motion carried unanimously.

Motion to Approve

VOLUNTEER OF THE MONTH

Patricia Jones, Nominated by Neah-Kah-Nie High School

Mr. Erlebach read the letter that was presented by Heidi Buckmaster to nominate Patricia Jones. Patricia has worked to organize the Emergency Preparedness Fair. Mr. Erlebach presented her with a certificate of appreciation.

Volunteer of the Month

COMMUNICATIONS

Oral Communication

Public Input

None at this time.

Communication

Public Input

Student Input, Ecca Fry:

Ecca presented the Neah-Kah-Nie High School board report. The report is attached to these minutes.

Student Input

Staff Input

Ms. Douma stated that she is going to try to be here at every board meeting. She mentioned some of the work that teachers did over the summer, such as taking students to camp, chaperone national competitions, curriculum work, worked with students on senior projects, attended conferences. She also mentioned that MaryLynn Marden drove a student to Connecticut to go to college.

Ms. Dills shared that having Alejandro Quintana as a parent/student resource has been a game changer. She also reported that we currently have 124 students in Special Education in the district.

Ms. Buckmaster reported that they have the biggest freshman class in history at 80 students. We are reaching our classroom capacities.

Ms. Dilbeck shared that as of Friday, they had 214 students in the middle school, plus they enrolled four today. They are completing benchmark assessments using DIBELS, it has been great to place kids in interventions based on that data.

Ms. Douma shared that she currently has 38 students enrolled.

Ms. Woika reported that her enrollment is 178 as of today, and the kindergarten students started today. It has been a smooth start to school.

Ms. Nugent stated that her enrollment is 154 and they are still enrolling students. Her building is coming together nicely; she just did another walk-through with Luke Nugent. They are receiving their blinds; the contractors will be in this weekend to install them. She believes that O'Brien Construction did a really good job.

Mr. Kelly asked Ms. Woika where he read that she was sending out a survey about the bleachers, she said it went out in first day packets.

Written Communications

Ms. Mahoney reviewed the following written communications.

Board and Administrator

Neah-Kah-Nie High School Back to School Newsletter

September Nehalem Nugget

Letter from NTEA

ODE Notification of Completion of Review of Subrecipient Single Audit

Written
Communications

REPORTS

Student Success Act, Paul Erlebach

Mr. Erlebach provided the board with a letter and 2-page flyer which he has also given to staff on the Student Success Act. It is a \$1-billion-dollar investment in schools each year when fully implemented. The district could receive \$750,000 next year. He stated that the board would learn a lot more about it at the OSBA Fall Conference. He explained that the allowable investments are class size, well-rounded education, instructional time, and health and safety. We are getting input from staff, community, and the board. There are five areas for input; we are receiving input from staff, administrators, board and community.

Reports

Ms. Fleisher stated that she had a community member approach her about this. They wanted to know how the community would provide input. Mr. Erlebach shared that all board members are invited on September 17th when the administrators, Ms. Mahoney, Ms. Reynolds, Mr. Quintana, Margaret Whiting and a student representative from the Superintendent's Advisory Committee will also be participating when we meet with Kate Pattison to continue our work on the Long Range Plan (LRP) and the Student Success Act. Ms. Mahoney asked how we could receive input from the community. Mr. Erlebach shared that we would be conducting surveys and holding information gathering meetings with students, staff and the community.

2018-19 Smarter Balance Test Results, Paul Erlebach

Mr. Erlebach presented the unofficial SBAC results. He reviewed the results for ELA and Math. We have some celebrations but also some areas of concern. He also mentioned that on the 17th the LRP committee will also be reviewing the SBAC data.

UNFINISHED BUSINESS

Unfinished
Business

McKinney Vento Board Update, Stacey Dills:

Ms. Dills explained the McKinney Vento report that she submits to the state in June, how students qualify under the act and how they are identified each year. Ms. Mahoney questioned the small number at the high school and wondered if it was accurate. Ms. Dills shared that she sends a form out in the first day packets and families do return them, while the number is low at the high school, she believes it is accurate.

District Meal Program Survey, Paul Erlebach

Mr. Erlebach shared that this is our first attempt at the survey, we are currently reviewing the results, there was not a very large response from parents. We will continue to review the survey with administrators and fine tune the questions and send the survey out again in November.

Garibaldi Grade School Seismic Upgrade/Window Replacement/Siding/Dry Rot Repair, Mark Sybouts

Mr. Sybouts stated that the project is practically done. There are still a few punch list items. We are still working on compiling the cost of the items that were damaged by the rain event. We need to have all our documents ready and submitted to ODE by the end of this month. One of those items is the plaque, we need to provide a picture of it hanging on the wall to submit along with our final bills and documentation.

Mr. Erlebach also commended the board for doing the right thing by investing over \$300,000 to replace the windows and repair the dry rot.

Neah-Kah-Nie High School Chemistry Lab Update, Steve Baertlein

Mr. Baertlein was not present at the meeting Mr. Erlebach provided the report on summer projects. He asked MaryLynn Marden how she likes the chemistry lab. She said it is really nice. There are a couple things in the storage room that need to be finished, but it is moving along and is currently usable. Mr. Erlebach stated that was a \$300,000 project.

Exterior/Interior Door locks, we did sign an agreement with Reece to install the door locks.

The high school bleachers are installed, it takes 2-3 minutes to roll them out, and It will not cause a problem when it comes time to do the floor.

Maker Space Update, Paul Erlebach

Mr. Erlebach shared that we created a Maker Space at the high school, a maker space is where you make things. Kathryn Harmon is the instructor. The cabinets should be completed and installed by the end of the month.

NEW BUSINESS

Policy Adoptions

BBAA-Individual Board member's Authority and Responsibilities

ECACB-Unmanned Aircraft System (UAS) a.k.a. Drone

GBC-AR-Staff Ethics

GBDA-Mother Friendly Workplace - old - Delete

GBDA-Expression of Milk for Breast-feeding in the Workplace-new

GBEBA-Staff-HIV, AIDS and HBV

GBH/JECAC-Staff/Student/Parent Relations

GBNA-Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying - Staff

GBNA-AR-Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying Reporting Procedures - Staff

GCBDC/GDBDC-Domestic Violence/Harassment Sexual Assault, or Stalking Leave

IGDJ-Interscholastic Activities

IKF-Graduation Requirements

IKF-AR-Graduation Requirements

JEC-Admissions

JECAC/GBH-Staff/Student/Parent Relations

JECB-Admission of Nonresident Students

JECB-AR(1)-Admission of Nonresident Students

JECB-AR(3)-Application for Nonresident Student Admission - Open Enrollment - delete

JECF-Interdistrict Transfer of Resident Students

JECF-AR-Interdistrict Transfer of Resident Students

JFCF-Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence, and Domestic Violence - Student

JFCF-AR-Harassment, Intimidation, Bullying, Cyberbullying, and Teen Dating Violence Reporting Procedures - Student

LBE-Public Charter Schools

GCDA/GDDA-Criminal Records Checks and Fingerprinting

GCDA/GDDA-AR-Criminal Records Checks and Fingerprinting

M-Kelly/2nd Aeder to adopt the 25 policies as submitted. Motion carried unanimously.

Motion to Approve

School Based Health Center Grant, Paul Erlebach:

Mr. Erlebach stated the ODE and the legislature came up with six school based health centers around the state. They made available this grant, he worked with community partners, the ESD, Rinehart Clinic and the

Tillamook County Health Department. They will review the grant tomorrow. The initial idea would be to have it at the high school but it is not necessarily going to be at the high school. The first phase of the grant is \$35,000 to do an assessment to see where a school based health center would go. It would not just serve high school students; it would serve all students... He asked the board to approve the grant.

M-Aeder/2nd Fleisher to approve the school based health center grant. Motion carried unanimously.

Motion to Approve

FISCAL

Fiscal

Payment of Bills

Payment of Bills

No Board member raised an issue with the August check register.

Fiscal Summary Sheet

Fiscal Summary
Sheet

Mr. Sybouts stated we have received our first state timber turn over and it was much larger than anticipated. He anticipates the amount we will receive in future quarters would be much smaller. The next major revenue coming in will be property tax in November and our second state timber payment.

Resolution 20-1 - Correction to Resolution 19-4

Resolution 20-1

Mr. Sybouts reported that there are three corrections to the resolution they are noted in red and are informational only. The Department of Education found these three errors, they do not make a whole lot of difference to the budget, but we will comply with the state's request. It was all informational amounts and does not impact the dollar amounts appropriated or the total dollar amount of the budget.

M-Aeder/2nd Tyrer to adopt Resolution 20-1 as presented. Motion carried unanimously.

Motion to Approve

SUGGESTIONS AND COMMENTS

Suggestions &
Comments

Superintendent

Superintendent

Mr. Erlebach thanked staff, administrators and district office for a smooth start to school and shared the following:

- Will meet with the Superintendents Student Advisory committee on Wednesday, September 11th. A member of this committee is on the school based health center grant committee. The entire committee will complete the Long Range Plan student survey
- Met with Emergency Management representatives from Garibaldi, Rockaway and Nehalem to discuss the current status of the communication network. We all have the yellow radios, but want to make sure that we can communicate throughout the school district
- On September 17th Kate Pattison will be here to complete the second phase of the Long Range Plan Student Success Act work session. He would like board members to participate
- On September 10th and 24th ODE will meet with administrators and teacher leaders and representatives from Tillamook School District to learn about SBAC interim assessments
- He, Mr. Simpson and Mr. Zaugg met with Oregon Community Foundation representatives and local musicians to discuss how to enhance Neah-Kah-Nie School District music programs. Fortunately, the Oregon Community Foundation Grant is in round 2
- We were just notified that we received \$126,000 for the Red Solar Grant that will put solar panels on both elementary schools. They will each have battery packs. We received two grants, the Solar for Classroom last spring and now this grant
- In conversations with the Tillamook County Creamery on how it can provide free meals for every student. The Creamery is interested in Tillamook and Neah-Kah-Nie School Districts. Nestucca has their after school program

- Out of the chemistry classroom renovation, \$175,000 was funded by the Construction Excise Tax and the rest from district funds
- The District and school websites are in the process of being redesigned. This is a 4-6-month process
- The Mudd-Nick Foundation dinner and auction will be held on September 21st. Jim Mudd always said that nothing is free. We are working with Deer Island Studio in Nehalem to create a note of thanks to the business and individual donors in the district that support the Mudd-Nick Foundation. It is important to cultivate a culture of gratitude

Board

Board

Mr. Kelly asked if there is an update on the NKN HS Hall of Fame down in the Galley. Ms. Buckmaster shared that Mr. Douma is still working on that project. Mr. Kelly also asked about the senior class pictures, Connie Vander Waal is working on that project.

Mr. Erlebach presented the newly elected board members with their certificate of election. Certificates were presented to Landon Myers, Carol Mahoney, Kari Fleisher, Sandy Tyrer, and Michele Aeder.

Ms. Fleisher shared that she is also on the Tillamook County Housing Need Commission, she shared a few things that the commission is working on: They are going to hire a housing coordinator to help provide policy and put forth solutions with an emphasis on work force housing. They are also looking at multi-family housing tax exemptions, 51% of the taxing district must approve of the exemption. They plan to hold some public meetings.

Mr. Erlebach stated that he met with the City Manager of Garibaldi to discuss affordable housing, they will also be having a meeting. He mentioned a couple years ago the lots that we have across and up the street where we could build a couple houses that could accommodate new staff, it is very difficult for our new staff to find housing. Ms. Mahoney would like to hear from other districts who have done this and how they managed it.

Personnel

PERSONNEL

Hiring

Coach

Ale Quintana as Neah-Kah-Nie High School Assistant Football Coach

Cynthia Grelck as Neah-Kah-Nie Middle School Athletic Director/Activities Director

Resignations

None at this time

NON LICENSED PERSONNEL INFORMATION - Informational Only

Hiring

Samantha Brown as Neah-Kah-Nie High School Sp. Ed IA

Jenni Stinnett as Neah-Kah-Nie High School Sp. Ed IA

Jill Schneider as Nehalem Elementary School 7 hr. IA

Ale Quintana as Neah-Kah-Nie School District part-time Spanish Parent Involvement IA

Resignations

Jill Schneider as Nehalem Elementary School Sp. Ed IA

Ale Quintana as Neah-Kah-Nie Middle School Library Assistant

Ale Quintana as Neah-Kah-Nie Middle School Assistant Football Coach

Brigid Bowen as Neah-Kah-Nie High School Sp. Ed IA
Christina Pfister as Nehalem Elementary 7 hr. IA

Personnel
Continued

SUSPEND REGULAR SESSION

Ms. Mahoney suspended the regular business meeting at 7:48 p.m. to convene executive session.

Suspend Regular
Session

EXECUTIVE SESSION

Ms. Mahoney convened executive session at 7:53 p.m. pursuant to ORS 192.660(2)(f) to discuss items exempt from public inspection. Executive session was adjourned at 8:30 p.m.

Convene Executive
Session

RECONVENE REGULAR SESSION

Ms. Mahoney reconvened regular session at 8:30 p.m. to adjourn.

Reconvene
Regular Session

ADJOURN

Hearing nothing more to come before the board the meeting was adjourned at 8:30 p.m.

Adjourn

Next Meeting: October 14, 2019

Next Meeting

1 **NKNHS**

School Board Report

ASB- Board Representative: Ecce Fry

2 **Special Recognition:**

Students of the Month: Darrin Honts and Shelby Higginbotham

Athletes of the Month:

NEAH-KAH-NIE HIGH SCHOOL 2019/2020 STUDENT COUNCIL

STUDENT BODY PRESIDENT - Animesh Patel STUDENT BODY V-PRESIDENT - Travis Bennett and Damien Wilkinson

STUDENT BODY SECRETARY - Alyssa Ahlers STUDENT BODY TREASURER - Tyler Ernst

STUDENT BODY MANAGER - Kara Ramage HISTORIAN - Megan Troutman

TECH ADVISORS - Matthew Mahnke, Rowen Phoenix, and Ethan Lee

SCHOOL BOARD REP - Ecce Fry SITE COUNCIL REP - Anna Deur

SENIOR CLASS PRES. - Jacob Waldron SOPH. CLASS PRES. - Hailey Ernst

SENIOR CLASS REP. - Jett Johnston SOPH. CLASS REP. - Lanie Booth

JUNIOR CLASS PRES. - Mei Shiomi FROSH. CLASS PRES.- Rachel Lee

JUNIOR CLASS REP. *Bella Grimes FROSH. CLASS *Bella Hamann

SPIRIT SUPERVISORS - Kaitlynn Koch and Rebecca Avila

3 **Athletic Team Updates:**

Football: Coaches: Bennett, Porter, Quintana

Volleyball: Coaches: Betts, Douma

Cross Country: Coach: McLaughlin - the Pirate XC team is off and running, with the team having run two meets already this season, the most recent being the Ultimook Race this past Saturday. We have meets every Saturday during the month of September, and are excited to be attending some big races and fun speciality events. Our home Bigfoot Classic will be held October 8th at the Twin Rocks Friends Camp, with our NWL Championship on October 24th, the District Championship October 31st, and (hopefully) the State Meet on November 9th. Go Pirates!

Cheer: Coach: Finlay

Info from Athletic Director: Corey Douma:

4 **Activity Updates**

Leo's Club- Skyanna Goodland: Red Cross Blood Drive scheduled for November 4th in the galley. All community members welcome!

Speech and Debate- Hannah Reynolds: Our first practice is this coming Tuesday after school, and we are excited to be hiring an Assistant Coach again this year (hiring still in process). We are also hosting two tournaments at NKN this year, one on October 26th and another on March 14th. We would welcome any volunteers who might want to judge events (no experience needed!) and see the incredible work of our students. Please reach

and another on March 14th. We would welcome any volunteers who might want to judge events (no experience needed!) and see the incredible work of our students. Please reach out to hannahr@nknsd.org if interested.

National Honor Society- TBD:

FBLA- Stevie Jackson:

Music- Michael Simpson:

Band- Russell Zaugg:

5 **Activity Updates Contd.**

Student Council- James Billstine: As the electees were listed earlier in the report, the most pertinent information to report is that we are gearing up and planning for Homecoming, which is the week of Monday, October 21st. This year's opponent is Vernonia, and we are focusing on making sure that this year's Freshman are thoroughly informed and prepared to participate in the activities to the best of their abilities.

Robotics: NKN participated in the first North Coast League 24 hour Kickoff at Tillamook High School on September 7th and 8th. 11 NKN Students designed and built robots to compete in the 2019-2020 FIRST Tech Challenge which was released on Saturday September 7th at 9AM. During Sunday's unofficial skirmish NKN competed against 5 other robots, and NKN came out on top winning a pair of wheels from REV Robotics! Many thanks to the tireless efforts of Mark Roberts Tillamook Coach, and Evan Solley, NKN Coach for attending the entire weekend to supervise the NKN team. Meet 0 will be on November 9th from 10AM-2PM at Tillamook High School. All members of our school community are welcome to attend.

School Climate and Culture- Kelly Thayer: In our August meeting we looked at our regional AIM statement- By June 2020, as evidenced by our school culture/climate survey and other network measurement tools, each member of the school community will report an increase in feeling safe (socially/emotionally/intellectually/physically), connected, supported, and valued. We discussed how we can make students feel SAFE, SUPPORTED, CONNECTED, and VALUED. We then look at Asset-based communication lens: Executive framing, if anyone would like a copy please email Kelly at thayerk@nknsd.org.

6 **College/Career Ready - Counselor Reports**

Dual Credits 2018-2019: Total credits earned Tri 1 - 264; Tri 2 - 263; Tri 3 - 257

Total credits for yr earned by class of 2021: 39 (8 students)

Total credits for yr earned by class of 2020: 516 (46 students)

Total credits for yr earned by class of 2019: 164 (21 students)

Total credits earned by class of 2019 over 4 years: 778 (37 students)

Current Class of 2020 Benchmark Report: 60 Students (4 ext. diploma, 2 mod. diploma, 3 new students)

Math: 79% passing (based on 56 students)

Reading: 84% passing (based on 56 students)

Writing: 84% passing (based on 56 students)

Students taking AP exams had a solid performance with AP English students scoring slightly higher and AP US History students significantly higher than other students in Oregon! Hats off to Mr. Billstine and Ms. Scott!

Students designated as AP Scholars: Brenden Deur, Ethan Lee, Alexis Marshall, Jacob Waldron along with Matthew Mahnke designated as AP Scholar with honor!

7

Students designated as AP Scholars: Brenden Deur, Ethan Lee, Alexis Marshall, Jacob Waldron along with Matthew Mahnke designated as AP Scholar with honor!

7 **Dual Credit Classes Offered**

Shout out to our dual credit teachers:

We are very fortunate to have a staff who are willing to put in extra work and provide dual credit classes for our students. This year we have added 3 opportunities in the Social Science field.

James Billstine (English), Skyanna Goodland (Math), Mark McLaughlin (Math), MaryLynn Marden (Science), Nadja Paulisson (Science), Rhonda Scott (Social Science), Hannah Reynolds (Social Science), Steve Albrechtsen (Art & Science), Corey Douma (Health/PE), Stevie Jackson (Business), and Dan Gernert (Trades)

Thanks to the teachers and our district support for creating opportunities. Our students can easily have the first year of college completed before graduating! That's a family savings of \$6,000 - \$24,000.

8 **School Updates**

PBIS- Hannah Reynolds: This year we have new PBIS signs posted throughout the building, and have rolled out a series refresher lessons for Advisory. In our staff PBIS meeting, we discussed the best ways to integrate our PBIS systems with the Trauma-Informed practices that we are embracing at the high school.

School Culture and Climate report-Kelly Thayer:

Attendance report- Margaret Whiting : 2018-2019 report card= 77.2% improved 5% from last year

ASPIRE report- Margaret Whiting: We are excited to be back for our 4th year and have 52 students currently in ASPIRE. We will be inviting the Freshman class to join us soon. We are welcoming back 22 mentors and as always are looking for more. Please contact Margaret Whiting at 503-355-2272 or margaretw@nknsd.org

9th Grade On Track- Marylynn Marden: 2018-2019 report card= 86.7% improved 6% from last year

9 **Site Council Report:**

Members: Heidi Buckmaster, Esther Troyer, Kathryn Harmon, Jaime Simpson, Kara Ramage, New Parent - Jenni Stinnett

2018-2019 year Data (State Report Card):

Language Arts= 74.1% (level 4)

Math= 34.5% (Level 2)

Regular Attenders=77.2% (Level 3)

Freshmen On Track= 86.7% (Level 3)

4-year graduation= 92% (Level 5)

5 year Completer= 93.4% (Level 4)

10 **Pirates on the Go! (Just a few of our summer experiences)**

Deadwood Throwing Camp: Seth Ziemecki, Logan Chesnut, Ruth & Dario Ayala went with Mr. Billstine to a premier throwing camp in Idaho where they met olympic participant Jerrod Rome and Susie Powell, multiple US champion and record holder!

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European Music Tour 2019 Costa Rica Exchange:

Alyssa Ahlers & Grace Miller Young Entrepreneur Week: Ben Holm

Anna Deur, Kara Ramage, Mei Shiomi

Down Under Sports, Australia: Emma Murphy

Stanford Envision Experience: Animesh Patel

FBLA Nationals in San Antonio: Ani Patel, Karissa Hadermann,

OSU Youth Leadership Training: Jacob Waldron, Ethan Lee,

Dawson Bean & Michael Laun and Kara Ramage