

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

September 14, 2015



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler

FROM: Adam Law Ed.D.

RE: September 14, 2015 Personnel Report

DATE: September 10, 2015

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

None

II. Resignations

None

III. Reappointments

None

IV. Reclassifications

Name	Subject/Grade
Swanson, Ashley	From .70 to .80 FTE Special Education at Friendship Station

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
10/13/15 - 1/21/16	Kuehl, Sandra (Karen Mansk)	MCS	Grade 3	1.0
3/11/16 - 5/2/16	Anderson, Fran (Dee Neukirch)	HES	English Language Learner	1.0

VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Prieboy, Michelle	HSS	Reading Specialist	11/9/15 - 2/10/16	1.0
Valyou, Christy	WES	Reading Specialist	11/30/15 - 3/1/16	1.0
Newcomb-McNeal, Erica	HSS	Psychologist	2/1/16 - 4/6/16	1.0
Neukirch, Dee	HES	English Language Learner	3/11/16 - 5/2/16	1.0
Lindsey, Molly	GMSS	Language Arts	3/16/16 - 8/15/16	1.0

VII. Retirement

None

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
8/31/15	Dinges, Vicki	WAS	Classroom Asst 5.75 hrs day-temp	9 month
8/31/15	Panizzi, Mary	GMSN	Special Education Assistant 7 hrs day	9 month
8/31/15	Pannier, Lesley	FES	Special Education Assistant 3 hrs day	9 month
8/31/15	Sauerbier, Lori	WAS	Classroom Asst 5.75 hrs day-temp	9 month
9/1/15	Johnson, Erinne	HSS	Special Education Assistant 6 hrs day	9 month
9/1/15	Ward, Faith	WAS	Classroom Asst 5.75 hrs day-temp	9 month
9/8/15	Novotny, Sheree	MCS	Reading Tutor 3 hrs day	9 month
9/14/15	Gillenwater, Kelley	FS	Special Education Assistant 17 hrs week	9 month
9/21/15	Manimbo, Jeff	GHS	Technology Assistant 8 hrs day	9 month
9/28/15	Dixon, Chris	WES	Technology Assistant 7 hrs day	9 month

II. Resignations

Name	School	Position	Effective Date	School Year
Schmook, Nancy	WES	Technology Assistant	8/28/15	9 month
Prater, Lisa	GMSS	Special Education Assistant	9/25/15	9 month

III. Reappointments/Reclassifications

None

IV. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Giarratano, Sam	CO	Substitute Custodian	8/27/15 - 9/9/15	12 month
Snyder, Bruce	GMSS	2nd shift Custodian	8/31/15 - 9/28/15	12 month
Acosta, Jose	CO	Custodian	9/1/15 - 9/12/15	12 month
Zefron, Suzanne	GMSS	Special Education Assistant	9/2/15 - intermittent days	9 month

V. Retirement

None