

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Regular Meeting
July 27, 2015**

President Burton convened the meeting at 7:00 p.m. in the Board Room, 15125 Farmington Road, Livonia.

Members Present Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell

Members Absent None

Update on Superintendent Search President Burton provided an update on the superintendent search, reporting that Michigan Leadership Institute (MLI), who was hired as the search firm, held staff and community forums for specific groups on July 21 and will hold open community and staff forums on July 28 (4:30 pm for staff and 6:00 pm for the community); the deadline for applications is August 28; the Board hopes to seat a new superintendent in October, but if they do not find a highly qualified person they will start the process again. Mrs. Burton also noted that there is an area on the district website and Facebook where comments can be submitted.

Recognition of Dr. Randy Liepa It was moved by Mr. Johnson and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District acknowledge that **Dr. Randy Liepa** has significantly contributed to the well-being of the school district, its students and employees, and congratulate him for his dedicated service to Livonia Public Schools.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

Recess The Board recessed at 7:18 p.m. to visit with guests and resumed the meeting at 7:29 p.m.

Written Communication None

Audience Communication None

Response to Prior Audience Communication None

**Consent
Agenda**

It was moved by Mr. Centers and supported by Mrs. Laura that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items as recommended by the superintendent:

- V.A. Minutes of the Special Meeting of July 20, 2015
- V.B. Minutes of the Regular Meeting of July 20, 2015
- VII.A. Bills for Payment—July 28, 2015

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

**Approval to
Purchase
i-Ready
Diagnostic
Assessments**

It was moved by Mr. Johnson and supported by Mrs. Bonifield that the Board of Education approve the recommendation to purchase the online, adaptive assessment program, i-Ready Diagnostic Assessments, for Math and Reading from Curriculum Associates. The purchase includes annual renewable student licenses for i-Ready Diagnostic Math and i-Ready Diagnostic Reading at a total cost of \$49,680.00.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

**Approval of Bid
Results for
Concert
Instruments—
Band
Equipment**

It was moved by Mrs. Bonifield and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District approve the purchase of school concert instruments - band equipment from Casico for a cost of \$94,207.20; Marshall Music for a cost of \$20,334.00; Washington Music for a cost of \$244,454.00; and Wenger Corporation for a cost of \$960.00; for a total amount of \$359,955.20.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: Non

**Approval of Bid
Results for
Concert
Instruments—
String
Equipment**

It was moved by Mrs. Jarvis and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve the purchase of school concert instruments - string equipment from Marshall Music for a cost of \$45,183.00; Shar Products for a cost of \$39,197.00; and Wenger Corporation for a cost of \$1,296.00; for a total amount of \$85,676.00.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: Non

**Approval of Bid
Results for
School Buses –
2013 Bond**

It was moved by Mrs. McDonnell and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District accept the bid recommendation of five mini buses at a cost of \$244,825.00 from Midwest Transit Equipment, Marshall, Michigan; ten passenger conventional school buses at a cost of \$845,450.00; and five passenger special needs school buses at a cost of \$514,185.00

from Holland Bus Company, Holland, Michigan, for a total cost of \$1,604,460.00.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

Approval of Bid Results for Pavement Replacement--Sinking

It was moved by Mrs. Laura and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District award the bid for the Pavement Replacement Project to Best Asphalt Inc., Romulus, Michigan, for a total cost of \$228,500.00 and authorize the Superintendent or his/her designee to sign and execute contracts with the approved vendor.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

Approval of Bid Results for Athletic Training Services

It was moved by Mr. Centers and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District approve St. Mary Mercy Livonia for athletic training services and authorize the Superintendent or his/her designee to execute final contracts with St. Mary Mercy Livonia on behalf of Livonia Public Schools' Board of Education.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

Appointment of Owner's Representative for Sinking Fund Projects

It was moved by Mr. Johnson and supported by Mrs. Laura that the Board of Education of the Livonia Public Schools School District appoint Plante Moran Cresa as the Owner's Representative for the District's Sinking Fund projects, and authorize the Superintendent or his/her designee to negotiate and execute final contracts with Plante Moran Cresa on behalf of Livonia Public Schools' Board of Education.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

Approval of Change Order for Owner's Representative – 2013 Bond

It was moved by Mrs. Bonifield and supported by Mr. Centers that the Board of Education approve the change order for the Owner's Representative, Plante Moran Cresa, for the 2013 Bond for a total increase of \$169,400.00 and an adjusted contract amount of \$2,794,400.00.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

Approval of Purchase Agreement for Sale of

It was moved by Mrs. Jarvis and supported by Mrs. Laura that the Board of Education of the Livonia Public Schools School District approve the resolution for the sale of property to Rino J. Soave and Leo Soave, on behalf of an entity to be formed, whereby Rino J. Soave

Washington Property

and Leo Soave, on behalf of an entity to be formed have offered to purchase 9449 Hix Road, Livonia, Michigan property, also known as Washington, for a total of \$900,000 and also move that the Board of Education authorize the Superintendent or his/her designee to execute the Offer and any documents necessary and incidental to the sale.

LIVONIA PUBLIC SCHOOLS
WAYNE COUNTY, MICHIGAN
RESOLUTION

At a regular meeting of the Board of Education of Livonia Public Schools, Wayne County, Michigan (the "School District"), held at 15125 Farmington Road, Livonia, Michigan 48154 on the 27th day of July, 2015 at 7:00 p.m., Local Time.

PRESENT: MEMBERS: _____

ABSENT: MEMBERS: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the School District issued a Request For Proposals to obtain offers to purchase for certain surplus real property situated in the City of Livonia, Wayne County, Michigan, described as follows:

9449 Hix Road, formerly known as the Washington site, Sidwell Nos. 123-99-0006-000, 123-99-0008-000, 123-99-0011-000, 123-99-0013-000, 123-99-0017-000, and 123-99-0020-000 (the "Premises"); and

WHEREAS, the School District has received an Offer To Purchase Real Estate (the "Offer") from Rino J. Soave and Leo Soave, on behalf of an entity to be formed, (the "Purchaser"), to purchase the Premises for a purchase price of Nine Hundred Thousand and 00/100 (\$900,000.00) (the "Purchase Price"), with an earnest money deposit of Twenty Five Thousand and 00/100 (\$25,000.00) Dollars; and

WHEREAS, the School District has reviewed the Offer and is desirous of accepting said Offer and authorizing the sale of the Premises on terms substantially similar to those described in the Offer, which Offer is attached hereto and incorporated herein by reference as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. The School District authorizes the sale of the Premises on terms substantially similar to the terms contained in the attached Offer.
2. The Superintendent of the School District, or his designee, is hereby authorized to execute the Offer and any and all documents necessary and incidental to the sale of the Premises on behalf of the School District.

YEAS: MEMBERS: _____

NAYS: MEMBERS: _____

ABSTAIN: MEMBERS: _____

RESOLUTION DECLARED ADOPTED

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

**Approval of
Purchase
Agreement for
Sale of Nankin
Mills Property**

It was moved by Mrs. McDonnell and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District approve the resolution for the sale of property to Fredric Nassar, on behalf of an entity to be formed, whereby Fredric Nassar, on behalf of an entity to be formed has offered to purchase 8100 Hubbard Road, Westland, Michigan property, also known as Nankin Mills for a total of \$475,000.00 and also move that the Board of Education authorize the Superintendent or his/her designee to execute the Offer and any documents necessary and incidental to the sale.

LIVONIA PUBLIC SCHOOLS
WAYNE COUNTY, MICHIGAN
RESOLUTION

At a regular meeting of the Board of Education of Livonia Public Schools, Wayne County, Michigan (the "School District"), held at 15125 Farmington Road, Livonia, Michigan 48154 on the 27th day of July, 2015 at 7:00 p.m., Local Time.

PRESENT: MEMBERS: _____

ABSENT: MEMBERS: _____

The following preamble and resolution were offered by Member and supported by Member _____.

WHEREAS, the School District issued a Request For Proposals to obtain offers to purchase for certain surplus real property situated in the City of Westland, Wayne County, Michigan, described as follows:

8100 Hubbard Road, formerly known as the Nankin Mills site, Sidwell No. 56-009-02-0574-001, (the "Premises"); and

WHEREAS, the School District has received an Offer To Purchase Real Estate (the "Offer") from Crestar Holdings, LLC, (the "Purchaser"), to purchase the Premises for a purchase price of Four Hundred Seventy Five Thousand and 00/100 (\$475,000.00) (the "Purchase Price"), with an earnest money deposit of Twenty Five Thousand and 00/100 (\$25,000.00) Dollars; and

WHEREAS, the School District has reviewed the Offer and is desirous of accepting said Offer and authorizing the sale of the Premises on terms substantially similar to those described in the Offer, which Offer is attached hereto and incorporated herein by reference as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School District authorizes the sale of the Premises on terms substantially similar to the terms contained in the attached Offer.
2. The Superintendent of the School District, or his designee, is hereby authorized to execute the Offer and any and all documents necessary and incidental to the sale of the Premises on behalf of the School District.

YEAS: MEMBERS: _____

NAYS: MEMBERS: _____

ABSTAIN: MEMBERS: _____

RESOLUTION DECLARED ADOPTED

Secretary, Board of Education

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

**Appointment of
Federal
Programs
Coordinator**

It was moved by Mrs. Laura and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Cynthia Pierson as Federal Programs Coordinator beginning with the 2015-2016 school year.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

**Appointment of
High School
Assistant
Principal**

It was moved by Mr. Centers and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and employ Karla Halvangis as high school assistant principal beginning August 11, 2015.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

**Appointment of
High School
Assistant
Principal**

It was moved by Mr. Johnson and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and employ Nicole Hunter as high school assistant principal beginning August 11, 2015.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

**Appointment of
Middle School
Assistant
Principal**

It was moved by Mrs. Bonifield and supported by Mrs. Laura that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and employ Shanan Wheeler as middle school assistant principal beginning August 11, 2015.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

**Appointment of
Upper**

It was moved by Mrs. Jarvis and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District accept

Elementary School Assistant Principal

the recommendation of the superintendent and employ Kristina Collyer as an upper elementary assistant principal beginning August 18, 2015.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, McDonnell
Nays: None
Abstain: Mrs. Laura abstained, as Kristina Collyer is her daughter

Appointment of Upper Elementary School Assistant Principal

It was moved by Mrs. McDonnell and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and employ Abbie Kidder as an upper elementary school assistant principal beginning August 18, 2015.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

Approval of Compensation for Interim Superintendent

It was moved by Mrs. Laura and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District set the salary of the Interim Superintendent to be Step 1 of the Superintendent Salary Schedule. This will be paid on a per diem basis for the number of days the Interim Superintendent holds the position. Also move that the fringe benefits and leave time will be based on the current Cabinet contract of the Interim Superintendent.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

Teachers for Recall

It was moved by Mrs. Centers and supported by Mrs. McDonnell that the Board of Education accept the recommendation of the superintendent and recall to district employment as teachers for the 2015-16 school year the teachers listed below:

Janette Mow (.5) Guidance Counselor/(.3) Holmes Middle School & (.2) Emerson Middle School

Aaron Rieder (.9) Science/Stevenson High School

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

Leaves of Absence

It was moved by Mr. Johnson and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and approve the requests for a leave of absence for **Sarah Martin and Brandy Verkeyn**, effective for the 2015-2016 school year.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

Approval of

It was moved by Mrs. Bonifield and supported by Mr. Centers that the

**Resolution
Requesting the
Wayne County
Clerk to Call a
Special Election
for Schoolcraft
Community
College Millage
Proposal**

Board of Education of the Livonia Public Schools School District adopt the resolution to request that the Wayne County Clerk, as the District's filing official, call a special election for the Schoolcraft Community College District on Tuesday, November 3, 2015, for Schoolcraft's millage proposal.

Livonia Public Schools, Wayne County, Michigan (the "School District")

A _____ meeting of the board of education of the Issuer (the "Board") was held in the _____, within the boundaries of the Issuer, on the ___ day of __, 2015, at _____ o'clock in the _ .m.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

- 1. This School District is a component local school district of the Schoolcraft Community College District; and
- 2. This School District has received a copy of the resolution of the Board of the Schoolcraft Community College District requesting the call of a special election; and
- 3. This Board has a statutory duty to request that the School District's filing official call a special election on the election date specified in the resolution of the Board of Trustees of Schoolcraft Community College District.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. This Board of Education formally requests that the Wayne County Clerk, as School District filing official, call a special election of the Schoolcraft Community College District on Tuesday, November 3, 2015, as specified in the resolution of the Board of Trustees of Schoolcraft Community College District, and directs its Superintendent of Schools to timely deliver a copy of this resolution to both the Wayne County Clerk and Schoolcraft Community College District for that purpose.
- 2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members Nays: Members

Resolution declared adopted.

Secretary, Board of Education

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell
Nays: None

**First Reading of Board Policy
KA – Public Relations Program**

Dr. Liepa relayed that the policy committee reviewed the proposed changes for the two policies listed below, which will be brought to the Board on August 17, 2015, for a second reading and possible adoption by the Board.

**BOARD POLICY
GENERAL PUBLIC RELATIONS
PUBLIC RELATIONS PROGRAM**

**KA
JUNE 20, 1988**

It is the desire of the Board of Education that ~~two-way channels of communication be kept open-~~ maintained at all times between the School District and the ~~people~~ stakeholders of the School District. The Board of Education will continuously attempt to maintain schools of the highest caliber and will do its best to keep ~~the people~~ stakeholders informed of the activities of the School ~~system~~ District. Positive and constructive public relations are the responsibility of every employee of the ~~Board of Education~~ School District. ~~A program of public relations shall be developed by the superintendent or designee and implemented by all personnel of the school system.~~

Community Forums

The Board of Education, through its intent to have strong channels of communication with the community and staff, will, at times, offer opportunities to hear from individuals or groups. These events will be outside the normal opportunities provided to individuals to address the Board during the audience communication portion of Board meetings.

These opportunities could be structured as an open meeting of the entire Board and would, therefore, follow normal Board Operating Procedures and the Open Meetings Act.

They could also be structured in a manner that would provide a more in-depth opportunity for conversation, such as a meeting whereby individual Board members or groups of Board members smaller than a quorum would facilitate conversation with community members and/or staff. The Board will not meet during this time to discuss or deliberate Board business. This structure is not deemed a public meeting of the Board of Education under the Open Meetings Act. During such meetings, the Board wishes to create a comfortable environment for community members and staff to facilitate conversation; thus, the Board may decide not to allow audio or video recording so that all stakeholders feel free to share their thoughts. If there is an informational portion of the meeting when a majority of the Board is present, Board members will only observe the discussion, without participation, to respect the letter and spirit of the Open Meetings Act.

**First Reading of Board Policy
KN – Public Complaints**

**BOARD POLICY
GENERAL PUBLIC RELATIONS
20, 1988
PUBLIC COMPLAINTS**

**KN
JUNE**

The Board of Education believes that complaints, including those concerning instructional matters and employees, are best handled and resolved as close to their origin as possible. ~~Subject to board policy and administrative regulations, the~~ The Board acts as a source of final appeal concerning complaints **where specifically required by law or outlined in Board policy.**

Adjournment

President Burton adjourned the meeting at 8:57 p.m.

Off/Supt/jw